

BRIEFCASE

THE OHIO SCHOOL BOARDS ASSOCIATION

Serving the public school leadership team



CDC updates strategies for protecting school staff from COVID-19

The Centers for Disease Control and Prevention (CDC) has provided additional strategies to help districts protect K-12 school staff from COVID-19. The strategies include workplace safety and health information for administrators related to protecting teachers; substitute teachers; paraprofessionals; janitorial and maintenance staff; office workers; school nutrition staff; school nurses; bus drivers and aides; athletic coaches and trainers; music, choir and performing arts teachers; and more. These updates are meant to supplement, not replace, previously issued guidance and regulations. They apply whether staff and students have returned to in-person learning; staff is assigned to work in school buildings to support virtual learning; or schools have implemented hybrid models of combined in-person and virtual instruction. The updates are posted at <http://links.ohioschoolboards.org/72274>.

Last call for OSBA Media Honor Roll selections

The deadline for districts to name journalists and news outlets to the OSBA Media Honor Roll is Nov. 13. The annual program gives districts a way to recognize their local reporters and editors for fair and accurate coverage of their schools. As part of the program, OSBA sends districts personalized certificates to present to the recognized journalists at a future board meeting. For additional information and to make selections, visit www.ohioschoolboards.org/media-honorroll.

ODE accepting applications for Purple Star Awards through Dec. 7

The Ohio Department of Education (ODE) Purple Star Award for military-friendly schools recognizes schools that show a major commitment to students and families connected to our nation's military. The deadline to apply for the award is Dec. 7. Schools that earn the award will receive a special Purple Star recognition to display in their district. Thirty-seven schools earned the honor this year. A school will be honored with the Purple Star Award if it completes all the required activities, plus one optional activity. For more information, an application form and lists of past honorees, visit <http://links.ohioschoolboards.org/95934>. The Purple Star Advisory Board, made up of the Ohio departments of Education, Higher Education, Veterans Services and Adjutant General, helps decide a school's eligibility for the award.

Subscribe to electronic version of OSBA Briefcase and receive it free

Districts can get the OSBA Briefcase newsletter free if *all* subscribers sign up to receive it electronically. If anyone in the district does not choose the electronic option, the district rate of \$145 for up to 15 subscribers applies. Please note your district's preference on the 2021 OSBA membership invoice being sent at the end of November.

Nov. 9, 2020

Volume 52 Issue 21

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Route workshop information to:

- ☐ Administrative professionals
- ☐ Administrators
- ☐ Communications staff
- ☐ Principals
- ☐ Transportation supervisors

School Management News discount available in 2021

OSBA is again offering its School Management News (SMN) newsletter at a 25% discount to member districts in which *all* subscribers choose to receive it electronically. The electronic subscription rate is \$150 annually for up to 15 subscribers; the paper subscription is \$200. Please indicate which option your district prefers on the 2021 OSBA membership invoice. SMN is a monthly newsletter providing districts the latest news affecting district operations. Topics include labor relations, human resources, business, finances, labor contract settlements, insurance, arbitration awards and more.

81 counties now part of imagination library program

As the Ohio Governor's Imagination Library Program enters its second year, 81 of the

state's 88 counties are participating. More than 200,000 Ohio children from birth through age five are enrolled to receive a free imagination library book in the mail every month. In the summer of 2019, the Dolly Parton Imagination Library Program was available in pockets of Ohio when

Lakewood teachers deliver books to students

When **Lakewood City's** Hayes Elementary School started the year remotely, two teachers knew many of their students didn't have what they needed — including books.

"So, we thought, 'Why don't we just start a bookmobile?' third-grade teacher **Patricia Birch** told a local TV station. "We can deliver books to children and say 'hi' to them. And, they'll get to see our faces and have a little special treat from us."

Birch and third-grade teacher **Nicole Andregg** have been colleagues and close friends for many years, and Andregg said they're not the only ones trying to reach students. "There are so many teachers in our district that are doing special things to make that connection and reach out with their kids."

Source: WKYC-TV

the Ohio Governor's Imagination Library partnered with the Dolly Parton program. A total of 93,483 children were enrolled by August 2019. First lady **Fran DeWine** shared details of the program in a speech during last year's OSBA Capital Conference. Parents, caregivers and others can enroll children in the program at ohioimaginationlibrary.org.

New directory links districts to ODE department leaders

ODE has created a directory of key department heads to improve communications among districts and department leaders. It is posted at <http://links.ohioschoolboards.org/60755>.

OSBA online

● www.ohioschoolboards.org
OSBA continues to update its coronavirus resources pages with important information. Visit www.ohioschoolboards.org/coronavirus to learn more.



Briefcase

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Managing editor, layout and design: **Katy Farson**, communication design manager
Assistant editor: **Scott Gerfen**, communication manager

A one-year subscription to Briefcase is \$145 for up to 15 subscribers. Briefcase also is available electronically by email or by fax. For more information, contact Susie Cinadr at the address or fax number above or email scinadr@ohioschoolboards.org. Briefcase is published semimonthly by the Ohio School Boards Association.

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OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.



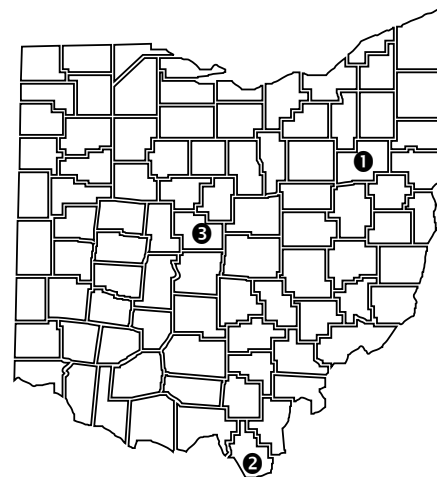
BULLETIN BOARD

compiled by Melanie Price, senior administrative assistant of communication services

OSBA executive searches

Superintendent

District	Deadline	Contact
❶ Northwest Local (Stark)	Nov. 27	OSBA Search Services, (614) 540-4000
❷ Chesapeake Union EV	Dec. 11	OSBA Search Services, (614) 540-4000
❸ Delaware Area Career Center	TBD	OSBA Search Services, (614) 540-4000



National searches

Position	Location	Deadline	Contact
Superintendent	Altamont, Ill.	TBD	Jim Helton , executive searches consultant, Illinois School Boards Association, (217) 528-9688, ext. 1102

Board changes

Bay Village City Board of Education member Dr. **Gayatry Jacob-Mosier** announced her resignation effective immediately. ●●● **Bowling Green City** Board of Education member **William G. Clifford** announced his resignation effective Oct. 20. ●●● **Kettering City** appointed **Mark J. Martin** to the board effective Oct. 20. He replaced **Julie Gilmore**, who resigned. ●●● **Northeastern Local (Clark)** Board of Education member **Steve Schwitzgable** announced his resignation effective immediately. ●●● **Norwayne Local (Wayne)** appointed **Winston Wyckoff III** to the board effective Oct. 12. He replaced **Ross Cochrell**, who resigned in September due to moving outside of the district. ●●● **Rootstown Local (Portage)** appointed **Craig L. Mullaly** and **Paul McEwuen** to the board effective immediately. They replaced **Steven Vasbinder** and **Scott Krieger**. ●●● **Strasburg-Franklin Local (Tuscarawas)** Board of Education member **Veronica Spidell** announced her resignation effective Oct. 13.

Administrative changes

Superintendents

Ayersville Local (Defiance) Superintendent **Donald F. Diglia** announced his retirement effective July 31, 2021.

Editor's note

Job postings must be received six weeks before the application deadline to ensure timely publication.
Thank you for your cooperation.

Treasurers

West Branch Local (Mahoning) Treasurer **Julia Rozsnyai** announced her resignation effective Nov. 27.

Sympathies

Former **Chesapeake Union** EV Board of Education member **Wesley Allen Sites** died Oct. 3. He was 65. ●●●

Former **Mariemont City** Board of Education member **Arnold “Moose” Morelli** died Oct. 19. He was 92. ●●●

Former **Middletown City** Superintendent **Norman M. Hayes** died Oct. 21. He was 85. ●●● Former **Triway Local (Wayne)** Superintendent **Kevin A. DiDonato** died Oct. 22. He was 71. ●●● Former **Triway Local (Wayne)** Board of Education member **Carol A. Maurer** died Oct. 11. She was 84.

A banner for the Ohio School Boards Association Capital Conference. On the left, there is a circular logo with a graduation cap and the text "OHIO SCHOOL BOARDS ASSOCIATION SINCE 1953". To the right of the logo, the text reads "Ohio School Boards Association", "Capital Conference", "Nov. 7-10, 2020", and "A virtual experience". On the right side of the banner, the text "Leadership for Learning" is written in large, bold, blue letters. At the bottom of the banner, a blue bar contains the text "Learning sessions | Exhibits | Networking".

Ohio School Boards Association
Capital Conference
Nov. 7-10, 2020
A virtual experience

Leadership
for Learning

Learning sessions | Exhibits | Networking

YOU CAN STILL REGISTER!

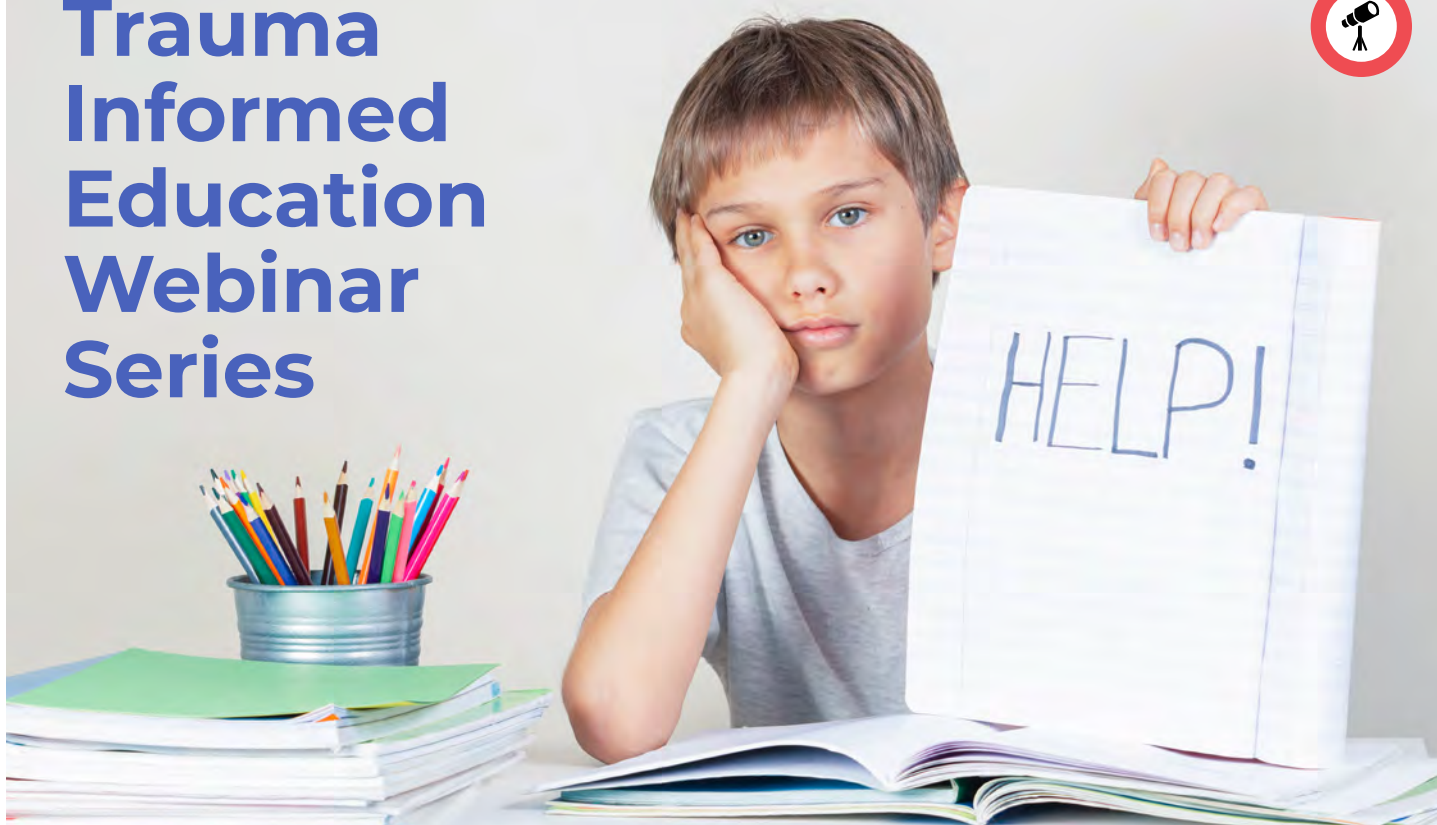
The virtual 2020 OSBA Capital Conference and Trade Show is happening now, but you can still register through Dec. 31, 2020, for on-demand access to all of the learning session and Spotlight Session presentations.

Registering now allows you to return to the virtual conference on your schedule. More than 60 sessions — full-length recordings of the presentations plus the handouts — will be available to you; be sure to take advantage of this benefit and extend your professional development!

Register online at <http://conference.ohioschoolboards.org/registration>

For a list of sessions, visit <http://conference.ohioschoolboards.org/2020/for-attendees/sessions>

Trauma Informed Education Webinar Series



Thursday, Nov. 19, and Thursday, Dec. 3 • Noon–1 p.m. • Virtual • Cost: \$50 each

Join us for this engaging and informative webinar series hosted by the OSBA Black Caucus. You'll learn trauma-informed practices to support students; strategies for creating trauma-informed schools that can accelerate learning; and more.

Nov. 19 — Planting the 'SEED' for Academic Recovery Using an Ethos of Care

Participants will learn how **Sandusky City Schools'** SEED instructional framework leads with social and emotional supports, explicit instruction, enrichment opportunities and digital-based games as quintessential components to resume learning in the new post-COVID-19, K-12 educational landscape. The presentation will highlight why the district designed SEED, which places an emphasis on creating a caring community along with embedding self-care opportunities into the workday for staff as they learn how to support the ongoing trauma caused by COVID-19. Presented by Dr. **Vilicia Cade**, chief academic officer, Sandusky City.

Dec. 3 — A Call to Action: Trauma-informed practices to support students

Research has shown that when children are exposed to traumatic events they can be impacted academically, socially and emotionally. This interactive session will take foundational information pertaining to trauma-informed practices and help participants create an action plan they can use to integrate trauma-informed practices into their school districts. Presented by Dr. **Dakota King-White**, assistant professor and school counseling coordinator, Cleveland State University.

To register

Visit www.ohioschoolboards.org/workshops or email **Laurie Miller** at Lmiller@ohioschoolboards.org.

OSBA Master of Transportation Administration (MTA) Program

Don't miss the 2020-21 MTA program. This series of workshops will help those involved in student transportation better understand and perform day-to-day operations.

These half-day workshops — offered from 10 a.m. to 2 p.m. — include a working lunch and time for questions. Some classes are scheduled twice; participants may sign up for either session. Each class is \$100, or you can purchase an MTA subscription for the workshop series; contact **Diana Paulins**, OSBA senior administrative assistant of board and management services, for subscription information. All workshops will be at the OSBA office, 8050 N. High St., Columbus, 43235. Visit www.ohioschoolboards.org/transportation-training-programs to learn about the MTA certification program.



Workshop dates and descriptions

Dec. 2 — Transportation rules and regulations (virtual)

Without a working knowledge of the laws and rules, the transportation administrator is flying blind. This class will walk through the key regulations that you might have overlooked, forgotten or not even have known existed. We will explore the relationship between federal, state and local regulations, talk about policy versus practice and then look at a checklist that every transportation department can use to measure its performance and compliance. This class is a favorite not only for brand new supervisors but also veterans and other school administrators who are responsible for pupil transportation service.

Feb. 3 or 10 — The transportation handbook (virtual or in-person)

Transportation administrators cannot afford to “fly by the seat of their pants” or to be inconsistent in management practices. Guidelines and procedures are essential and can be the manager’s best friend. Other issues that are related include board policy, administrative guidelines, labor agreements and other local resources. We will discuss the handbook development process as well as what to include in the handbook and how to keep it current.

March 3 or 10 — Public relations and working with the media (virtual or in-person)

We will have two related focus points for this session. First, we will experience a live interview process to refine our skills in developing talking points and staying on target in an interview about a real event. Second, after focusing on reactive news responses, we will shift focus to proactive news relationships to inform your community about the resources your transportation department offers.

April 7 or 14 — Designing your operational plan and building keys for success (virtual or in-person)

We will start this final class of the year by looking at how to put the operational plan together. What is your work calendar? When do you need to do what, and how do you schedule or delegate that project? Much of what we do has a critical work path, and unless you plan your work in advance it is easy to get “behind the curve” and feel like you are trying to catch up. After that, we will focus on building support networks, identifying friends and foes and how to recognize where you need allies to succeed. Building your stakeholders’ group and support network is key to your success and helps broaden your potential for positive impact.

Register by contacting **Diana Paulins** at (614) 540-4000, (800) 589-OSBA or mta@ohioschoolboards.org. You also can purchase a subscription plan for all the workshops in this series; contact Paulins for more information.



Levy Success

Thursday, Dec. 3 • 8:30 a.m.–11:30 a.m. • Virtual • Cost: \$100

8:30 a.m. Welcome

8:35 a.m. Board roles and responsibilities

Review the board's unique role in preparing the district and the community when putting a levy on the ballot.

Teri Morgan, senior deputy director of board and management services, OSBA

9:20 a.m. Break

9:25 a.m. Levy Success in the COVID-19 Era

Discuss best practices for planning, clear messaging, fundraising, team effort, direct voter contact and voter targeting.

Jerry Rampelt, founder emeritus; Michael Collins, executive director; Ryan Collins, digital media; Andrea Kruse, communications; and Nathan Miner, business development; Support Ohio Schools Research and Education Foundation

10:15 a.m. Break

10:20 a.m. Resume Levy Success in the COVID-19 Era

Discussion of best practices continues.

Jerry Rampelt, Michael Collins, Ryan Collins, Andrea Kruse and Nathan Miner

11:30 a.m. Adjourn

To register

Visit www.ohioschoolboards.org/workshops or email **Laurie Miller** at Lmiller@ohioschoolboards.org.



We can help you reach agreement

OSBA's bargaining consultation services offer your district comprehensive representation services during negotiations and/or traditional and alternative bargaining styles.

Bargaining consultation clients receive:

- low-cost service fees;
- flexible rates;
- experienced negotiators;
- statewide experience.

For more information on how bargaining consultation can work for your district, contact OSBA's legal services division at (614) 540-4000 or (800) 589-OSBA.



WORKSHOP REGISTRATION

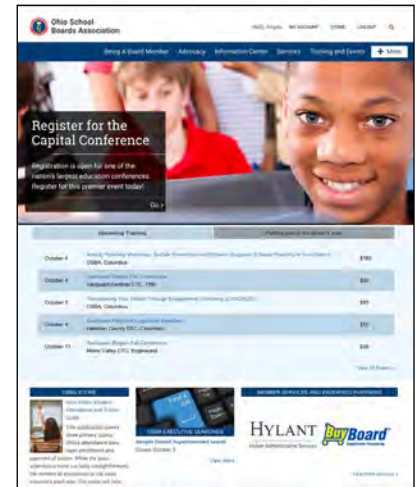
Register at www.ohioschoolboards.org/workshops

OSBA members can access member-only information, including workshop registration, by logging in to the OSBA website.

How to log in

Click on “Log in to your account” on top right of the website. Log in using your email address on file and your password. Click “Reset your password” if needed.

If it says “We could not find your email address,” or if this is your first time logging in to the site, click “Create new account.” At the username prompt, enter your email address, select your affiliation and school district, and click “Submit.” Create a password and add your job title on the next screen. An email with a link to activate your account will be sent to you. Click on the link to activate your account, and you will be directed to a home screen.



UPCOMING WORKSHOP

Winter Finance Workshop



Friday, Dec. 11 • 8:30 a.m.–3 p.m. • Virtual • Cost: \$120

Board members, treasurers and business managers — get all the information you need as the next General Assembly begins work on the development of the next biennial budget.

Key takeaways from this event will include:

- Learn what to expect in the next biennium with state revenue and budget outlook
- Get an update on the most recent legislative activity
- Hear updates from the Ohio Department of Education, the Office of Budget and Management and the Auditor of State.

Presenters include:

- **Aaron Rausch**, Ohio Department of Education
- **Keith Faber**, Ohio Auditor of State
- **Kimberly Murnieks**, Ohio Office of Budget and Management
- Rep. **John Patterson**, Ohio House of Representatives
- Dr. **Howard Fleeter**, Ohio Education Policy Institute
- **Katie Johnson**, Ohio Association of School Business Officials
- **Jennifer Hogue**, **Will Schwartz** and **Nicole Piscitani**, Ohio School Boards Association

To register

Visit the Ohio Association of School Business Officials website: <https://oasbo-ohio.org>.



FUNDING OPPORTUNITIES

compiled by Katy Farson, managing editor

Farm to School Grant request for applications now open

As part of its Farm to School Month celebrations, the Office of Community Food Systems announced the official release of the fiscal year (FY) 2021 Farm to School Grant Program Request for Applications (RFA).

The U.S. Department of Agriculture (USDA) will award up to \$10 million in competitive grants to eligible entities through the Farm to School Grant Program in FY 2021. Each grant helps implement farm-to-school

programs that increase access to local food in eligible schools, connect children with agriculture for better health and inspire youth to consider careers in agriculture. Since the program's inception in 2013, USDA has awarded over \$52 million through Farm to School Grants, funding a total of 719 projects across all 50 States, the District of Columbia, U.S. Virgin Islands, Guam and Puerto Rico, reaching almost 21 million students in

47,000 schools.

The RFA includes three tracks — Implementation, State Agency and a new Turnkey track — to support a variety of projects and implementation stages. Each track provides funding for a specific range of activities.

Turnkey grants

Turnkey grant funding amounts vary depending on the project type. Funding is available

Continued on page 6



Achieving more together

The OSBA Legal Assistance Fund provides financial or legal assistance in matters of statewide importance to local school districts.

What we can do:

- File friend of the court (amicus) briefs supporting issues of statewide importance.
- Minimize the financial hardship of costly litigation to individual boards of education.
- Supplement legal services available to boards of education.

Benefits to your district:

- Favorable judicial decisions that set precedents that can have a positive impact in your district.
- Direct assistance to your district if it is involved in a lawsuit of statewide significance.
- A quarterly e-newsletter of recent Ohio school law developments.

To join, contact the OSBA Division of Legal Services at (614) 540-4000 or (800) 589-OSBA.

Funding Opportunities, continued from page 5

in amounts up to \$50,000 for three Turnkey projects: farm-to-school action plan development; agricultural education curriculum development and delivery; and edible gardening. To streamline the application process, required activities are fully specified within the RFA and Turnkey applicants submit a simplified proposal narrative.

Implementation grants

Implementation grant awards

range from \$50,000-\$100,000. An Implementation grant works well for eligible entities with prior farm-to-school experience, helping scale up or further develop existing farm to school initiatives. Some examples of activities in Implementation grants include, but are not limited to, training and technical assistance; supply-chain development; evaluation activities; conducting a regional farm to school institute; creation

of promotional materials or campaigns; and formation of networks or coalitions.

State Agency grants

State Agency grant awards range from \$50,000-\$100,000 to help state agencies seeking to improve access to local food served in eligible Child Nutrition Programs.

A wide variety of entities are eligible to compete for funding

Continued on page 7



Maximize
your leadership team's
performance
with the Achiever

Recruit and retain the best with the Achiever Leadership Assessment.

The Achiever measures cognitive skills and personality dimensions, providing relevant data to enable you to make the right leadership decisions for your district. Key benefits include:

- **maximizing** potential;
- **streamlining** the hiring process;
- **enhancing** decision-making.



**Ohio School
Boards Association**

Learn more at www.ohioschoolboards.org/achiever or contact **Teri Morgan** at (614) 540-4000 • (800) 589-OSBA • tmorgan@ohioschoolboards.org



PUBLIC SCHOOLS WORK!

compiled by Scott Gerfen, assistant editor

Dublin teacher, students help put bullfrog on license plates

A lesson in politics and science is nearly 20 years in the making for a **Dublin City** teacher and his students.

When Gov. **Mike DeWine** signed Senate Bill 163 into law on Oct. 22, it not only prorated hybrid- and electric-vehicle-licensing rates but also created 33 specialty license plates, one of which features the bullfrog, Ohio's official state frog.

Shawn Kaeser, an eighth-grade social studies teacher at Grizzell

Middle School, told a local newspaper he got the idea of having the bullfrog become a state symbol in 2002, when he was teaching his class about state symbols and realized an amphibian wasn't on the list.

That began an eight-year journey, with students writing letters to state representatives and senators.

In 2010, Gov. **Ted Strickland** signed a bill into law making the bullfrog the state frog.

Two years later, another group of students began the campaign to get the bullfrog on license plates.

Funds from plate purchases will go toward wetland conservation and education across the state, Kaeser said. The law goes into effect 90 days after DeWine's Oct. 22 signing, and the plates should be available in the spring. "Every law was an idea at one time," Kaeser said.

Source: ThisWeek Community Newspapers

Funding Opportunities, continued from page 6

through this grant opportunity. Eligible schools, state and local agencies, Indian tribal organizations, agricultural producers and nonprofit organizations are eligible for Farm to School grants. New for FY 2021, institutions operating the Child and Adult Care Food Program (CACFP) and Summer Food Service Program (SFSP) at non-school based sites are included in the definition of eligible schools and may apply for funding.

Please note that eligibility varies by grant track; see sections 3.0 through 3.4 of the RFA for specific eligibility requirements. The Grant RFA can be found

online at <http://links.ohioschoolboards.org/23991>.

Complete applications must be submitted on www.Grants.gov by 11:59 p.m. EST on Friday, Jan. 8, 2021. In order to apply, applicants must obtain a DUNS number, register in the System for Award Management (SAM) and register in www.Grants.gov. Applicants are encouraged to begin this process early. For more information, please see Section 4.7 of the RFA.

For additional information, visit the Farm to School Grant Applicant Resources Page at <http://links.ohioschoolboards.org/82592>.



OSBA Contract Analysis Service

OSBA provides a cost-effective professional analysis of both certified and classified collective bargaining agreements. These written reviews serve as a critique of current contract provisions, suggest potential pitfalls regarding legal compliance and provide specific recommendations as you go into your next round of collective bargaining.

Contact **Van D. Keating** at (614) 540-4000 or (800) 589-OSBA for more information.

November 2020

- 7-10 OSBA Capital Conference..... Virtual
19 Trauma Informed Education
Webinar Series Virtual
30 Deadline to file consolidated school
mandate report — RC 3301.68.

December 2020

- 1 Southwest Region Executive
Committee Meeting Virtual
2 OSBA Master of Transportation
Administration Program: Transportation
rules and regulations Virtual
2 Northeast Region Executive
Committee Meeting Virtual
3 Trauma Informed Education
Webinar Series Virtual
3 Levy Success Virtual
11 Winter Finance workshop Virtual
31 Last day for treasurer to canvass the board
to establish a date for the organizational
meeting — RC 3313.14.

2021

January 2021

- 15 Deadline for boards of education of city,
exempted village, vocational and local
school districts to meet and organize — RC
3313.14; last day for boards of education
of city, exempted village, vocational and
local school districts to adopt tax budgets

for the coming school fiscal year — RC
5705.28(A)(1).

- 20 Last day for boards of education to submit
fiscal tax year budget to county auditor —
RC 5705.30.
25 Last day to submit certification for income
tax levy to Ohio Department of Taxation
for May election — RC 5748.02(A) (100
days prior to election).
29 Last day to submit emergency, current
operating expenses or conversion levy
to county auditor for May election —
RC 5705.194, 5705.195, 5705.213,
5705.219(C) (95 days prior to election).
31 Deadline for educational service center
(ESC) governing boards to meet and
organize — RC 3313.14; deadline for
secondary schools to provide information
about College Credit Plus to all students
enrolled in grades six through 11 — RC
3365.04(A); annual campaign finance
reports must be filed by certain candidates
(by 4 p.m.) detailing contributions and
expenditures from the last day reflected in
the previous report through Dec. 31, 2020
— RC 3517.10(A)(3).

February 2021

- 3 OSBA Master of Transportation
Administration Program: The
transportation handbook..... TBD

- 3 Last day for school district to file resolution
of necessity, resolution to proceed and
auditor's certification for bond levy with
board of elections for May election — RC
133.18(D); last day for county auditor
to certify school district bond levy terms
for May election — RC 133.18(C); last
day to submit continuing replacement,
permanent improvement or operating
levy for May election to board of elections
— RC 5705.192, 5705.21, 5705.25; last
day to certify resolution for school district
income tax levy or renewal of conversion
levy for May election to board of elections
— RC 5748.02(C), 5705.219(G); last day
to submit emergency levy for May election
to board of elections — RC 5705.195; last
day to submit phased-in levy or current
operating expenses levy for May election to
board of elections — RC 5705.251(A) (90
days prior to election).
10 OSBA Master of Transportation
Administration Program: The
transportation handbook..... TBD

March 2021

- 1 Last day to take action and deliver written
notice of nonrenewal of superintendent's
contract — RC 3319.01; last day to take
action on and deliver written notice of
nonrenewal of treasurer's contract.