

BRIEF CASE

THE OHIO SCHOOL BOARDS ASSOCIATION

Serving the public school leadership team



School board members: Thanks for all that you do

Board of education members — this month is for you! January is School Board Recognition Month. The annual observance honors Ohio board members for their year-round commitment to the state's nearly 1.7 million public school students. OSBA offers a resource kit at www.ohioschoolboards.org/sbrm with ideas for honoring school board members. In addition, the association is sending personalized certificates and recognition month posters to all member districts. OSBA also wants to feature your celebrations in the Journal magazine and on its website. Submit news and photos of your celebrations by Feb. 10 at <http://links.ohioschoolboards.org/13258> or send them to **Angela Penquite** at apenquite@ohioschoolboards.org.

Ohio launches data portal to improve transparency

The state's InnovateOhio Platform team launched the DataOhio Portal, a first-of-its-kind public-facing portal for state agencies, partners and citizens. Currently, the portal contains education-related data on topics such as transitions from Ohio's high schools to Ohio's public universities or community colleges and results of Ohio's Youth Risk Behavior Survey. The portal, which now has more than 200 datasets and 60 data visualizations, will expand as data from additional state agencies and new functionalities are added. More information is available at www.data.ohio.gov.

It's time to start planning Black History Month activities

February is Black History Month, a time to reflect on the contributions and accomplishments of the nation's millions of African Americans. Following are some internet resources to help schools incorporate Black History Month lessons into classroom curriculum, activities and celebrations: <http://links.ohioschoolboards.org/32201>; <http://links.ohioschoolboards.org/49989>; <http://dbs.ohiohistory.org/africanam>; and <https://asalh.org/black-history-themes>.

Southwest Ohio board member takes office as 2021 OSBA president

Scott E. Huddle, Mad River Local (Montgomery), became OSBA president on Jan. 1. A board member since 1999, Huddle has served the association in numerous leadership roles and is a member of OSBA's Board of Trustees, Executive Committee, Federal Relations Network, Legislative Platform Committee and a number of other committees. A client executive at Optum and Ohio State Highway Patrol auxiliary officer, he and his wife, **Karen**, have three children, **Kelly**, **Tyler** and **Alison**.

Registration opens for the NSBA 2021 Online Experience

The National School Boards Association (NSBA) is transforming its annual conference

Jan. 11, 2021

Volume 53 Issue 1

Contents

More news..... 2
OSBA SW and
NW regions seeking
awards nominations;
OSBA NE Region
offering educational
funds for college;
OSBA online

Bulletin Board..... 3

Information 4

Legislative
Report 6

Public Schools
Work!..... 7

Route workshop information to:

- ☐ Administrative professionals
- ☐ Administrators
- ☐ Communications staff
- ☐ Principals
- ☐ Transportation supervisors

to the NSBA 2021 Online Experience. The online event, scheduled for April 8-10, offers world-class programming, thought leadership, networking and exhibits. The early registration discount deadline is Feb. 19. For more information, visit <http://links.ohioschoolboards.org/52907>.

OSBA SW and NW regions seeking awards nominations

The OSBA Southwest Region is asking districts to nominate outstanding administrators, classified staff, faculty members, treasurers, superintendents, public relations staff and board members from neighboring districts. Other awards include Effective School Boards, Outstanding Community Business Leader and the Spahr/ Steele Award, which honors an outstanding career center board member. Download nomination forms at www.ohioschoolboards.org/sw-region. The deadline is

Timber sales bring \$1.3 million to schools, communities

Fourteen rural Ohio school districts and their corresponding counties and townships will share more than \$1.3 million from the sale of timber from the state's forests, according to the Ohio Division of Forestry.

Through the Ohio Department of Natural Resources (ODNR) Division of Forestry's Trees to Textbooks program, a percentage of the revenue generated from state forest management activity goes to the county, township and school district in which the activity took place. Money from this program helps school districts, among other things, keep up with the ever-changing world of technology. Since the program started in 1999, more than \$33 million has been shared with Ohio school districts and local governments.

Source: ODNR

Feb. 10. The OSBA Northwest Region seeks nominations from districts for the Excellence in Community Service Award, Humanitarian Award, Who's Who in the NW Region Award for Outstanding Leadership and the Neil Pohlmann Award of Excellence in Education.

Nomination forms are posted at www.ohioschoolboards.org/nw-region. The deadline is Jan. 31.

OSBA NE Region offering educational funds for college

Applications are being accepted for the 2021 Lester C. Marrison Teacher Education Book Grant. Graduating seniors in Northeast Ohio who have demonstrated an interest in teaching, are attending an accredited Ohio college and whose school district is a member of OSBA are eligible to apply. The application is posted at www.ohioschoolboards.org/ne-region. The deadline is Jan. 15.

OSBA online

● www.ohioschoolboards.org
Listen to OSBA's podcast — Leading the way — to stay informed about association news and current issues impacting public education. Episodes are archived at www.ohioschoolboards.org/osba-podcasts.



Briefcase

Ohio School Boards Association
8050 North High Street, Suite 100
Columbus, OH 43235-6481
(614) 540-4000 ● (800) 589-OSBA
fax: (614) 540-4100 ● www.ohioschoolboards.org

OSBA President: **Scott E. Huddle**, Mad River Local (Montgomery)

OSBA Chief Executive Officer: **Richard C. Lewis**, CAE

Editor: **Gary Motz**, senior editorial manager

Managing editor, layout and design: **Katy Farson**, communication design manager

Assistant editor: **Scott Gerfen**, communication manager

A one-year subscription to Briefcase is \$145 for up to 15 subscribers. Briefcase also is available electronically by email or by fax. For more information, contact Susie Cinadr at the address or fax number above or email scinadr@ohioschoolboards.org. Briefcase is published semimonthly by the Ohio School Boards Association.

Postage paid at Columbus, Ohio. Postmaster: Send address changes to: Briefcase, Attn.: Mailroom, Ohio School Boards Association, 8050 N. High St., Suite 100, Columbus, OH 43235-6481.

© 2021, Ohio School Boards Association; all rights reserved

The appearance of an advertisement in an OSBA publication is neither a guarantee nor endorsement by OSBA of the product, service or company or the claims made for the product, service or company in such advertising.

OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.



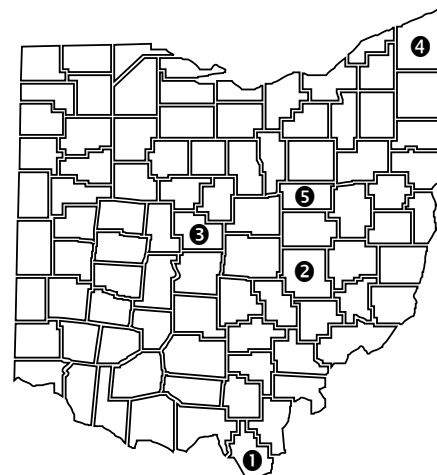
BULLETIN BOARD

compiled by Melanie Price, senior administrative assistant of communication services

OSBA executive searches

Superintendent

District	Deadline	Contact
❶ Collins Career Technical Center	Jan. 14	OSBA Search Services, (614) 540-4000
❷ Franklin Local (Muskingum)	Jan. 15	OSBA Search Services, (614) 540-4000
❸ Delaware Area Career Center	Jan. 18	OSBA Search Services, (614) 540-4000
❹ Geneva Area City	Feb. 1	OSBA Search Services, (614) 540-4000
❺ West Holmes Local (Holmes)	Feb. 8	OSBA Search Services, (614) 540-4000



Other searches

Position	Location	Deadline	Contact
Superintendent	Gallia County Local (Gallia)	Feb. 1	Dr. Denise Shockley, superintendent, Gallia-Vinton ESC, (740) 245-0593

National searches

Position	Location	Deadline	Contact
Superintendent	Brookline, Mass.	Jan. 15	Glenn Koocher, (614) 733-0497, or Kathlee Kelly, (617) 899-2064, Massachusetts Association of School Committees
Superintendent	Malad, Idaho	Jan. 22	Misty Swanson, chief deputy, Idaho School Boards Association, (208) 854-1476

Editor's note

Job postings must be received six weeks before the application deadline to ensure timely publication. Thank you for your cooperation.

Board changes

Bellbrook-Sugarcreek Local (Greene) appointed **Audra Dorn** to the board effective Dec. 12. She replaced **Mary Frantz**, who passed away in November.

Administrative changes

Superintendents

Fairview Park City Superintendent Dr. **Bill Wagner** announced his retirement effective Aug. 1. ●●● **Geneva Area City** Superintendent **Eric M. Kujala** announced his retirement effective July 30. ●●● **Pickaway-Ross Career & Technology Center** hired **Jonathan Davis** as superintendent effective Aug. 1. He will replace **Dennis L. Franks**, who is retiring effective July 31. Davis currently is superintendent at **Circleville City**.

Sympathies

Former Austintown Local (Mahoning) Board of Education member **Robert S. Kloss** died Dec. 17. He was 97. ●●● Former Canfield Local (Mahoning) Board of Education member **Lucile Lewis Williams Barelmay** died Dec. 15. She was 97. ●●● Former Girard City Board of Education member **James W. Thomas** died Dec. 18. He was 84.



INFORMATION

compiled by Katy Farson, communication design manager

Making budgets easier to understand

Budget season for next school year is around the corner, and now is a good time to prepare. School budgets are complicated, influenced by difficult-to-explain variables like federal and state mandates, and part of a long process that may seem daunting or inaccessible to members of the public.

Sharing information through existing communication channels is only effective if you can engage people enough to bring them along through the process. Generally, interest lacks unless budget decisions threaten special-interest projects for groups or constituencies.

Setting budgets is a key role for school boards. Staff, parents and the community may seem apathetic during the process, but you should continue to educate and engage them, especially if there is a likelihood of complaints after the budget is adopted.

Outline the process

Be sure that the district calendar includes all budget meeting dates, locations and times. Make a note

of meetings that will allow time for public input. Post it on your website and publish to your social media channels.

Include a budget section on your website that has a list of budget committee members; links to policy; key dates, such as the adoption date; and links to past approved budgets.

Use plain language that is easy to understand and explain references to factors that affect the district's budget: program mandates, the status and amount of legislative appropriations and outside funds that are restricted, such as bond money for capital projects.

Watch your language

Information about budgets can get muddled by technical terms, which can be confusing to people who don't deal with government funding processes. These tips can help improve understanding of budget issues and terms.

- Relate the school budget to a household budget. Discuss income (revenue), expenses (bills) and contingency funds (emergency

funds) in terms that everyone can relate to.

- Avoid acronyms. This is a good rule for educational operations and programs in general. If you work at the district office, you are fluent in "educationese;" if not, you probably need a translator.

Continued on page 5



OSBA Contract Analysis Service

OSBA provides a cost-effective professional analysis of both certified and classified collective bargaining agreements. These written reviews serve as a critique of current contract provisions, suggest potential pitfalls regarding legal compliance and provide specific recommendations as you go into your next round of collective bargaining.

Contact **Van D. Keating** at (614) 540-4000 or (800) 589-OSBA for more information.



Board Member 101: Winter edition virtual

Saturday, Jan. 30 • 9 a.m.-3 p.m. • Virtual • Cost: \$115*

*Includes the book, "Boardmanship"

Recently appointed to your school board? Attend this one-day workshop for first-term board members and get up to speed on hot topics. You will hear from experienced OSBA staff in this one-day condensed workshop will focus on boardmanship, governance, legal, policy and advocacy issues. Learn about the important aspects of board work, frequently asked legal questions, how board policies help govern your district and how to be an effective legislative and student achievement advocate for your students. Discover the resources OSBA has to help you in your first year, your first term and beyond.

Agenda

9 a.m. Welcome and introductions

9:15 a.m. Governance from the school board seat:

What it really means

Come prepared to share your biggest board challenges to date; learn how to build better and more trusting relationships with district administrators; and understand best practices for staff and district communications as well as the most appropriate roles for board members, superintendents and treasurers.

Steve Horton, OSBA senior board and management services consultant

10:15 a.m. Stretch break

10:25 a.m. Being an advocate for your school district

Learn about the legislative process, the important role you play as a board member and some of the hot topics in front of legislators that could affect public school districts in the next calendar year.

Will Schwartz, OSBA deputy director of legislative services

11:30 a.m. The board's role in student achievement

Every board member wants to positively affect the outcomes for each of their district's students. This session will share some ideas and strategies about how to accomplish this goal.

Kim Miller-Smith, OSBA senior student achievement consultant

11:50 a.m. Lunch break

12:15 p.m. Good governance through policy

Effective policies are an essential tool for effective district governance. This session will review best practices for policy development and implementation and share some ideas about possible policy additions or changes that may be coming in the next several months.

Kyle E. Lathwell, OSBA policy consultant

1:15 p.m. Making meetings more meaningful

The board meeting is the one place where board members can have the most impact. This session will share some ideas and strategies to ensure your team is able to get its work done in the most productive, professional way.

Teri Morgan, OSBA senior deputy director of board and management services

1:45 p.m. Stretch break

1:55 p.m. Legal resources, issues and other hot topics

Learn more about the role of a board member, how board members can best work together to advance student achievement and get answers to your questions about communications among and between leadership team members, staff and the public.

Ralph Lusher III, OSBA staff attorney

3 p.m. Wrap-up and adjourn

To register

Visit www.ohioschoolboards.org/workshops or email **Laurie Miller** at Lmiller@ohioschoolboards.org.

OSBA Master of Transportation Administration (MTA) Program

Don't miss the 2020-21 MTA program. This series of workshops will help those involved in student transportation better understand and perform day-to-day operations.

Each class is \$100, or you can purchase an MTA subscription for the workshop series; contact **Pete Japikse**, senior transportation consultant, or **Doug Palmer**, transportation consultant, for subscription information. All workshops will be at the OSBA office, 8050 N. High St., Columbus, 43235.

Visit www.ohioschoolboards.org/transportation-training-programs to learn about the MTA certification program.



Workshop dates and descriptions

Feb. 3 — The transportation handbook (virtual or in-person)

Transportation administrators cannot afford to “fly by the seat of their pants” or to be inconsistent in management practices. Guidelines and procedures are essential and can be the manager’s best friend. Other issues that are related include board policy, administrative guidelines, labor agreements and other local resources. We will discuss the handbook development process as well as what to include in the handbook and how to keep it current.

March 3 — Public relations and working with the media (virtual or in-person)

We will have two related focus points for this session. First, we will experience a live interview process to refine our skills in developing talking points and staying on target in an interview about a real event. Second, after focusing on reactive news responses, we will shift focus to proactive news relationships to inform your community about the resources your transportation department offers.

April 7 — Designing your operational plan and building keys for success (virtual or in-person)

We will start this final class of the year by looking at how to put the operational plan together. What is your work calendar? When do you need to do what, and how do you schedule or delegate that project? Much of what we do has a critical work path, and unless you plan your work in advance it is easy to get “behind the curve” and feel like you are trying to catch up. After that, we will focus on building support networks, identifying friends and foes and how to recognize where you need allies to succeed. Building your stakeholders’ group and support network is key to your success and helps broaden your potential for positive impact.

Register by contacting Japikse or Palmer at (614) 540-4000, (800) 589-OSBA or mta@ohioschoolboards.org. You also can purchase a subscription plan for all the workshops in this series; contact Japikse or Palmer for more information.



Ohio School
Boards Association



Is a superintendent or treasurer search in your future?

“OSBA went beyond all expectations we could have imagined. The process allowed us to think about our district's future. Our staff and community were very pleased with the amount of involvement afforded to them. Thanks to our consultant and OSBA, we hired a person who also believed in our district vision.”

— Pamela Freshour,
Pleasant Local (Marion)

OSBA's searches are:

- ✓ **Led by professional search consultants with school board experience**
- ✓ **Customized to your district's needs**
- ✓ **Affordable**
- ✓ **Offered with the OSBA guarantee***
*In the unlikely circumstance you are unable to make a clear decision, OSBA will reopen the search and work with you until the right choice is made.

Need more information?

OSBA Search Services

8050 N. High Street, Suite 100 • Columbus, Ohio 43235

(614) 540-4000 or (800) 589-OSBA

www.ohioschoolboards.org/osba-search-services



WORKSHOP REGISTRATION

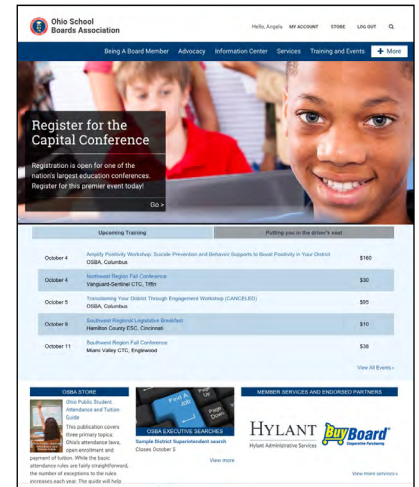
Register at www.ohioschoolboards.org/workshops

OSBA members can access member-only information, including workshop registration, by logging in to the OSBA website.

How to log in

Click on "Log in to your account" on top right of the website. Log in using your email address on file and your password. Click "Reset your password" if needed.

If it says "We could not find your email address," or if this is your first time logging in to the site, click "Create new account." At the username prompt, enter your email address, select your affiliation and school district, and click "Submit." Create a password and add your job title on the next screen. An email with a link to activate your account will be sent to you. Click on the link to activate your account, and you will be directed to a home screen.



Maximize
your leadership team's
performance
with the Achiever

Recruit and retain the best with the Achiever Leadership Assessment.

The Achiever measures cognitive skills and personality dimensions, providing relevant data to enable you to make the right leadership decisions for your district.

Key benefits include:

- maximizing potential;
- streamlining the hiring process;
- enhancing decision-making.



**Ohio School
Boards Association**

Learn more at www.ohioschoolboards.org/achiever or contact **Teri Morgan** at (614) 540-4000 • (800) 589-OSBA • tmorgan@ohioschoolboards.org

Information, continued from page 4

- Break down the costs. Many people can't relate to the big numbers in school budgets. Translate million-dollar terms into single-dollar terms. If \$60 million of your \$100 million budget is allocated to teaching, say, "60 cents of every dollar are spent on teaching and learning."

Other terms that may need translation:

- Fiscal year: A 12-month period covered by the budget, usually from July 1 to June 30.
- Revenue or income: The available funds from local taxes, state and federal governments and other sources.
- Expenditures: The amount of money the district spends to operate schools, including salaries, supplies and materials, facility operational costs, transportation and more.
- Fringe benefits: Total employee costs except salaries. These costs are usually part of a collective bargaining agreement with employee unions and they include insurance, retirement, Social Security, workers' compensation, unemployment insurance and paid time off.
- FTE: Full-time equivalent is the number of employees a district would have if it totaled all employee hours and divided them by eight hours per day, a full workday. For example, six part-time employees working four hours a day is equal to three full-time equivalents.
- Contingency fund: The money set aside in the budget for

emergencies or unforeseen expenses.

- Reserve fund: A fund established in the budget to set aside money from one fiscal year to another for a specific purpose.

Keep them informed

Continue to share information throughout the budget process. Post the superintendent's message and budget proposal as soon as it's available. Contact your local media to share information. And, don't forget to talk to staff. They are relaying information to parents and community members. Be sure they have the latest news.

Staff are trusted information sources

Staff members are trusted sources of information. Enlist them to tell your budget story. By simply talking to friends and neighbors about budget issues, well-informed staff members can raise community awareness and support.

Informing staff about budget issues and decisions, inviting their input and involving them closely in the budget process can create or strengthen a sense of connection and ownership of district-level decisions. A staff member who feels deeply connected to the district can be a powerful advocate for schools.

Provide your staff with access to tools to help them understand and communicate the intricacies of school funding, such as:

- Side-by-side charts that show funding sources and changes in funding over time.

- Charts that show categories of allocations and percentages. Make sure it is clear how much of the budget goes to teaching and learning.

- Lists or charts that show mandated versus nonmandated expenditures.

- Charts that show funding per student versus cost per student.

- Background on the rationale or priorities used to make budget decisions.

Ideally, the superintendent and/or board chair should be available for questions from staff. Make sure staff members hear about new issues or decisions internally before information is shared with the community. This is crucial to building a sense of belonging to a team among your staff.

Keep staff up to date on budget issues and decision-making. Include a budget update in every issue of the staff newsletter or send out a budget update email on a regular basis. Make sure staff has access to budget committee meeting times and minutes. Provide staff with scenarios and tips, such as how to answer difficult questions or how to handle someone who is misinformed or angry.

And finally, be sure staff know how to share this information. Let them know if you are asking them to post on social media, respond to questions as employees or stay informed so they can answer questions.

Source: Washington State School Directors' Association



LEGISLATIVE REPORT

by Will Schwartz, deputy director of legislative services

Congress includes increased education funding in latest COVID-19 relief package

With only days remaining in 2020, the U.S. Congress again made history by enacting House Resolution (HR) 133, the Consolidated Appropriations Act. The legislation appropriates a never-before-seen \$2.3 trillion, slightly more than the \$2.2 trillion Coronavirus Aid, Relief and Economic Security (CARES) Act package approved in March, and also contains the much-deliberated supplemental round of COVID-19-related spending and relief measures, which comprise \$900 million of the total amount. Also included in HR 133 are the annual omnibus appropriations provisions for fiscal year (FY) 2021, which total \$1.4 trillion. President **Donald J. Trump** signed the legislation into law on Dec. 27.

After allocating \$30.75 billion through the CARES Act for primary, secondary and higher education, federal lawmakers more than doubled their initial investment by including \$82 billion to assist the education community in tackling the pandemic. Of that total, \$54.3 billion is earmarked for the Elementary and Secondary School Emergency Relief (ESSER) Fund. Allocations for states have not yet been announced, but the

distribution methodology appears to be largely the same as the CARES Act, under which Ohio received roughly 3.6% of the nation's share of ESSER. That would mean Ohio could receive roughly \$1.74 billion in new ESSER funds, which previously stood at \$489.2 million. Like the original round of ESSER funds, 90% of a state's award must be distributed to local education agencies (LEAs), and 10% can be withheld by the state for emergency planning needs associated with the pandemic.

The Governors Emergency Education Relief (GEER) Fund also saw its reserves grow. Originally a \$3 billion block grant program for governors to administer to the education community at their discretion, the GEER Fund was increased by \$4.1 billion. The recently passed law does not allow nonpublic schools to receive ESSER funds, so \$2.75 billion of the \$4.1 billion is set aside for nonpublic schools. Allocations have not yet been announced for the GEER Fund, but Ohio received roughly 3.5% of the share of the initial GEER Fund, which means Ohio may receive \$143.5 million in this fund, which previously stood at \$104.9 million.

Finally, the Higher Education Emergency Relief Fund also saw increases, adding \$22.7 billion on top of the original \$14.25 billion.

School districts can expend ESSER funds through Sept. 30, 2022, on the same permissible uses as under the CARES Act. The new law also expands the list of allowable uses to the following areas:

- Addressing learning loss among students by administering tests to assess academic progress; implementing evidence-based activities to meet student needs; providing information and assistance to parents and families on how to effectively support students, including in a distance-learning environment; or tracking student attendance and improving student engagement in distance education.
- School facility repairs and improvements that reduce risk of virus transmission and exposure to environmental health hazards and that support student health needs.
- Inspection, testing, maintenance, repair, replacement and upgrade projects to improve the indoor air quality in school facilities.

Other pandemic-related features of the bill include:

Continued on page 7



PUBLIC SCHOOLS WORK!

compiled by Scott Gerfen, assistant editor

Partnership gives Akron City students real-world experiences

Students at two **Akron City** high schools — Ellet Community Learning Center and NIHF STEM High School — will receive real-world learning opportunities in technology and engineering through a partnership with Goodyear Tire & Rubber Co., one of the city's top employers.

Goodyear will be a named partner, committing significant hours to working with students and staff. Ellet will have the Goodyear Academy of Applied

Engineering, and NIHF will have the Goodyear Academy of Advanced Technology and Design.

"The strength of this partnership will demonstrate to students the professional and academic skills needed to be successful in life and the collaborative spirit and sense of community to be successful in Akron," Superintendent **David W. James** said in a news release.

The company plans to offer students outings to Goodyear facilities, classroom activities, job

shadowing and more, Goodyear Senior Vice President and Chief Communications Officer **Laura Duda** said.

"The future success of both communities and companies starts with investment in students, today," she said. "That's why we are committed to helping (Akron City) students reach their full potential and prepare for future careers, hopefully, many of them with Goodyear."

Source: Akron Beacon Journal

Legislative Report, continued from page 6

- Appropriating \$7 billion to expand broadband access for students, families and unemployed individuals, including a new \$3.2 billion Emergency Broadband Benefit that provides a monthly \$50 broadband payment for low-income families, and appropriating \$300 million for rural broadband.

- Extending the Coronavirus Relief Fund's (CRF) spending deadline from Dec. 30, 2020, to Dec. 31, 2021. No additional state or local aid was added to the CRF in HR 133.

- Requiring states to maintain spending levels, otherwise referred to as the "maintenance of effort," in both K-12 and higher education

in FY 2021 and FY 2022, at least at the average of the previous three fiscal years. A similar provision existed in the CARES Act.

- Requiring LEAs that received supplemental federal funding to continue to pay their employees and contractors during any closures, to the greatest extent practicable. A similar provision also existed in the CARES Act.

As previously mentioned, HR 133 includes the omnibus appropriations provisions for FY 2021. Those provisions provide \$73.5 billion to the U.S.

Department of Education, a \$785 million increase from FY 2020. Primary and secondary education

will receive \$40.6 billion of that amount. Title I grants to school districts total \$16.5 billion, a \$227 million increase from FY 2020. Meanwhile, Individuals with Disabilities Education Act funding was \$14.1 billion, a \$186 million increase from the prior year. Other increases occurred for Title II teacher professional development state grants, Title IV Student Support and Academic Enrichment Grants, Career and Technical Education State Grants and Head Start and Child Care and Development Block Grants.

Editor's note: The information in this article was current as of Jan. 2, 2021.

**2021
January 2021**

- 15 *Deadline for boards of education of city, exempted village, vocational and local school districts to meet and organize — RC 3313.14; last day for boards of education of city, exempted village, vocational and local school districts to adopt tax budgets for the coming school fiscal year — RC 5705.28(A)(1).*
- 20 *Last day for boards of education to submit fiscal tax year budget to county auditor — RC 5705.30.*
- 25 *Last day to submit certification for income tax levy to Ohio Department of Taxation for May election — RC 5748.02(A) (100 days prior to election).*
- 29 *Last day to submit emergency, current operating expenses or conversion levy to county auditor for May election — RC 5705.194, 5705.195, 5705.213, 5705.219(C) (95 days prior to election).*
- 30 *Board Member 101: Winter edition virtual Virtual*
- 31 *Deadline for educational service center (ESC) governing boards to meet and organize — RC 3313.14; deadline for secondary schools to provide information about College Credit Plus to all students enrolled in grades six through 11 — RC 3365.04(A); annual campaign finance*

reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures from the last day reflected in the previous report through Dec. 31, 2020 — RC 3517.10(A)(3).

February 2021

- 3 *OSBA Master of Transportation Administration Program: The transportation handbook Virtual*
- 3 *Northeast Region Executive Committee Meeting Virtual*
- 3 *Southwest Region Executive Committee Meeting Virtual*
- 3 *Last day for school district to file resolution of necessity, resolution to proceed and auditor's certification for bond levy with board of elections for May election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for May election — RC 133.18(C); last day to submit continuing replacement, permanent improvement or operating levy for May election to board of elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy or renewal of conversion levy for May election to board of elections — RC 5748.02(C), 5705.219(G); last day to submit emergency levy for May election to board of elections — RC 5705.195; last*

day to submit phased-in levy or current operating expenses levy for May election to board of elections — RC 5705.251(A) (90 days prior to election).

- 14 *Southeast Region Executive Committee Meeting Virtual*
- 21 *Northwest Region Executive Committee Meeting Virtual*

March 2021

- 1 *Last day to take action and deliver written notice of nonrenewal of superintendent's contract — RC 3319.01; last day to take action on and deliver written notice of nonrenewal of treasurer's contract — RC 3313.22; last day to publish joint statement describing how district's business advisory council has fulfilled its responsibilities — RC 3313.821.*
- 3 *OSBA Master of Transportation Administration Program: Public relations and working with the media Virtual*
- 3 *Northeast Region Spring Conference Virtual*
- 9 *OSBA Southwest Region Spring Conference Virtual*
- 10 *OSBA Central Region Spring Conference Virtual*
- 11 *OSBA Northwest Region Spring Conference Virtual*