Dear Parent/Guardian:

Your request for school transportation for your child has been reviewed by our

district staff. After a careful evaluation of all available options, it has been   
determined that it is impractical to provide transportation for your student to the school that you have selected.

One or more of the following factors were considered in arriving at this determination in accordance with RC §3327.01 and §3327.02:

1. *The time and distance required to provide the transportation;*
2. *The number of pupils to be transported;*
3. *The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;*
4. *Whether similar or equivalent service is provided to other pupils eligible for transportation;*
5. *Whether and to what extent the additional service unavoidably disrupts current transportation schedules;*
6. *Whether other reimbursable types of transportation are available.*

As required by law, our district’s Board of Education has passed a resolution confirming the impracticality of transportation in this case, and is reporting that fact to the State Board of Education for its consideration.

The Ohio Revised Code authorizes boards of education to offer payment-in-lieu of transportation in cases where it is impractical to transport a pupil by school conveyance. The amount of the ‘in lieu of’ reimbursement is set by Ohio law and calculated by the Ohio Department of Education.

You have the right to *accept* this offer of payment-in-lieu of transportation, or to *reject* the offer and request the Ohio Department of Education to initiate fact finding procedures. For either action, you must sign the enclosed form in the appropriate place and return it prior to the date specified on this form. In the event your form is not returned prior to that date, the district will take no further action with regard to your transportation request and will not be held responsible for transportation services or payment-in-lieu of transportation.

By indicating your acceptance on the enclosed form and returning it prior to the

specified date, you agree to provide transportation for your child. Following   
verification of enrollment at the indicated school at the end of the school year, payment-in-lieu of transportation will be made to you *directly from the district*.

Parents/Guardians who decide to reject the determination of impractical transportation may request mediation. Such requests must be submitted in writing to the district superintendent of this school district *and* to the local office of the Ohio Department of Education. Upon receipt of that request, ODE staff will schedule a fact finding hearing, wherein the school district and the parent/guardian will be allowed to present their positions.

**Parent/Guardian School year:**

**Address:**

**City: State: OH Zip code:**

**Name of Student(s): Grade: School Attending:**

**The *[District Name]* Board of Education, after examination of factors as identified in §3327.02 of the Ohio Revised Code, has declared by Board resolution that such transportation by school conveyance is "impractical" and hereby agrees to pay the parent or guardian of said pupil in lieu of providing such service. Payment shall be based upon the reimbursement rate set by the Ohio Department of Education, and shall not exceed the average cost of transportation per pupil in the State of Ohio.**

(Optional language: The payment offered for a full time student for this school year is $.)

**PARENT CERTIFICATION**

**I hereby ACCEPT the decision of said Board of Education to offer payment-in-lieu of transportation, and I agree to provide transportation to and from school for the student(s) named above for the consideration named.**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Parent/Guardian*

**I hereby REJECT the decision of said Board of Education to offer payment-in-lieu of transportation. \*\***

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Parent/Guardian*

***\*\*Upon rejecting payment-in-lieu of transportation, you have the right to request mediation. That mediation will be initiated by the Department of Education upon your written request directed to the appropriate Area Coordinator’s office of the Ohio Department of Education.***

***This form must be signed and returned by [DATE] to [ADDRESS].***

**FAILURE TO RETURN THIS FORM BY THE IDENTIFIED DATE SHALL CONSTITUTE A   
WITHDRAWAL OF YOUR REQUEST FOR TRANSPORTATION SERVICES.**