

# Submitting the List of Assurances

---



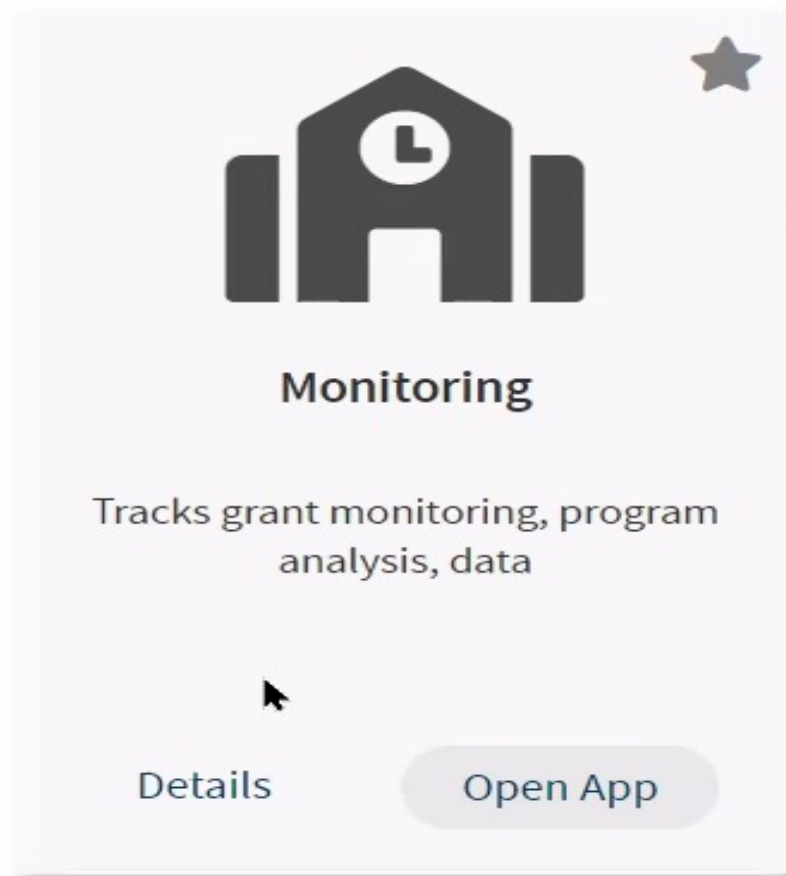
Logging into the Monitoring App  
Certification by Superintendent  
Submitting the completed list



# Accessing the Monitoring App

Log into OH/ID

Open app titled Monitoring



# Using the Monitoring App

The screenshot shows the Ohio Department of Education Monitoring App interface. At the top, the logo for the Ohio Department of Education is displayed. Below the logo is a navigation bar with options: Dashboard, Monitoring (selected), Report, and Contact Us / Training. The main content area shows the 'Monitoring' module selected, with 'Program Selected' set to 'Field Services and Transportation'. A search bar is visible with a magnifying glass icon and a 'Prev' button. Below the search bar, the current record is identified as '1 of 1' for '050682 - Elmwood Local' with a 'Period: Field S'. There are four tabs: Overview, Questions (selected), Issue / AP, Technical Assistance, and Meeting. The 'Survey List' section contains a table with the following data:

Survey Plan(s)	Started Date	Last Updated
FY 2023 Transportation Compliance	05/12/2022	06/27/2022

Below the table is a blue button labeled 'Download PDF'.

Verify your district appears as the Organization

Select and Click Field Services and Transportation



# Search Results – select District name

**Search Results**

Returned 1 Results

Organization	Program Period	Number Of Surveys	Overall Completion
<a href="#">043489 - Akron City</a>	Field Services and Transportation FY 2023	1	In Progress

[Export Search Results](#)



# Check the completion status

Contact Us / Training f t v i a

050682 - Elmwood Local Period: Field Services and Transportation FY 2023 Next

Meeting

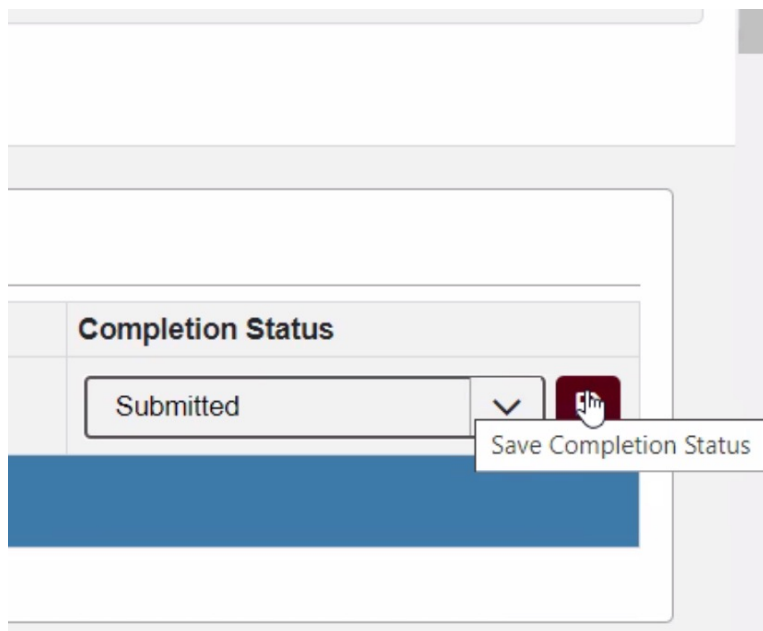
Started Date	Last Updated	Compliance Status	Completion Status
05/12/2022	06/27/2022	Not Started	<input type="text" value="In Progress"/> <span>⌵</span> <span>ⓧ</span> In Progress Submitted

Drop the icon to the Submitted line



# Final step

---



Once the Submitted line is displayed

Select and click on the SAVE box



# Survey page should change to compliant

Monitoring Report Contact Us / Training

Services and Transportation

Search

Sort Order

IRN

Filter:

Program Period	Number Of Surveys	Overall Completion Status	Overall Compliance Status	Consultants	District
Child Services and Transportation FY 2023	1	In Progress	Compliant		

Export Search Results Previous 20 Results Go to page 1 of 1 Next 0 Results



## Special Recognition

Thank you,

Mr. Andexler for consulting and granting access to Akron's Monitoring App allowing for screenshots of the actual pages to gain a better understanding of completing this process.

William Andexler (Bill) Akron City  
[wba47178@apslearns.org](mailto:wba47178@apslearns.org)

Kevin Miller, BASA  
[miller@basa-ohio.org](mailto:miller@basa-ohio.org)

Katie E. Johnson, ESQ, OASBO  
[katie@oasbo-ohio.org](mailto:katie@oasbo-ohio.org)

David A. Bowlin, EdD  
[david.bowlin@education.ohio.gov](mailto:david.bowlin@education.ohio.gov)

Doug Palmer, OSBA  
[dpalmer@ohioschoolboards.org](mailto:dpalmer@ohioschoolboards.org)

