



# 2021 Capital Conference Housing Webinar

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OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.

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# Capital Conference

- Conference dates:
  - Nov. 7 - 9
- Sessions start Sunday, Nov. 7 at 1 p.m.
- Ends on Tuesday, Nov. 9 at 3:30 p.m.

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## 2021 Highlights

- Sunday, Nov. 7
  - First General Session, featuring Bart Connor & Nadia Comaneci, begins at 4:30 p.m.
  - OSBA Black Caucus dinner is at 7 p.m. with Ted Ginn Sr. as the main speaker.
- Monday, Nov. 8
  - The Student Achievement Fair will take place from 10 a.m. to 2 p.m.
  - Conference Luncheon, featuring Brandon Miller, begins at 12:15 p.m.

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## 2021 Highlights

- Tuesday, Nov. 9
  - The Second General Session, featuring Patricia Heaton, is at 10:30 a.m.
  - Conference Luncheon, featuring Jim Mahoney, is at 12:15 p.m.

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# Housing

- You have already received your registration confirmation email that contained the following information:
  - Housing code
  - Housing website link
- A housing code is 6 numeric digits and can be used by only one person at a time.

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# Housing

- Hotel reservations will be taken on a first-come, first-served basis beginning on Tuesday, Sept. 14, at 9 a.m. EDT
- No fax reservations will be accepted

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## Housing

- Housing reservations can only be made online with your unique housing code and must be made by Friday, October 15 to receive conference rates
- Each reservation requires a credit card guarantee

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## Modifying Reservations

- Reservations may be modified until Wednesday, Nov. 3. Modifications include changing hotels, the names on the reservations or the dates of your stay. These modifications can be completed without a cancellation fee as long as the reservation is modified and not canceled.

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## Cancellations

- If you cancel a reservation at any time from 9 a.m. on Sept. 14 to 5 p.m. on Nov. 3, your credit card will be charged a cancellation fee of \$100 for each room canceled.
- After 5 p.m. Nov. 3, you will need to contact the hotel directly for any new reservations, modifications or cancellations.

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## Cancellations

- Failure to cancel a reservation by 5 p.m. on Nov. 3, failure to check in on the scheduled arrival date or an early departure will result in a one-night's room and tax charge by the hotel.

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## Housing Code

- Six numbers
  - 798527
- Housing code email
  - 798527 — 4 rooms
- If you have more than 10 reservations, you will receive two codes

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## Hotel Rates

- An up-to-date Conference brochure and rate listing can be found at [conference.ohioschoolboards.org](http://conference.ohioschoolboards.org)

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## New for 2021

- Added a new hotel this year – AC Hotel Columbus Downtown
- The Crowne Plaza has changed its name to Sonesta Columbus
- Hyatt Regency is renovating their hotel rooms.

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## New for 2021

- Online registration
  - Add and remove attendees online
- New name badge system
- The Ohio Center Parking Garage has added 915 parking spaces connected to the Convention Center

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## Hotel Room Block

- The largest blocks: Hilton, Hyatt, Sheraton and Sonesta
- Rooms go quickly as they are being booked many at a time
- Over 700 Ohio school districts and exhibitors could be trying to make reservations at the same time
- OSBA and our hotel partners do not solicit hotel rooms via phone for “group rates” and ask for credit card info
- Benefits of the system

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## Hotel Room Block

- Saturday: 195 rooms
- Sunday: 2,276 rooms
- Monday: 2,441 rooms
- Total: 4,912 room nights at 13 hotels

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## Hotel Room Block

- The room block for the five hotels closest to the Convention Center (Sonesta, Drury Inn, Hampton Inn, Hilton and the Hyatt Regency)
  - Saturday: 135 rooms
  - Sunday: 1,311 rooms
  - Monday: 1,411 rooms

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## Hotel Room Block

- This means there are 135 rooms available for a three-night stay in these hotels and only 1,311 rooms for a two-night (Sunday & Monday) stay.

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## Hotel Reservations

- In 2019, 573 reservations were made in the first 2 minutes
- In the first 5 minutes – 1,442 reservations were made
- By the end of the day – 2,427 reservations were made
- Assuming a two night stay for each reservations
  - 2,884 room nights were reserved in the first 5 minutes

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## Newly Elected Board Members

- If you do not know the name of the new board member when making the reservation, use a name as a placeholder.
- Following the election, go to the reservation and modify it to the name of the new board member.

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# Transportation

- Buses run on a continuous loop from the Convention Center to these hotels:
  - Courtyard by Marriott–Downtown, Doubletree Guest Suites, Holiday Inn Columbus Downtown Capitol Square, Red Roof Inn Downtown, Renaissance Hotel, Sheraton Columbus at Capitol Square and Westin Columbus
- Schedule
  - Sunday, Nov. 7, from 11:30 a.m. to 10 p.m.
  - Monday, Nov. 8, from 6:30 a.m. to 8:30 p.m.
  - Tuesday, Nov. 9, from 6:30 a.m. to 5 p.m.

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# Questions

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# Demonstration

- District's web portal
- Housing site

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# Contact

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