



## **High School Principal**

### **Solon City Schools**

Administrative Contract | 227 Days

Solon City Schools is seeking a proven, student-centered **High School Principal** to serve as the instructional and operational leader of the high school. The successful candidate will be a collaborative, humble, and driven leader who builds strong teams, sets high expectations, and fosters a culture of excellence, innovation, and continuous improvement.

This role is ideal for a leader who combines strong instructional expertise with thoughtful, people-centered leadership and a deep commitment to what is best for students.

### **The Opportunity**

The High School Principal will:

- Lead a comprehensive high school program that ensures all students graduate prepared for college, careers, and life.
- Serve as the building's chief instructional leader, advancing high-impact teaching and learning practices.
- Build and sustain a positive, safe, and inclusive school culture.
- Develop and empower staff through coaching, feedback, and professional learning.
- Partner with families, community members, and district leadership to advance district goals.

### **Key Responsibilities**

#### **Instructional Leadership**

- Support teachers in planning and delivering effective, engaging instruction.
- Align classroom practices with district curriculum, standards, and school improvement goals.
- Observe instruction and provide meaningful, growth-focused feedback.
- Lead the use of student data to inform instruction and improve outcomes.
- Promote research-based and innovative instructional practices.
- Plan and facilitate building leadership, department chair, and administrative meetings.

- Organize and lead high-quality professional development.

### **Student Experience & School Climate**

- Ensure a safe, orderly, and supportive learning environment.
- Implement student discipline consistent with board policy and district expectations.
- Oversee testing and assessment programs.
- Establish systems to communicate student progress and needs to families.
- Support comprehensive extracurricular and co-curricular programs.
- Maintain accurate student records and clear communication of school expectations.

### **Staff Leadership & Talent Development**

- Participate in the selection, supervision, and evaluation of certified and classified staff.
- Make contract and tenure recommendations.
- Coordinate and supervise assistant principals and other building administrators.
- Provide orientation and ongoing support for new and substitute staff.
- Foster positive professional relationships and a collaborative culture.

### **School, Family & Community Partnerships**

- Promote school activities, achievements, and events.
- Encourage parent and community involvement.
- Respond to communications promptly and professionally.
- Support use of community resources and partnerships.

### **Operations & Management**

- Develop and manage the building budget in collaboration with district leadership.
- Oversee building security, maintenance, and use of facilities.
- Ensure compliance with board policies, administrative rules, and reporting requirements.
- Plan and implement commencement and major school events.
- Attend district meetings, professional development, and required regional/state meetings.

### **Desired Qualifications**

- Valid Ohio High School Principal License/Certificate.
- Master's Degree in Education or higher, with emphasis in educational leadership/administration.
- Demonstrated success as a teacher and/or school administrator.

- Proven ability to lead high-impact instructional practices.
- Recognized as a “Level 5” style leader: humble, team-oriented, and relentlessly focused on organizational success.
- Strong communication, organizational, and long-range planning skills.
- Deep commitment to student-centered decision-making and continuous improvement

**Reporting & Contract**

- Reports to: Superintendent
- Contract: Administrative (227 days)

**CONTACT:** Ed Vittardi at 216-701-0500 or edvittardi2@gmail.com

For more information and to apply go to: [www.findingleaders.com](http://www.findingleaders.com)