**OHIO SCHOOL BOARDS ASSOCIATION**

**LEGAL ASSISTANCE FUND**

**Request for Assistance – Application**

**Complete this form and attach board resolution requesting assistance and case documents, if possible.**

**Mail to: Sara Clark**

**Division of Legal Services**

**Ohio School Boards Association**

**8050 N. High Street, Suite 100**

**Columbus, Ohio 43235**

[**sclark@ohioschoolboards.org**](mailto:sclark@ohioschoolboards.org)

**Today’s Date:**

1. **Name of School District:**
2. **Is the requesting school district a participating member of the OSBA – LAF?** **Yes**

**No**

1. **What form of assistance is the school district requesting? (select all that apply)**

**Financial assistance (i.e. supplemental funding)**

**Amicus curiae brief (30 day notice is required)**

**Consulting legal counsel** **Other (please explain:**      )

1. **Nature of the case***Please describe the factual situation. Please provide copies of any relevant legal documents (e.g. complaint, answer, legal briefs, etc.)*
2. **Procedural history***Has this case been adjudicated previously by a lower court or by an administrative body? If so, please explain the lower court or administrative holding in the matter and provide a copy of any opinion.*

1. **Case status***What is the status of the case? (e.g. trial date set for…, case argued but not decided, on appeal, etc.)*

1. **Statewide implications***Why would this be a proper case for assistance? What are the statewide implications for Ohio school districts?*

1. **School district attorney**

*Please provide the name, address and telephone number of your school district attorney, who we may contact for additional information.*

Signature

Title