



OSBA Policy Services

Every district needs clear, concise policies to run effectively

Does your district currently have a well-organized, comprehensive, practical and up-to-date policy manual? Are your current policies set up to reflect your board's needs? Are your current policies legally compliant?

Well-written policies are a necessity for every school district. The right policies bring prudent change to your district and communicate to the school community the board's standards.

OSBA understands limited time is available to board members to draft policies and keep up with policy development, which is an ongoing process. Your association understands your challenges and time constraints and has created essential policy services with the board's perspective in mind.

Benefits of OSBA Policy Services

To best serve your district's unique needs, OSBA offers several policy services with varying levels of assistance to ensure your success. Below are just some of the immediate benefits you receive when working with OSBA:

- experienced OSBA policy consultants offer superior service, expertise and guidance for all your policy needs;
- policy consultants are supported by the expertise of OSBA's legal, legislative, labor relations, school board services and transportation consulting staff;
- OSBA policy services are offered at competitive rates and consultants meet with your district at your board's convenience;
- OSBA policy services are always approached from the board's point of view.

Get started today

Contact OSBA Policy Services at (614) 540-4000 or (800) 589-OSBA to learn how consultants can help you review and update your policies to keep your district legally compliant.



OSBA Policy Services can help you create up-to-date policies to fit your district's needs. Below are comments from satisfied customers

"Our policies are in excellent shape because of your input and facilitation."

— Dr. Michael L. Johnson,
superintendent, Bexley City

"There are many people and departments involved with board policy and there are many pieces that need to be brought together. These policies set the standards. They are what we stand behind as a board when we make decisions."

— Nancy Journeay, board member,
Little Miami Local (Warren)

"Last year our district transitioned to the OSBA's Policy Service. In partnership with the professional and knowledgeable OSBA consultants, the transition process was completed in an efficient and timely manner. I highly recommend the services of the Ohio School Boards Association."

— Dr. Traci McCaudy,
superintendent, Fremont City

Review of OSBA Policy Services

| Service | Description | Consultation |
|--|--|---|
| Premium service | <ul style="list-style-type: none"> ● reviews current policy manual; student, parent and staff handbooks and collective bargaining agreements ● reviews three years of board meeting minutes ● provides legally required policies and regulations ● includes electronic and printed versions of the complete manual ● includes the Policy Development Quarterly (PDQ) e-newsletter | <ul style="list-style-type: none"> ● 25 hours of on-site consultation ● in-service on proper use of policy manual ● update service for one year ● phone consultation for one year |
| Standard service | <ul style="list-style-type: none"> ● reviews collective bargaining agreements, employee handbooks and one student handbook per building level ● consultation with board to review Ohio Policy Service (OPS) ● includes electronic and printed versions of the complete manual ● includes PDQ e-newsletter | <ul style="list-style-type: none"> ● 15 hours of on-site consultation ● in-service on proper use of policy manual ● update service for one year ● phone consultation for one year |
| Basic service | <ul style="list-style-type: none"> ● designed to help school board develop its own policies and manual ● provides electronic version of OPS manual and PDQ e-newsletter | <ul style="list-style-type: none"> ● phone consultation for one year |
| Review service | <ul style="list-style-type: none"> ● available to districts that have completed a Premium, Standard or Review service in the last five years ● report of missing, incomplete, conflicting or outdated policies ● reviews collective bargaining agreements ● provides legally required policies and regulations ● includes electronic and printed versions of the complete manual ● includes PDQ e-newsletter | <ul style="list-style-type: none"> ● 15 hours of on-site consultation ● phone consultation for one year |
| Update service | <ul style="list-style-type: none"> ● available to districts that have completed a Premium, Standard or Review service ● reviews and modifies existing policies after board adoption ● includes printed copies of revised policies and an electronic version of the complete manual ● includes PDQ e-newsletter | <ul style="list-style-type: none"> ● phone consultation for one year |
| OPS Web-based policy conversion | <ul style="list-style-type: none"> ● conversion of policy manual to online database, including highlighted keyword text search and links to legal and cross-references ● optional documents; handbooks, negotiated agreements, etc. for additional fee ● includes PDQ e-newsletter ● available to OSBA policy clients | <ul style="list-style-type: none"> ● one year of policy updating ● one year of online hosting ● phone consultation for one year |
| Non-OPS Web-based policy conversion | <ul style="list-style-type: none"> ● conversion of policy manual to online database, including highlighted keyword text search and links to legal and cross-references ● optional documents; handbooks, negotiated agreements, etc. for additional fee ● includes PDQ e-newsletter ● available to non-OSBA policy clients | <ul style="list-style-type: none"> ● one year of policy updating ● one year of online hosting ● phone consultation for one year |

Policy Development Quarterly (PDQ)

This quarterly e-newsletter provides articles featuring new and revised laws, and rules and regulations that include policy implications. Sample policies and regulations are also available to subscribers. OSBA policy consultants host complimentary webinars to review the articles and sample policies with each PDQ issue. The webinar is designed to provide further consultation and answer subscribers' questions.