

QUALIFICATIONS/RESPONSIBILITIES

The Board has identified the following qualifications as having particular importance for the position of Superintendent:

- Must hold or qualify for an Ohio superintendent license.
- Possess a strong administrative background in public schools.
- Experience as a school administrator with superintendent, assistant superintendent, or central office experience preferred.
- Commitment to the highest personal and professional standards.
- A comprehensive understanding of Ohio school law, finance and regulations, and financial reporting.
- Self-starting skills with a positive team attitude.
- Keen business management skills in the areas of long-range planning, fiscal forecasting, personnel management, collective bargaining and insurance management.
- The ability to work as an articulate, straightforward communicator with strong interpersonal skills and demonstrated ability to work with school board members, administrators, staff, students, parents, the community and elected officials.
- Visionary and strong multi-tasking skills, with the ability to organize and synthesize information efficiently, which produces short- and long-range plans for continuous improvement.
- Personal integrity, as well as a record of being loyal, positive, enthusiastic and organized with a strong work ethic.

COMPENSATION AND TERMS OF EMPLOYMENT

The Board intends to offer the successful candidate a contract, as per law. The salary will be commensurate with experience and qualifications. A comprehensive benefits package is included.

APPLICATION PROCESS

To apply, please provide the following materials:

- A completed application with cover letter emphasizing qualifications. Application is available online at www.wapak.org.
- An up-to-date resume.
- A copy of current Ohio Superintendent License or evidence that one is obtainable.
- Credentials and transcripts.
- Three letters of professional reference.
- Sample of communication to staff, community, or Board of Education.

All application material can be mailed or emailed to the following:

Wapakoneta City Schools
Ms. Angela M. Sparks, Treasurer/CFO
1102 Gardenia Drive
Wapakoneta, Ohio 45895
419-739-2903

Or email materials to: sparan@wapak.org

TENTATIVE TIMELINE

Announce Vacancy	April 2, 2018
Application Materials Due	April 23, 2018
Initial Interviews	May 14, 2018
Final Interviews	May 17, 2018
Action to Employ	May 22, 2018
Est. Begin Employment	August 1, 2018

Wapakoneta City Schools Board of Education is an Equal Opportunity Employer.
Employment is offered without regard to age, race, color, religion, national origin, sex, or disability.