



Ada Exempted Village School District

Treasurer's Job Posting

The Ada Exempted Village School District is seeking qualified applicants for the Position of Treasurer.

Key Responsibilities:

- Responsible for overseeing all financial operations of the district, the accuracy and timeliness of all state and federal reporting, the development of the annual district operating budget and the Five-Year Forecast.
- Ensure compliance with federal, state, and local financial regulations
- Collaborate with the Board of Education, Superintendent, and other stakeholders to develop and manage the district budget effectively
- Provide financial reports and forecasts to guide decision-making and strategic planning

Qualifications:

- Prior School Treasurer / CFO experience preferred
- Bachelor's degree in accounting, finance or related experience
- Valid Ohio Treasurer's License, or ability to obtain one
- Strong financial and detail-oriented reporting skills
- Demonstrates knowledge of state and local funding issues, Ohio laws and regulations
- Knowledge of state financial software (USAS/USPS), accounting principles, and auditing standards
- Strong interpersonal skills for effective interactions with the Board of Education, staff, students, and the community.
- Knowledge of the collective bargaining process

Application Process:

- A letter emphasizing qualifications and reasons for interest
- A completed application: <https://www.adabulldogs.org/documents/our-district/employment/410549>
- An up-to-date resume with current references
- A copy of current Ohio Treasurer License
- 3 current letters of reference from people who know the candidate in different capacities

Tentative Timeline:

- Application due date – March 31, 2025
- First round of board interviews – Week of April 14, 2025
- Second round of board interviews -Week of April 28, 2025
- Employment begins – August 1, 2025 or earlier as negotiated

District Financial Information:

Total Valuation \$146,566,260

Mills

Inside	5.9
Outside (voted)	31.4
Outside (effective)	14.4
Permanent improvement (voted)	2.9
School income tax	1.5%

Appropriations

General Fund	\$12,567,774
Total – all funds	\$15,088,058

Terms of employment and compensation:

The successful candidate will be offered a multi-year contract. The salary will be commensurate with experience and qualifications. A comprehensive benefit package is included.

Return application and documents to:

Ada Exempted Village Schools

725 W. North Avenue

Ada, OH 45810

ATTN: Carla Cole

colec@adabulldogs.org