



Information here is provided by the Ohio School Boards Association
 For more information, please contact us directly at (614)540-4000 or Schoolbus@Ohioschoolboards.org

		Authority / Code reference	School Bus Driver			School Van Driver			Resources
			Applicant	Annual	6 year	Applicant	Annual	6 year	
1	Written application	best practice	yes			yes			
2	Employment references	best practice	yes			yes			
3	FMCSA Drug and Alcohol Reference Check	49 CFR Part 383	yes					Forms available on Ohio Department of Education Transportation website	
4	Physical (T-8)	RC 3327.10 OAC 3301-83-07	yes	yes		yes	yes	Physicians forms downloaded from Ohio Department of Education	
5	TB test	OAC 3301-15-04	no longer required			no longer required			Rule rescinded 9/1/2008
6	BCII State background check	RC 3319.39 OAC 3301-83-06	yes		required for nonresidents	yes		required for nonresidents	Obtained through BCII
7	BCII Federal background check	RC 3319.39 OAC 3301-83-06	yes		yes	yes		yes	Obtained through BCII
8	Motor Vehicle Records Check	RC 3327.10 OAC 3301-83-06	yes	semi-annual		yes	semi-annual		Obtained through Ohio Department of Education web reporting
9	Drug Testing	49 CFR Part 383	yes	random		employer policy			Obtained through DOT licensed drug testing provider
10	Alcohol Testing	49 CFR Part 383		random		employer policy			Obtained through DOT licensed drug testing provider
11	Superintendent/Employer Certificate	RC 3327.10 OAC 3301-83-06	yes	yes		yes	yes		Sample form available on Ohio Department of Education Transportation website
12	Report driver data to Ohio Department of Education	RC 3327.10	yes	yes	yes	yes	yes	yes	Must be reported through Ohio Department of Education web reporting system
13	Annual Inservice	OAC 3301-83-10		4 hrs			2 hrs		Provided and documented by each employer
14	Ohio Preservice Training	OAC 3301-83-10	Yes - preservice class and OBI		Yes - preservice class and OBI	Book and video obtained from ODE		Yes - process through ODE	See notes
15	Current Valid CDL with S/P	ORC 4506	yes	yes					Driver's responsibility. Employer should have a current copy.
16	Minimum age 21, 2 years driving experience	OAC 3301-83-06	yes			yes			Employers should check insurance, which may stipulate 21 years of age
17	Physically capable of lifting and managing preschool and special needs children when necessary	OAC 3301-83-06	yes	yes		yes	yes		
18	Ability to cope with stressful situations	OAC 3301-83-06	yes	yes		yes	yes		

updated February 2016