



Serving the public school leadership team

OSBA extends a welcome to new school board members

OSBA congratulates the hundreds of new school board members whose terms began Jan. 1. As your new board of education colleagues will tell you, OSBA is the state's pre-eminent provider of school board training, assistance and services. It is the only organization in the state with the expertise to help you successfully perform your board duties, boost student achievement and save your districts money. To learn more, visit OSBA's website at www.ohioschoolboards.org.

School Board Recognition Month honors year-round commitment

January is School Board Recognition Month, and OSBA joins school districts and communities across Ohio in thanking board members for their dedicated service. The annual observance honors board members for their year-round commitment to the state's 1.8 million public schoolchildren. OSBA sent districts personalized certificates for each board member and offers an electronic resource kit with ideas for honoring them at www.ohioschoolboards.org/school-board-recognition-month.

Wayne County's Lawson takes office as 2014 OSBA president

Susie Lawson, Tri-County ESC and Wayne County Schools Career Center, became OSBA president on Jan. 1. Sharon E. Manson, Waverly City and Pike County Career Technology Center, will serve as 2014 immediate past president. A 26-year school board veteran, Lawson has held a host of OSBA leadership roles. The OSBA Nominating Committee will meet this month to select the 2014 president-elect.

Web resources offer ideas for Black History Month activities

February is Black History Month, a time to reflect on the contributions and accomplishments of millions of the nation's African-Americans. Following are some Web resources to help schools incorporate Black History Month lessons into classroom curriculum and other activities: www.nea.org/tools/lessons/black-history-month.htm; www.infoplease.com/black-history-month; http://links.ohioschoolboards.org/32201; www.chiff.com/education/black-history-month.htm.

Departure creates another State Board of Education vacancy

The resignation of **Jeffrey J. Mims**, one of 11 elected State Board of Education members, leaves four open seats on the board. Mims, who resigned Dec. 31 to take an elected position on the Dayton City Commission, represented State Board District 3. He is the second elected member to leave the board since Dec. 9, when District 5 representative **Bryan C. Williams** resigned amid ethics concerns. Two of the eight appointed seats on the board have been open since last year. It is up to Gov. **John**

Jan. 13, 2014Volume 45 Issue 1

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Route workshop information to:

- Administrators
- ☐ Assistant treasurers
- ☐ New board members
- ☐ Principals
- ☐ Transportation supervisors

Kasich to appoint replacements for the four vacancies.

Award of Achievement deadline just days away

The application deadline for OSBA's Award of Achievement is Jan. 20. Forms are posted on OSBA's website at http://links. ohioschoolboards.org/43085. The award recognizes board members for participating in workshops, volunteering for service to OSBA and working on behalf of their own board. For questions, contact Judy Morgan, at (614) 540-4000, (800) 589-OSBA or jmorgan@ ohioschoolboards.org.

OSFC accepting school security grants applications

The Ohio School Facilities Commission (OSFC) is accepting applications for the School Security Grant Program enacted in the state biennial budget. The program authorizes OSFC to reimburse

Buckeye Valley students support soldiers over holidays

Buckeye Valley Local (Delaware) students made the holiday season a little brighter for soldiers serving overseas.

Students in Career-based Intervention (CBI) classes at Buckeye Valley Middle School, a program run through the **Delaware Area Career Center**, chose AdoptaPlatoon as their service learning project this school year. Students sent care packages to 50 soldiers serving in Afghanistan for Thanksgiving. They sent emails, hung up fliers and spread the word to collect items, including hot cocoa, DVDs and cards, for 75 soldiers for Christmas.

"We care enough to send packages and letters and take time out of our day to do this," **Michelle Finnerty**, an eighth-grade CBI student, told a local newspaper.

Source: The Delaware Gazette

public schools for school security expenditures of up to \$2,000 for one emergency communications system or Multi-Agency Radio Communications System per eligible school building, and up to \$5,000 for a security entrance system consisting of a camera, intercom and remote access equipment for one entrance per eligible school building. For details, visit **www.osfc.ohio.gov** or send an email to grants.info@ofcc. ohio.gov.

OSBA online

www.ohioschoolboards.org

OSBA has created an online repository of education-related research materials for school board members and administrators. It is part of an OSBA initiative to help members learn about what works in K-12 public education. In addition to creating original publications for members, the association is working with Ohio universities and other education organizations to disseminate studies on the latest innovations in teaching, learning and school district management. The repository — posted at www.ohio schoolboards.org/educationresearch — complements the "Research Spotlight" section of the OSBA Journal.



Briefcase

Ohio School Boards Association 8050 North High Street, Suite 100 Columbus, OH 43235-6481 (614) 540-4000 — (800) 589-OSBA fax: (614) 540-4100 ● www.ohioschoolboards.org

OSBA President: Susie Lawson, Tri-County ESC and Wayne County Schools Career Center OSBA Executive Director: Richard Lewis, CAE

Editor: **Crystal Davis**, deputy director of communication services Managing editor: **Gary Motz**, senior editorial manager Assistant editor, layout and design: **Angela Penquite**, senior communication design manager

Assistant editor: **Bryan Bullock**, communication coordinator *A one-year subscription to* Briefcase *is* \$125 *for up to* 15 *subscribers*. Briefcase *also is available electronically by email or by fax. For more information, contact Ann Herritt at the address or fax number above or email aherritt@ohioschoolboards.org.* Briefcase *is published semimonthly by the Ohio School Boards Association. Postage paid at Westerville, Ohio. Postmaster: Send address changes to*: Briefcase, Attn.: Mailroom, Ohio School Boards Association, 8050 N. High St., Suite 100, Columbus, OH 43235-6481

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OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.



BULLETIN BOARD

compiled by Melanie Price, administrative assistant of communication services

OSBA executive searches

Superintendent District

• Johnstown-Monroe Local (Licking)

2 North Baltimore Local (Wood)

3 Xenia Community City

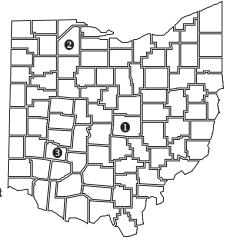
Deadline Contact

March 1 OSBA Search Services, (614) 540-4000

TBD OSBA Search Services, (614) 540-4000

TBD OSBA Search Services, (614) 540-4000

 $\mathbf{0}$ = Superintendent



Other searches

Position	District	Deadline	Contact
Superintendent	Allen County ESC	Jan. 23	Karla Wireman, treasurer, Allen County
			ESC, (419) 222-1836, ext. 105
Treasurer	Medina City	TBD	Noreen Paffumi, administrative
			assistant, Medina City, (330) 636-3010

National searches

Position	District	Deadline	Contact
Superintendent	Vilonia, Ark.	Jan. 22	McPherson & Jacobson LLC, executive recruitment & development, (888) 375-4814
Superintendent	Battleground, Wash.	Jan. 30	McPherson & Jacobson LLC, executive recruitment & development, (888) 375-4814
Superintendent	Morton, Wash.	Jan. 30	McPherson & Jacobson LLC, executive recruitment & development, (888) 375-4814

Editor's note

Job postings must be received six weeks before the application deadline to ensure timely publication. Thank you for your cooperation.

Board changes

The **ESC of Lake Erie West** appointed **Jeffrey Bunck** to the board effective Nov. 19. He replaced **Karen Krause**, who passed away in October.

Administrative changes

Superintendents

Allen East Local (Allen) hired **Mel L. Rentschler** as superintendent effective March 1. He will replace **Michael Richards**, who is retiring. Rentschler is currently the high

school principal at Liberty Center Local (Henry). ••• Steubenville City hired Richard Ranallo as interim superintendent effective immediately. ••• Xenia Community City Superintendent Deborah A. Piotrowski announced her resignation effective Dec. 31.

Treasurers

Chardon Local (Geauga) Treasurer Kevin M. Staller announced his retirement effective Dec. 31. ●●● Paint Valley Local (Ross) Treasurer Darren Meredith announced his resignation effective Dec. 10. The board appointed district Payroll and Fringe Benefit Specialist Kristin O'Dell as interim treasurer effective immediately. ●●● West Geauga Local (Geauga) Treasurer Michelle Tullai announced her retirement effective Feb. 1.

Sympathies

Former **Poland Local (Mahoning)** Board of Education member Dr. **Daniel Neill Ebert** died Dec. 10. He was 78. ••• Former **Trimble Local (Athens)** Board of Education member **Lucinda Ellen "Cindy" Irwin** died Dec. 13. She was 63. ••• Former **Wapakoneta City** Board of Education member **Kevin Jones** died Dec. 10. He was 56.



The Ohio School Boards Association Award of Achievement recognizes board members for their willingness to enroll and participate in workshops and conferences, volunteer for service to their association and work on behalf of their own board. Board members who earned 100 credits between January 2012 and December 2013 are eligible for the award. Master Board Member awards will be given to board members who have earned 300 credits over a four-year period.

Board members can confirm the OSBA committees they have served on and workshops they've attended by visiting the OSBA website (**www.ohioschoolboards.org**). You must log in (under the "Login" tab at the top right of the page) to see a list of workshops attended, upcoming training and 2013 committees and roles. If you do not have a username or password, contact OSBA at (614) 540-4000 or (800) 589-OSBA.

Applications can be downloaded at http://links.ohioschoolboards.org/43085. Contact Judy Morgan with questions at (614) 540-4000; (800) 589-OSBA; or jmorgan@ohioschoolboards.org. The fax number is (614) 540-4100. Applications must be received by OSBA no later than Jan. 20, 2014.

New board members —

Get up to speed quickly!

Don't miss the New Board Member Academy

Two locations to choose from:

 Jan. 18-19 at the Columbus Airport Marriott, Columbus, or the Findlay Inn & Conference Center, Findlay

School boardmanship is more complex and demanding than ever. To carry out their leadership duties effectively, new school board members must move from the role of an involved citizen to that of a responsible elected official as soon as possible. High-quality board member training, designed specifically for newly elected board members, can help you become a more effective educational leader in your community.

This intensive Saturday-Sunday academy will focus on the world of boardmanship; communicating effectively; board policy 101; Ohio public school funding;



transportation, policy and employee relations issues; and the Sunshine Law and executive sessions.

Cost for the workshop is \$200 per board member. Four books are included with workshop tuition: Boardmanship, Board-Treasurer Partnership, Board-Superintendent Partnership and Board-Legislature Partnership.

Agenda

Saturday		Sunday	
8 a.m.	Registration and breakfast	8:30 a.m.	Breakfast
9 a.m.	Welcome and overview	9:30 a.m.	Welcome back and overview
9:10 a.m.	Regional manager remarks	9:45 a.m.	Management services
9:20 a.m.	Boardmanship — roles and responsibilities	10:30 a.m.	Break
10:30 a.m.	Coffee break	10:45 a.m.	Management services
10:45 a.m.	Boardmanship — conduct and ethics	11:45 a.m.	Lunch
11:30 a.m.	Media relations and social media	12:30 p.m.	Legislative issues, lobbying and finance
12:30 p.m.	Lunch (provided)	1:30 p.m.	Lightning round with OSBA management
1:15 p.m.	Legal		services and legislative services staff
2:30 p.m.	Lightning round with OSBA school board	2 p.m.	Legislative issues, lobbying and finance
	services, communications services and		(continued)
	legal services staff	2:45 p.m.	Wrap-up and adjourn
3 p.m.	Legal (continued)		
3:45 p.m.	Daily wrap-up		

Register online at www.ohioschoolboards.org/event_listing or contact Laurie Miller, OSBA senior events manager, at (614) 540-4000, ext. 284; (800) 589-OSBA; or Lmiller@ohioschoolboards.org.

Pupil Transportation Administrator TRAINING PROGRAM

This new series of workshops will help those involved in student transportation better understand and perform day-to-day operations.

These half-day workshops will include a working lunch and time for questions. Register online at www.ohioschoolboards.org/event_listing or contact Laurie Miller, OSBA senior events manager, at (614) 540-4000, ext. 284; (800) 589-OSBA; or Lmiller@ohioschoolboards.org.



Pupil Transportation Administrator Training Program #2 PAYMENT IN LIEU OF TRANSPORTATION

Wednesday, Jan. 22 • 10 a.m. to 2 p.m. • \$90 • OSBA office, Columbus

In today's economic climate, school districts across the state are exploring cost-saving measures to streamline their budgets and maximize efficiencies. Because of this, several districts are considering payment in lieu of transportation.

The Ohio Revised Code provides detailed procedures districts must follow to determine transportation for a particular student is impractical. When followed successfully, this resolution leads to paying the parent in lieu of transportation, and subsequently bus service is not required.

This workshop will review the detailed steps that must be followed, discuss the reasons why it may be considered and help administrators and others better understand this option and how to successfully implement it.

OSBA Senior Transportation Consultant Pete Japikse will lead this session. As the former state pupil transportation director, he has firsthand knowledge of this process and what it entails.





OSBA Executive Searches

If retaining a successful, long-term leader is a priority for your district, rely on OSBA!

Finding the right leader for your district will be among the most significant decisions you make as a board. For more than 30 years, the OSBA search process has proven successful in nearly 1,000 executive searches for Ohio's diverse school districts and other related organizations. No one does it better!

For information on Ohio's best administrative search team, call OSBA's Kathy LaSota, Cheryl W. Ryan, Dr. Richard J. Caster or Steve Horton at (614) 540-4000 or (800) 589-OSBA.

Become a better board leader

Attend the Board Presidents Workshop

Two dates and four locations to choose from:

- Saturday, Feb. 1, at the Dayton Marriott in Dayton or Northeast Ohio Medical University in Rootstown
- Saturday, Feb. 8, at the OSBA office in Columbus or Hilton Garden Inn in Perrysburg

The workshops run from 9 a.m. to 3 p.m.

These workshops, led by experienced OSBA staff, present the tools you need to improve your boardmanship skills and effectively lead your district. You don't have to be the board president to attend; board members looking to increase their leadership skills also can benefit.

School board presidents serve critical leadership roles in their districts. The president is the visible leader of the board and responsible for the efficient and legal operation of board business.

Unfortunately, too many board presidents attempt to fulfill these roles by going it alone. They believe

on-the-job training is all they need to responsibly lead the board, but it is crucial that you are well-informed and have the skills to carry out your leadership duties effectively. Bring your questions about leadership roles.

Topics to be covered include legal issues affecting board members; effective board meetings; using parliamentary procedure effectively; dealing with controversy and public participation; open meetings and executive sessions; successful communications; working productively as a team; consensus building; and indicators of an effective board. There will be ample time to network with colleagues.

Cost for the workshop is \$160 per board member, and includes a copy of the *Board Presidents'* Handbook. Register online at **www.ohioschoolboards.org** or contact **Laurie Miller**, senior events manager, at (614) 540-4000, (800) 589-OSBA or Lmiller@ohioschoolboards.org.





WORKSHOP REGISTRATION

New Board Member Academy

☐ Jan. 18-19, Columbus, \$200

☐ Jan. 18-19, Findlay, \$200

Board Meeting Best Practices

☐ Jan. 15, webinar, \$35

Pupil Transportation Administrator Training Program #2: Payment in lieu of transportation

☐ Jan. 22, Columbus, \$90

Board Presidents Workshop

- ☐ Feb, 1, Dayton, \$160
- ☐ Feb, 1, Rootstown, \$160
- ☐ Feb, 8, Columbus, \$160
- ☐ Feb, 8, Perrysburg, \$160

A Walkthrough of the New Days-to-Hours Requirement

☐ Feb. 11, webinar, \$35

School Finance 101: What Board Members *Should* Know

☐ Feb. 28, Columbus, \$150

OSBA Workshop Registration Form

Workshop name	Workshop date
Attendee name	Title
Daytime phone	Email
District/firm	County
Enclosed is a check for \$ or P.O.# and mail to 8050 N. High St., Suite 100, Columbus, OH 43235-64 manager, at Lmiller@ohioschoolboards.org. Include a purchase order	81; fax to (614) 540-4100; or email Laurie Miller, senior events



Please check here if you require special accommodations. Contact us or attach a written description of needs.

Please photocopy this form for each person

OSBA workshop registration procedures

OSBA sends email confirmation of registration if an email address is provided. Registration is open to all boards and staff of OSBA members. "Walk-in" registrations are welcome on a space-available basis only. Please call OSBA to check the status of registration before you arrive at the workshop. To register, you must have a purchase order number or a check payable to OSBA and a completed registration form. You may register with a purchase order number by phone, fax, email or Web page 24 hours a day.

Award of Achievement/LPDC

Most workshops entitle members to Award of Achievement credits. Local Professional Development Committee certificates of attendance will be issued to all workshop attendees.

You may register on our website at **www.ohioschoolboards.org**. Events are listed at the bottom of the page. You will need a username and password.



OSBA 8050 N. High St., Suite 100, Columbus, OH 43235-6481

Phone or fax

OSBA Registration Hotline, (614) 540-4000, ext. 300; toll free (800) 589-OSBA, ext. 300; or fax us at (614) 540-4100.



Email registrations can be sent to Laurie Miller at Lmiller@ ohioschoolboards.org.
Please include a purchase order number.

Cancellation and refund policy

- Cancellations received by OSBA at least five workdays before the date of the workshop will receive a full refund or no charge to the district.
- Cancellations received less than five workdays before the date of the workshop will be charged half of the registration fee.
- No-shows and cancellations the day of the workshop will be charged the full registration amount.



FUNDING OPPORTUNITIES

by Angela Penquite, senior communication design manager

Reward your favorite teacher

The Barnes & Noble My Favorite Teacher Contest asks students to write an essay, poem or thank-you letter that describes how a teacher has influenced their lives.

Maximum awards: \$5,000 for the Teacher of the Year winner and his or her school

Eligibility: middle and high school

students

Deadline: March 1

Contact: http://links.ohioschool

boards.org/49937

Healthy Playground Makeover Sweepstakes

The Healthy Weight Commitment Foundation and Discovery Education are sponsoring the Healthy Playground Makeover Sweepstakes. This year, there are two grand prizes: a \$30,000 grant and a new playground from Playworld Systems. One grand prize drawing will be chosen from among all eligible entries. The second grand prize drawing will be from among all eligible entries whose schools qualify for the Title I Schoolwide Program. In addition, three schools will receive grants to improve school wellness programs.

Maximum awards: \$30,000 Eligibility: K-12 schools and

community groups **Deadline**: March 20

Contact: www.togethercounts.com

/at-school/win-for-your-school/ sweepstakes

Award for life essay

The Listen to a Life Essay Contest, sponsored by the Legacy Project of Generations United, asks students to interview a grandparent or grand-friend about the older person's hopes and goals throughout their life, how they achieved their goals and overcame obstacles, or how their dreams may have changed along the way. The student then writes an essay based on the interview.

Maximum awards: Lenovo ThinkCentre all-in-one computer Eligibility: students ages 8-18

Deadline: March 28

Contact: www.legacyproject.org/contests/ltal.html

OSBA webinars

Learning delivered to your computer

Register for these webinars by visiting www.ohioschoolboards.org/event_listing.You also can register by contacting Laurie Miller at (800) 589-OSBA, (614) 540-4000 or Lmiller@ohioschoolboards.org.

Board Meeting Best Practices

Wednesday, Jan. 15 • 10 a.m. to 11 a.m. • Paid webinar • \$35 In Ohio, there are many examples of best practices used regularly at board of education meetings. This webinar will share some of these best practices. You will have an opportunity to discuss these ideas and see if there are some you could implement.

A Walkthrough of the New Days-to-hours Requirement

Tuesday, Feb. 11 • 1:30 p.m. to 2:15 p.m. • Paid webinar • \$35 In 2013, House Bill 59 changed the minimum school year requirement for Ohio school districts. Beginning in the 2014-15 school year, the minimum school year will change from 182 days to 455 hours for students in half-day kindergarten; 910 hours for students in grades one-six or all-day kindergarten; and 1,001 hours for students in grades seven-12. This webinar will walk you through the statutory changes and identify what steps boards can take now to prepare for the 2014-15 school year.



COMMUNICATIONS

Candace Wilson, Ideal Communications; communications consultant

Communicating with non-parents

In these challenging economic times, reaching out to non-parents — approximately 75% of most communities — has never been more important. Research indicates that parents rate their local public schools higher than non-parents do. There's a good reason for that: parents see all the great things going on with teaching and learning.

How can you build support for schools in the non-parent community? Here are a few ideas for getting non-parents into your schools:

- Encourage senior citizens and other members of the community to use school hallways before or after school for exercise.
- Invite community members to participate in your school's talent show.
- Invite community members to share a hobby or talk about their profession with students in the classrooms.
- Invite older residents to school

for Grandparents/Special Friends Day.

- Invite members of service organizations, churches, synagogues, mosques and temples to volunteer in your schools.
- Invite community members to help assess student work, such as senior projects, science fairs or other competitions.
- Invite community members to participate in student mock job interviews.

Continued on page 7



School Finance 101: What Board Members Should Know

Friday, Feb. 28 at the OSBA office in Columbus

School finance is a complicated subject. As board members, it is important to know the basics. Learn from the experts about state and local funding, levies and five-year forecasts. Become your district's expert and find out how to access data and what questions to ask.

8:45 a.m.	Registration and continental breaktast	II a.m.	rive-year torecasts
9 a.m.	Welcome and overview		Jeff McCuen, treasurer, Worthington City
	Michelle Francis, deputy director of legislative	Noon	Lunch
	services, OSBA	1 p.m.	Where do I find the information?
9:15 a.m.	State-funding formula – what school board		Michelle Francis
	members need to know	1:30 p.m.	Levies, levies, levies and local funding
	Kelly Weir, director of budget and planning,		Mike Sobul, treasurer, Granville EV
	Ohio Department of Education	3 p.m.	Wrap-up and adjourn
10:45 a.m.	Break		

Cost is \$150, which includes materials, lunch and refreshments. For registration, contact Laurie Miller at (614) 540-4000; (800) 589-OSBA; or Lmiller@ohioschoolboards.org.



PUBLIC SCHOOLS WORK!

compiled by Bryan Bullock, assistant editor

Trimble Local students use power of the pen to uplift kids

Trimble Local (Athens) has started a pen pal project to help combat bullying and boost selfesteem among students.

The project, led by three teachers, matches high schoolers with fifth-graders. The older students, who range from freshmen to seniors, started the letter exchange by describing lessons they've learned in school about bullying prevention. They also shared personal experiences, advice and questions.

"The hope is that (the high schoolers) internalize the topics they were writing about and actually live by example," Trimble High School English teacher **Sara Leuring** told a local newspaper.

The project is designed to build a better understanding of the negative impacts of bullying and create a mentorship opportunity.

Trimble Elementary School language arts teacher **Cortney Walls** said she was surprised how quickly her students opened up to their pen pals. She said the project has many benefits for students.

"This is a cross-curriculum project," Walls said. "It's not just about language arts. We're incorporating technology, we're building self-esteem, and they're bonding."

After exchanging a number of letters, pen pals recently met face-to-face at the elementary school. Teachers said they hope to continue the project indefinitely.

Source: The Athens Messenger

Communications, continued from page 6

- Host community leaders for lunch in your schools and include a classroom tour.
- Invite neighbors from your attendance area to your school's open house.
- Encourage service groups and other organizations to use your school for meetings.
- Invite gardening clubs or environmental organizations to partner on school beautification projects.
- Invite community members to school plays and concerts.
- Honor community veterans at your Veterans Day assembly.
- Invite school neighbors to meet a new principal.

Here are some ideas for getting

students out into the community or to showcase their work:

- Offer to have student groups perform for service clubs and other organizations in your school's attendance area.
- Establish community service projects for students, such as cleaning parks or collecting items for a local food bank.
- Offer to partner with service clubs for student service projects.
- Display student work artwork, science projects and essays — in local libraries and businesses.
- Establish internships for students at local businesses.
- Arrange a visiting schedule with

senior centers for various groups of students.

OSBA can help facilitate your labor agreements

OSBA has:

- highly trained negotiators;
- a wealth of auxiliary services:
- consultants who work with the board's interest in mind.

Call **Van D. Keating**, OSBA director of management services, at (614) 540-4000 or (800) 589-OSBA for more information.

Ohio School Boards Association

8050 North High Street, Suite 100 Columbus OH 43235-6481

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- Southwest Region Executive Committee 14 meeting.....Franklin
- 15 Board Meeting Best Practices webinar
- 15 Deadline for boards of education of city, exempted village, vocational and local school districts to meet and organize — RC 3313.14.; last day for boards of education of city, exempted village, vocational and local school districts to adopt tax budgets for the coming school fiscal year — RC 5705.28(A) (1).
- New Board Member Academy......Columbus
- New Board Member Academy .. Findlay Last day for boards of education to submit fiscal tax-year budget to county auditor — RC 5705.30.
- 21 Last day to submit certification for May conversion levy to tax commissioner - RC 5705.219(B) (105 days prior to election).
- 22 Pupil Transportation Administrator Training Program #2.....Columbus
- 27 Last day to submit certification for May income tax levy to Ohio Department of Taxation - RC 5748.02(A) (100 days prior to the election).
- 31 Annual campaign finance reports due (by 4 p.m.) detailing contributions and expenditures through Dec. 31, 2013 — RC 3517.10; deadline for educational service

center (ESC) governing boards to meet and organize — RC 3313.14; last day to submit May emergency levy, current operating expenses levy or conversion levy to county auditor for May election — RC 5705.194, 5705.195, 5705.213, 5705.219 (95 days prior to the election).

February 2014 **Board Presidents**

- WorkshopRootstown Board Presidents Workshop Dayton Special Election Day — RC 3501.01(first 4 Tuesday after the first Monday). 5 Northeast Region Executive Committee meeting.....Wadsworth Last day for school district to file resolution
 - of necessity, resolution to proceed and auditor's certification for bond levy with board of elections for May election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for May election — RC 133.18(\check{C}); last day to submit continuing replacement, permanent improvement or operating levy for May election to board of elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy, conversion levy or renewal of conversion levy for May election to board of elections — RC 5748.02(C), 5705.219 (C)

- and (G); last day to submit emergency levy for May election to board of elections — KC 5705.195; last day to submit phased-in levy or current operating expenses levy for May election to board of elections - $\check{\mathsf{RC}}$ 5705.251(*A*) (90 days prior to the election). Board Presidents Workshop.. Columbus
- 8 **Board Presidents**
- WorkshopPerrysburg Northwest Region Executive Committee 9 meeting.....Bowling Green
- 9 Southeast Region Executive Committee
- A Walkthrough of the New Days-to-11 hours Requirement webinar
- 12 Pupil Transportation Administrator Training Program #3......Columbus
- Last day to file (by 4 p.m.) as a write-in 24 candidate for May election — RC 3513.041 (72 days prior to the election).
- School Finance 101 28 WorkshopColumbus

March 2014

Last day to take action and deliver written notice of nonrenewal of superintendent's contract — RC 3319.01; last day to take action on and deliver written notice of nonrenewal of treasurer's contract — RC 3313.22.