

## **Lowellville Local School Treasurer Vacancy**

**Date Open:** October 17, 2019

**Date Closing:** Until filled

### **Qualifications:**

- \* Valid Ohio Treasurer License and experience as Treasurer/Assistant
- \* Understanding of Ohio school law, finance and regulations
- \* Self-starting skills with a positive team attitude
- \* Skills in long-range planning, fiscal forecasting, investing, collective bargaining and insurance
- \* Excellent writing, listening and verbal skills
- \* Ability to work with Board and Superintendent
- \* Strong multi-tasking skills with ability to organize information efficiently
- \* Ability to work with administration in program-based budgets
- \* Ability to use technology effectively to ensure timely reports and communication with the public
- \* Experience/knowledge of the Ohio Bureau of Worker's Compensation
- \* Personal integrity, as well as a record of being loyal, positive, and organized with a strong work ethic
- \* Thorough knowledge of sound fiscal management practices
- \* Thorough knowledge of fiscal operations such as payroll, receivables and payables
- \* Thorough knowledge of school accounting software

### **For More Information:**

Traci Hostetler, MCESC Superintendent

330-533-8755

t.hostetler@mahoningesc.org

### **Click [Here](#) To Apply:**

- \* Provide letter of intent and the following:
- \* Copy of current Ohio School Treasurer license
- \* An up-to-date resume
- \* Credentials and transcripts
- \* 3 letters of professional recommendation