

IS OUR RESPONSE EFFECTIVE?

Instructions: Consider each item on the inventory as it pertains to your school or organization. Mark an X in the column that best describes the status of your school or organization. Total your “yes”, “no” and “emerging” columns.

Yes – This is consistently true throughout my school or organization

No – This is NOT consistently true throughout my school or organization

Emerging – My school or organization is actively working on this.

ITEM	Yes	No	Emerging	Your notes / action items
Stakeholders in the school are aware of the new FEMA/Department of Education guidelines that were issued in June of 2013.				
Active shooter response procedures incorporate evacuation as an option.				
Teachers, support staff, and students have been trained (beyond awareness-level) in evacuation as a response option.				
Active shooter response procedures incorporate barricading as an option.				
Teachers, support staff, and students have been trained (beyond awareness-level) in barricading as a response option.				
School staff members have discussed and been trained in what to do if they come face to face with an active shooter.				
School staff members have been trained and empowered to make decisions to save their lives and the lives of students in their care.				

Is our response effective? (continued)

ITEM	Yes	No	Emerging	Your notes / action items
Decision making in crisis events has been de-centralized from the building administrators and the main office to all staff members.				
The school has implemented multiple lines of defense for intruders (such as visitor engagement) beyond just a buzzer system, metal detector, or other hardware.				
Appropriate and effective engagement and screening practices are consistently used with all visitors to the school.				
The crisis response plan is reviewed annually and revised at least every three years.				
Lockdown procedures include leveled lockdown for responding to threats both outside and within the school.				
Lockdown procedures are practiced in non-typical situations (such as arrival, dismissal, or lunch), not just during class periods.				
Lockdown procedures have been incorporated and practiced for non-classroom areas such as the cafeteria, gym, auditorium, and playground.				
Emergency protocols do not include codes, but rather use plain, specific language.				
Each classroom or area has the capability to call 911 directly rather than through the office.				
Each classroom or area has the capability to initiate an autonomous lockdown independent of the main office.				
Discussions and training has occurred for students in the appropriate use of social media during crisis events.				
TOTAL				