

Dawson-Bryant Local School District



“Home of the Coal Grove Hornets”

Ellen Adkins
Superintendent

Bradley Miller
Treasurer

Angie LaFon
Director of Special Education

Dean Mader
Director of Federal Programs

Job Title: Middle School Principal Location: Coal Grove, OH Reporting To: Superintendent

Job Summary:

The Middle School Principal is a key leadership position responsible for creating a safe, positive, and effective learning environment for students and staff. The principal will oversee all aspects of school operations, including academics, student services, and staff development, while fostering a strong school culture and community engagement.

Responsibilities:

- Oversee the day-to-day operations of the middle school.
- Develop and implement a comprehensive and engaging curriculum that meets the needs of all students.
- Lead and mentor staff, including teachers, counselors, and support staff.
- Evaluate staff performance and provide feedback and professional development opportunities.
- Manage student discipline and support services.
- Communicate effectively with students, parents, staff, and the wider community.
- Advocate for students and the school within the district and community.
- Stay current on educational trends and best practices.
- Collaborate with district administrators.
- Foster a positive school climate and culture.

Qualifications:

- Master's degree in educational leadership or a related field.
- Valid administrative credential or certification.
- At least 3 years in a leadership role.
- Strong understanding of middle school students, learning styles, and educational strategies.
- Excellent communication, interpersonal, and leadership skills.
- Ability to manage multiple priorities in a fast-paced environment.
- Proven ability to build positive relationships with students, staff, parents, and community members.
- Familiarity with educational technology and data analysis tools.

Preferred Qualifications: Experience in a middle school setting, Experience in diverse school settings, Experience with data-driven decision-making, Experience with instructional coaching and staff development, and Experience with community engagement.

To Apply:

Interested candidates should submit their resume, cover letter, and supporting documents to the Superintendent Ellen.Adkins@db.k12.oh.us.

About Coal Grove:

- The Village of Coal Grove is located at the very southern tip of Ohio. Although the first resident of Coal Grove settled in the area in 1803, The Village of Coal Grove was not incorporated until June 13, 1989. The Village was very family oriented and has remained so throughout the years. Currently, there are 6 churches, 35 businesses, 5 restaurants and 4 centers of education, giving all who desire a chance for a better future.
- Our middle school is a welcoming and inclusive community committed to providing a high-quality education for all students. We are proud of our dedicated teachers and staff, our strong parental involvement, and our commitment to creating a positive learning environment for our students.