## **Treasurer Qualifications**

The Salem City School District Board of Education has identified the following qualifications as having particular importance for the position of Treasurer:

- A valid Ohio School Treasurer License and preferred experience either as a Treasurer or Assistant Treasurer
- A comprehensive understanding of Ohio school law, finance and regulations, government GAAP accounting and reporting
- > Self-starting skills with a positive team attitude
- Keen business management skills in the areas of long-range planning, fiscal forecasting, investing, personnel management, collective bargaining and insurance management
- Excellent analytical, listening, verbal and written skills, and the ability to convey pertinent information to the Board, Superintendent, Staff and Community
- The skills and ability to work effectively with the Board and Superintendent to serve as a contributing member of the entire management team
- Strong multi-tasking skills, with the ability to organize and synthesize information efficiently
- Ability to utilize technology effectively to ensure timely reports as well as communication with the public
- Personal integrity, as well as a record of being loyal, positive, enthusiastic, organized and hard working
- Thorough knowledge of and successful experience in sound fiscal management practices

## Application Deadline: February 17, 2017

## **Tentative Timetable**

Application DeadlineFebruary 17, 2017
Application Screening February 2017
Board Interviews:
First Round March 2017
Tentative Start DateAugust 1, 2017

## **Application Process**

Applications available at www.salemquakers.org

Submit completed applications to: Terri Roberts – Administrative Asst. Salem City Schools Administration 1226 E. State Street Salem, OH 44460 <u>robertst@salem.k12.oh.us</u> (330) 332-0316 Ext. 58250

## **Salary & Contract**

The Salem City Schools Board of Education anticipates offering a multi-year contract. The salary and benefits shall be established by the Board of Education commensurate with experience.

# Salem City School District

## Treasurer Search



The Salem City School District has an opening for the position of Treasurer 2017 - 2018 school year

## **District & Community**

The Salem City Schools are located in Salem Ohio on the northern border of Columbiana County. The District includes all of the city of Salem as well as parts of Perry Twp. in both Columbiana and Mahoning Counties.

With a population of about 12,000, Salem offers a small-town feel with access to many big-city amenities. Its downtown and residential historic districts harken back to Salem's rich past while expansions of the local community center and hospital speak to its present growth.

The schools have a strong academic and extracurricular tradition with students benefiting from more AP course offerings than any school in the region, access to Kent Salem Campus for college-level courses, as well as a nationally recognized high school alumni association that awards over \$350,000 in scholarships annually to graduating seniors. In recent years the District has made significant investments in classroom technology and remodeling of classrooms. More about Salem City Schools can be found at:

#### www.SalemQuakers.org



### **Mission Statement**

Salem City Schools will prepare all students in a safe and welcoming learning environment to be informed citizens who embrace life-long learning, and who are capable of taking their places as contributing members of society.

## Schools

Salem High & Salem Junior High (Grades 7-12)

> Southeast Elementary (Grades 5-6)

> > Reilly Elementary (Grades 3-4)

Buckeye Elementary (Grades K-2)

## **Board of Education**

Steve Bailey, President LuAnn Haddad, Vice President Ted Bricker Doug Moffett Howard Rohleder

Applicants should not make direct contact with Board Members. Completed applications and questions should be directed to Terri Roberts, Administrative Asst. to the Superintendent

## Fiscal Year 2016-2017 Information

#### Students:

oluuciilo.	
Current enrollment K-12	2106
Staff:	
Number of Employees:	
Certified	
Classified	
Administration	
Treasurer's Staff	
Teacher's Beginning Salar	
Bachelor's Degree	
Master's Degree	\$40,910
Finances:.	
School Tax Rates	
Inside	
Outside (Voted)	46.80 mills
Class I & II (Assessed)	
Permanent Improvement (	voted)2 mills
Appropriations:	
General Fund	
Total-All Funds	
Assessed Valuation	
Per Pupil Expenditure	\$8,840
Receipts / General Fund:	•
Local	
State/Federal/Other	54%

## Salem City Schools 1226 E. State Street Salem, OH 44460