

# BRIEF CASE

THE OHIO SCHOOL BOARDS ASSOCIATION

Serving the public school leadership team



## New school board members: OSBA is here for you

OSBA congratulates the hundreds of new school board members whose terms began Jan. 1. As you will learn from your new board colleagues, OSBA is the state's premier provider of school board training, assistance and services. It is the only organization in Ohio with the expertise to help you successfully perform your board duties, boost student achievement and save your districts money. To learn more, visit OSBA's website at [www.ohioschoolboards.org](http://www.ohioschoolboards.org). That site also has a section created specifically for new school board members at [www.ohioschoolboards.org/new-board-members](http://www.ohioschoolboards.org/new-board-members). And, be sure to check out the February issue of the OSBA Journal magazine, which will be filled with tips, resources and advice for new board members.

## School districts, communities honoring board members this month

January is School Board Recognition Month in Ohio, and OSBA and school systems and communities across the state are devoting the month to giving board members a well-deserved "thanks." To help districts celebrate, OSBA created a resource kit with ideas for honoring board members at [www.ohioschoolboards.org/school-board-recognition-month](http://www.ohioschoolboards.org/school-board-recognition-month). After your celebrations, submit photos and articles about your activities at <http://links.ohioschoolboards.org/84140> or send them to **Angela Penquite** at [apenquite@ohioschoolboards.org](mailto:apenquite@ohioschoolboards.org) or 8050 N. High St., Suite 100, Columbus, OH 43235. The deadline is Feb. 9. OSBA will feature your recognition activities in the Journal magazine and on its website.

## OSBA Board of Trustees member passes away

**Robert Wayne Ragland Sr.**, **South-Western City**, died Dec. 23. He was 56. At the time of his death, he was a member of the OSBA Board of Trustees, Urban Network and the association's Central Region Executive Committee. Ragland had served on the South-Western City board since 2016. In a news release, South-Western City Board of Education President **Cathy Johnson** described Ragland as "a strong advocate, committed volunteer and champion for the students." OSBA extends its deepest condolences to the Ragland family.

## Safety center offers schools suicide prevention resources

In 2018, suicide was the leading cause of death among Ohioans 10-14 years of age and the second leading cause of death among Ohioans 15-34 years of age, according to the Ohio Department of Health. An Ohio School Safety Center bulletin shares some of the prevention and intervention resources made available by the Ohio Department of Mental Health and Addiction Services and other agencies to help schools support students in crisis and implement school suicide prevention programs. It's important

**Jan. 10, 2022**

Volume 54 Issue 1

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Black History Month  
activities, lessons;  
OASBO seeking  
nominees for awards,  
recognitions; OSBA  
online*

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### Route workshop information to:

- ☐ Administrative professionals
- ☐ Administrators
- ☐ Communications staff
- ☐ Principals
- ☐ Transportation supervisors

for school district leaders and educators to know how to respond to students experiencing suicidal ideation and identify practical steps to help them. The bulletin is posted at <http://links.ohioschoolboards.org/26213>.

### **It's time to plan Black History Month activities, lessons**

The observance of Black History Month each February gives schools the chance to celebrate the valuable contributions of millions of African Americans. The 2022 theme is "Black Health and Wellness." Many excellent resources are available to help teachers explore these contributions with their students. They include: <http://dbs.ohiohistory.org/africanam>; <http://links.ohioschoolboards.org/35358>; <http://links.ohioschoolboards.org/30586>; <http://links.ohioschoolboards.org/83805>; and <http://links.ohioschoolboards.org/73879>.

### **Poland Local middle school students encourage positivity**

Students at **Poland Local's (Mahoning)** Poland Middle School are teaming up to spread kindness throughout the community.

Created by fifth-grade math teacher **Kristi Martin**, the Kindness Club works on different projects each month. It recently wrapped up a hat, scarf and glove drive for students at another school.

"I think it's fun helping other people that might not have as much as us and encouraging others to do the same," club member **Maddox Purins** told a local TV station.

The club's January project will benefit Akron Children's Hospital. Members will be making tie-knot blankets for patients.

When the club started in 2015, there were about 40 students. Now about 150 students in fourth through sixth grades participate.

Source: [wkbn.com](http://wkbn.com)

[ohioschoolboards.org/73879](http://links.ohioschoolboards.org/73879).

### **OASBO seeking nominees for awards, recognitions**

The Ohio Association of School Business Officials (OASBO) offers several award opportunities to school business officials as a means to formally recognize them for

professional accomplishments and/or for service to their profession and community. Open to all Ohio school business officials, the association encourages its members to apply for these programs — many of which also result in scholarships for college-bound high school seniors. For more information and to make nominations, visit <http://links.ohioschoolboards.org/85911>. Applications are due Jan. 15.

### **OSBA online**

● [www.ohioschoolboards.org](http://www.ohioschoolboards.org)  
OSBA offers a toolkit to help districts promote student achievement to their communities. It includes a sample infographic along with instructions on creating a localized infographic. It also has ideas for recognizing student successes; tips on using social media; and how to get the media to highlight student achievement. The kit is posted at <http://links.ohioschoolboards.org/75729>.



## **Briefcase**

Ohio School Boards Association  
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fax: (614) 540-4100 ● [www.ohioschoolboards.org](http://www.ohioschoolboards.org)

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OSBA Chief Executive Officer: **Richard C. Lewis**, CAE

Editor: **Angela Penquite**, deputy director of communication services

Managing editor, layout and design: **Katy Farson**, communication design manager

Assistant editor: **Scott Gerfen**, communication manager

*A one-year subscription to Briefcase is \$150 for up to 15 subscribers. Briefcase also is available electronically by email or by fax. For more information, contact Susie Cinadr at the address or fax number above or email [scinadr@ohioschoolboards.org](mailto:scinadr@ohioschoolboards.org). Briefcase is published semimonthly by the Ohio School Boards Association.*

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OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.



# BULLETIN BOARD

compiled by Melanie Price, senior administrative assistant of communication services

## OSBA executive searches

### Superintendent

#### District

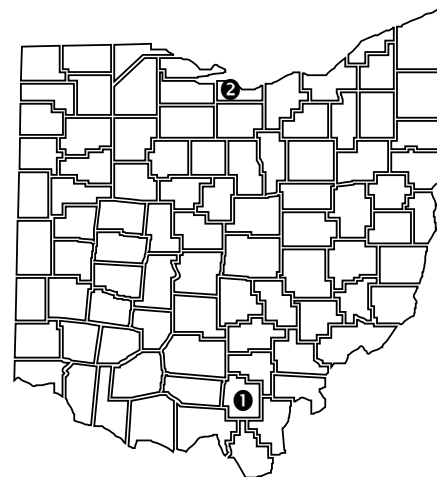
- ❶ Wellston City
- ❷ Sandusky City

#### Deadline

Jan. 28  
Feb. 2

#### Contact

OSBA Search Services, (614) 540-4000  
OSBA Search Services, (614) 540-4000



## Other searches

#### Position

Treasurer

#### Location

Licking Valley Local (Licking)

#### Deadline

Jan. 14

#### Contact

Dr. David Hile, superintendent, Licking Valley Local, (740) 763-3525

Superintendent

North Central Local (Williams)

Feb. 9

Kerri Weir, superintendent, Northwest Ohio ESC, (567) 444-4795

## National searches

#### Position

Superintendent

#### Location

Meade, Kan.

#### Deadline

Jan. 14

#### Contact

Gary Sechrist, leadership field specialist, Kansas Association of School Boards, (620) 680-0871

Superintendent

Macon, Ga.

Jan. 16

Dr. Samuel T. King, director of superintendent search services, Georgia School Boards Association, (770) 995-4371

Superintendent

Winchester, Kan.

Jan. 18

Dr. Britton Hart, director of leadership services, Kansas Association of School Boards, (800) 432-2471

Superintendent

Alma, Kan.

Jan. 19

Dr. Britton Hart, director of leadership services, Kansas Association of School Boards, (800) 432-2471

### Editor's note

Job postings must be received six weeks before the application deadline to ensure timely publication.  
Thank you for your cooperation.

<b>Position</b>	<b>Location</b>	<b>Deadline</b>	<b>Contact</b>
Superintendent	Hillsboro, Kan.	Jan. 19	Gary Sechrist, leadership field specialist, Kansas Association of School Boards, (620) 680-0871
Superintendent	Vernonia, Ore.	Jan. 24	<b>Steve Kelley</b> , director of board development and executive searches, Oregon School Boards Association, (503) 400-3041

## **Board changes**

Edward Bischoff resigned from the ESC of Central Ohio Governing Board effective June 14.

## **Administrative changes**

### **Superintendents**

Fredericktown Local (Knox) hired **James P. Peterson** as interim superintendent effective Jan. 3. He replaced Dr. **Susan M. Hayward**, who resigned Jan. 2. ●●● Madison-Champaign ESC hired **Mary E. Mitchell** as superintendent effective Aug. 1. She will replace Dr. **Daniel R. Kaffenbarger**, who is retiring. Mitchell currently is a principal of Mac-A-Cheek Learning Center. ●●● Vermilion Local (Erie) hired Dr. **David Hile** as superintendent effective Aug. 1, 2022. He currently is superintendent at Licking Valley Local (Licking). He will replace **Philip M. Pempin**, who is retiring effective July 31, 2022.

### **Treasurers**

Lisbon EV hired **Cynthia A. Lengyel** as treasurer effective Nov. 24. She replaced **Vickie Browning Prowitt**, who resigned.



# Maximize

your leadership team's

# performance

with the Achiever

## Recruit and retain the best with the Achiever Leadership Assessment.

The Achiever measures cognitive skills and personality dimensions, providing relevant data to enable you to make the right leadership decisions for your district. Key benefits include:

- maximizing potential;
- streamlining the hiring process;
- enhancing decision-making.

Learn more at [www.ohioschoolboards.org/achiever](http://www.ohioschoolboards.org/achiever) or contact **Teri Morgan** at (614) 540-4000 • (800) 589-OSBA • [tmorgan@ohioschoolboards.org](mailto:tmorgan@ohioschoolboards.org)



**Ohio School  
Boards Association**



# Board Member 101: A comprehensive professional development experience for the first year of office

**Newly elected to your district's school board? Attend Board Member 101, a weekend academy for new board members to network with others and learn some of the critical basics to get your first term off to the best possible start.**

As you've taken the first steps to becoming one of your school district's key leaders as a member of its board of education, you understand the responsibility and possibility that awaits. Successful school board leadership — now more than ever — demands members be willing and able to work collaboratively, support district policy, govern ethically and professionally, and set the standard for other school and civic groups within the community.

Experienced OSBA staff have designed a weekend program full of the key information necessary to give new board members the confidence and tools to flatten the learning curve. Board Member 101 is designed to allow new board members to ask questions, network with others and discover the many resources OSBA offers to district members.

## Details

The two remaining academies will be held **Jan. 22-23** at the Renaissance Columbus Westerville/Polaris in Westerville, or the Holiday Inn Cleveland South in Independence.

## Cost

\$285, which includes breakfast and lunch each day as well as workshop materials.

## Agenda

### Saturday

- 8:15 a.m. Registration, breakfast and networking
- 9 a.m. Welcome, overview and housekeeping
- 9:15 a.m. Getting to know your region
- 9:45 a.m. So now I'm a board member: What's my role?
- 10:30 a.m. Break
- 10:45 a.m. Building your governance and leadership skills
- 11:45 a.m. Lunch and networking break
- 12:30 p.m. Legal resources, issues and other hot topics
- 2 p.m. Break
- 2:15 p.m. Legal resources, issues and other hot topics, continued
- 4 p.m. Adjourn

### Sunday

- 8:30 a.m. Breakfast and networking
- 9 a.m. Governing through policy: A framework for success
- 10:30 a.m. Break
- 10:45 a.m. Member engagement: What it is and why it matters
- 11:30 a.m. Lunch and networking break
- 12:15 p.m. Oops! He did it again
- 12:45 p.m. Why legislation and advocacy are so important
- 1:30 p.m. Break
- 1:45 p.m. School finance
- 2:45 p.m. The road from here: Goal achievement for the board of education
- 3:15 p.m. Questions and adjournment

## To register

Visit [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops)





# SAVE THE DATE: COFFEE CHATS

## Online payment systems that drive parent adoptions

**Tuesday, Jan. 25 • 8:30 a.m.–9 a.m. • Virtual • Free**

PaySchools Central is a K-12 payment system that consolidates the collection and management of all district payments within one platform. This combines student fees; meal accounts, including free and reduced-price meal applications; and staff payments into a single, easy-to-use system. One system simplifies the payment process, increases parent adoption and reduces cash and check payments at schools. Join us to learn more.

Key takeaways:

- Learn how to mitigate financial loss by reducing cash and check payments.
- Discuss how using one system for all payments reduces stress and increases adoption for the district.
- Hear how you can reduce exposure with online payments.

Speakers: **Bob Reolfi**, senior account executive, PaySchools

## District finances, sustainability & ROI

**Tuesday, Feb. 15 • 8:30 a.m.–9 a.m. • Virtual • Free**

The new year is here, so as a board member, what key financial information should you consider? Join the Forecast5 Analytics Inc. team as it discusses key indicators of district financial stability and if your community is getting a return on its investment.

Key takeaways:

- Cover what indicators should be considered regarding fiscal solvency.
- Discuss how and where district money is being spent.
- Learn how to track and see how students are performing.

Speakers: **Ryan Ghizzoni**, director, Ohio analytics, and **Ernie Strawser**, senior advisor, analytics, Forecast5 Analytics Inc.

To register, visit [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops).



# Reasonable Suspicion Training

**Tuesday, Jan. 25 • 10 a.m.–noon • Stark County ESC • Cost: \$75\***

OSBA is offering a reasonable suspicion drug and alcohol training program for supervisors. Completion of this course is required for all supervisors of safety-sensitive CDL (commercial driver's license) drivers, including school bus drivers. Best practice is that each district have at least two administrators trained in this requirement.

The course meets the Federal Motor Carrier Safety Administration U.S. Department of Transportation requirements. Attendees will receive a certificate of completion.

## To register

Visit [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops)

\*Cost of workshop includes lunch

## NEW LEARNING OPPORTUNITY

### Valuing Evaluations

**Thursday, Feb. 24 • 6 p.m.–8 p.m. • OSBA office, Columbus • Cost: \$60**

This workshop, appropriate for board members and administrators, will discuss the legal requirements associated with superintendent and treasurer evaluations as well as strategies and best practices to align and prioritize performance objectives to district goals. You'll also learn the value and benefits of board self-evaluation, which is aligned with stated goals and objectives.

#### Agenda

**6 p.m. Welcome**

**6:05 p.m. Legal and policy issues**

*Ralph H. Lusher III, staff attorney, OSBA*

**6:30 p.m. Benefits of conducting evaluations; the output's only as good as the input; and evaluating the evaluation**

*Teri Morgan, senior deputy director of board and management services, and  
Cheryl W. Ryan, director of board and management services, OSBA*

To register, visit [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops)



# WORKSHOP REGISTRATION

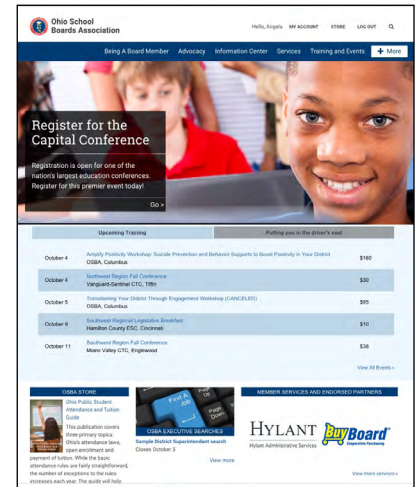
Register at [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops)

OSBA members can access member-only information, including workshop registration, by logging in to the OSBA website.

## How to log in

Click on “Log in to your account” on top right of the website. Log in using your email address on file and your password. Click “Reset your password” if needed.

If it says “We could not find your email address,” or if this is your first time logging in to the site, click “Create new account.” At the username prompt, enter your email address, select your affiliation and school district, and click “Submit.” Create a password and add your job title on the next screen. An email with a link to activate your account will be sent to you. Click on the link to activate your account, and you will be directed to a home screen.



## OSBA is your policy services partner

OSBA's policy services staff is your district's partner for success on any policy issue. Our quality services provide your district with the necessary policy resources needed in the constantly evolving world of education. OSBA's highly experienced policy staff will work with your district to ensure you receive the best policy resources available.

### Services include:

**Manual development** – Various levels of service are available to suit your district's unique policy needs. OSBA consultants will work with you to determine what service will be most beneficial and assist your district in compiling a comprehensive and useable policy manual.

**Policy Development Quarterly (PDQ)** – PDQ is a quarterly electronic newsletter containing a variety of articles on new and revised laws, rules, regulations and case law updates that have policy implications. PDQ includes both informational and updated sample policies for your review.

**Policy online services** – OSBA's web-based conversion service and online hosting through BoardDocs allows your policy manual to be more easily accessible to administrators, staff and the community. The manual is searchable and contains links to other related policies, as well as the Ohio Revised and Administrative codes. Policy staff will assist in updating your locally adopted manual based on changes adopted by the board.

Most policy services also include access to OSBA policy consultants via phone or email as well as access to sample policies upon request.

For more detailed information, contact OSBA's policy services at (614) 540-4000 or (800) 589-OSBA, or visit [www.ohioschoolboards.org/policy-services](http://www.ohioschoolboards.org/policy-services).





# OSBA Master of Transportation Administration (MTA) Program

Don't miss the 2021-22 MTA program. This series of workshops will help those involved in student transportation better understand and perform day-to-day operations.

These half-day workshops — offered from 10 a.m. to 2 p.m. — include a working lunch and time for questions. Each class is \$100, or you can purchase an MTA subscription for the workshop series. Contact **Doug Palmer**, OSBA transportation consultant, for subscription information. All workshops will be offered virtually and in-person at the OSBA office, 8050 N. High St., Columbus, 43235. Visit [www.ohioschoolboards.org/transportation-training-programs](http://www.ohioschoolboards.org/transportation-training-programs) to learn about the MTA certification program.



## Workshop dates and descriptions

### **Feb. 2 — Federal regulations, guidance and agencies**

School transportation is not only governed by local rules but also is subject to a significant number of federal rules and regulations. We will look at the external impacts on transportation and consider the federal alphabet soup: including FMCSA, NHTSA, NTSB, TSB and ODI. Part of this session will look at various federal studies that continue to be landmarks in the student transportation industry.

### **March 2 — Laws, rules and policy — what, how and why**

What is the difference between revised code, administrative code and department policy? Are they all mandates that must be followed, or are they just best practice that should be followed? What happens when they conflict? We will look at the technical aspects of various regulatory controls and the process that is invoked in moving an idea for change into policy, rule or revised code. Is this “government 101”? Perhaps, but it is also important for you to understand in the event you want to help influence the future.

### **April 6 — Hot topics — safety, trends and statistics**

This final session of the year will look at hot topics in the school transportation industry. As part of that review, we will look at the never-ending discussion on passenger restraints, review crash studies completed by the National Transportation Safety Board, look at Ohio school bus accident statistics and leave the door open for attendees to bring up topics that are important in their districts. While we explore these hot topics, an underlying focus is also on how to identify the learning points in each of these areas and to share them with the staff that delivers our front-line transportation services.

Register by contacting **Doug Palmer** at (614) 635-0820, (800) 589-OSBA or [mta@ohioschoolboards.org](mailto:mta@ohioschoolboards.org). You also can purchase a subscription plan for all the workshops in this series; contact Palmer for more information.



# Board Member 201

## Mastering your board leadership skills

### A deeper dive for veteran board members and board officers

Based on your board experience to date, especially over the past few years, you understand that there's never a time in which every challenge has been vanquished and every problem solved. There is too much to know and too much at stake to not have access to the latest information, laws and policies. Attend Board Member 201 and engage with other board members and experts on some of the deeper learning you need as you continue leading your district.

Content for this workshop will cover current challenges for board members, new developments in legislation and policy, and strategies to build or maintain strong partnerships with fellow board members and administrators. Legal, legislative and policy experts will answer your questions and provide the tools and knowledge you need to advance achievement in your district.

### Details

This workshop is offered over two weekends at four locations:

**Feb. 12** at the Renaissance Toledo Downtown in Toledo or the Hilton Garden Inn Dayton South in Miamisburg

**March 5** at the Cleveland Marriott East in Warrensville Heights or the Nationwide Hotel and Conference Center in Lewis Center

### Cost

\$195, which includes breakfast and lunch, workshop materials and the "Board Officers' Guidebook."

### To register

Visit [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops)



# PUBLIC SCHOOLS WORK!

compiled by Scott Gerfen, assistant editor

## Newark student leads rebirth of school symphony orchestra

When the red curtain opened for the holiday concert at **Newark City's** Newark High School in December, those in the audience were seeing and hearing something that hadn't existed at the school in at least 25 years.

The school's symphony orchestra, which began practicing in November, returned with a performance of "Sleigh Ride" during the orchestra and choir's combined holiday concert.

"This group is entirely student-

led, entirely student-rehearsed and put together," orchestra Director **Ashley Rudd** told a local newspaper. "They've given their own time after school in those rehearsals."

The effort was led by senior **Austin Frias**, who first approached Rudd and high school band Director **Lee Auer** about a symphony orchestra, a combination of string, wind, brass and percussion instruments.

Frias got the idea of forming a

combined band and orchestra after noticing photos hanging in a hallway showing a combined group from the 1990s.

Other students liked the idea, he said. "It was something new, something fresh. There's not a whole lot of opportunities to hear a full symphony orchestra (locally)."

The symphony orchestra plans to perform at the spring concert and grow during the year.

Source: The Newark Advocate



Customized workshops  
Ohio School Boards Association

## Could your board benefit from the insight and direction of a governance expert?

OSBA's Division of Board and Management Services provides one-on-one consulting workshops that can help your team work through common governance issues such as:

- setting vision-focused goals and priorities;
- strengthening board and superintendent relations during periods of leadership transition;
- developing effective deliberation, meetings and communication;
- superintendent evaluation and board self-evaluation.

Call us at (614) 540-4000 or (800) 589-OSBA. We'll connect you with a consultant who will work with your board to design strategies and services that best meet your needs.



## January 2022

- 11 OSBA Central Region Executive Committee meeting..... Virtual
- 15 *Deadline for boards of education of city, exempted village and local school districts to meet and organize — RC 3313.14; last day for boards of education of city, exempted village, vocational and local school districts to adopt tax budgets for the coming school fiscal year — RC 5705.28(A)(1).*
- 20 *Last day for boards of education to submit fiscal tax-year budget to county auditor — RC 5705.30.*
- 22-23 Board Member 101 .....Westerville and Independence
- 24 *Last day to submit certification for income tax levy to Ohio Department of Taxation for May primary election — RC 5748.02(A) (100 days prior to election).*
- 25 Coffee Chat: Online payment systems that drive parent adoptions ..... Virtual
- 25 Reasonable Suspicion training..... Stark County ESC
- 28 *Last day to submit May emergency, current operating expenses or conversion levy to county auditor for May election — RC 5705.194, 5705.195, 5705.213, 5705.219(C) (95 days prior to election).*
- 31 *Deadline for educational service center (ESC) governing boards and joint vocational school districts (JVSD) boards*

*of education to meet and organize — RC 3313.14; deadline for secondary schools to provide information about College Credit Plus to all students enrolled in grades six through 11 — RC 3365.04(A); annual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures from the last day reflected in the previous report through Dec. 31, 2021 — RC 3517.10(A)(3).*

## February 2022

- 2 OSBA Master of Transportation Administration: Federal regulations, guidance and agencies .....Columbus or Virtual
- 2 OSBA Northeast Region Executive Committee meeting..... Virtual
- 2 *Last day for school district to file resolution of necessity, resolution to proceed and auditor's certification for bond levy with board of elections for May election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for May election — RC 133.18(C); last day to submit continuing replacement, permanent improvement or operating levy for May election to board of elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy or renewal of conversion levy for*

*May election to board of elections — RC 5748.02(C), 5705.219(G); last day to submit emergency levy for May election to board of elections — RC 5705.195; last day to submit phased-in levy or current operating expenses levy for May election to board of elections — RC 5705.251(A) (90 days prior to election).*

- 5 OSBA Northwest Region Executive Committee meeting..... Virtual
- 12 Board Member 201: A deeper dive ..... Toledo and Miamisburg
- 13 OSBA Southeast Region Executive Committee meeting..... Logan
- 15 Coffee Chat: District finances, sustainability & ROI..... Virtual
- 24 Valuing Evaluations ..... Columbus
- 25 School Finance 101 .....Columbus and Virtual

## March 2022

- 1 *Last day to take action and deliver written notice of nonrenewal of superintendent's contract — RC 3319.01; last day to take action on and deliver written notice of nonrenewal of treasurer's contract — RC 3313.22; last day to publish joint statement describing how district's business advisory council has fulfilled its responsibilities — RC 3313.821.*