

BRIEF CASE

THE OHIO SCHOOL BOARDS ASSOCIATION

Serving the public school leadership team



Final countdown begins for OSBA Capital Conference

The 2016 OSBA Capital Conference and Trade Show kicks off in a few short weeks. Set for Nov. 13-16 at the Greater Columbus Convention Center, the event offers world-class keynote speakers, an expanded slate of learning sessions, the nation's largest education trade exhibition and the Student Achievement Fair, featuring 100 booths of Ohio's top school programs and five talented student entertainment groups. This year's General Session Speakers are actor and activist **Ernie Hudson** of "Ghostbusters" fame; "Breaking Bad" actor and school board member **Steven Michael Quezada**; and Emmy Award-winning journalist **Leeza Gibbons**. For conference details and registration information, visit <http://conference.ohioschoolboards.org>.

Conference preregistration deadline drawing near

Nov. 10 is the deadline to preregister for the OSBA Capital Conference. After that, attendees can register at the Greater Columbus Convention Center beginning Nov. 13, the first day of the conference. Registration is \$295 per person for the first six people from a member school district. However, school district group registration — more than six people from a member district — is a flat rate of \$1,850, which entitles districts to register an unlimited number of attendees. To preregister, visit <http://links.ohioschoolboards.org/82289> or call OSBA. The conference runs Nov. 13-16.

Celebrate your school communities during America Education Week

The National Education Association's (NEA) American Education Week, Nov. 13-19, is a time to celebrate public education and those who contribute to its success. The theme for this 95th annual commemoration is "Great Public Schools: A Basic Right and Our Responsibility." NEA's website offers a number of activities and ideas for celebrating during the week at www.nea.org/aew.

More than 150 school tax issues on Ohio's Nov. 8 ballot

Voters will decide on 151 school tax issues in next month's general election. November 2015 saw 110 levies on the ballot. Seventy-four of this year's requests are for new money and the remainder are renewal and continuing issues. OSBA will post the complete results on Nov. 9 at <http://links.ohioschoolboards.org/97665>.

Seven Ohio public schools named 2016 National Blue Ribbon Schools

The U.S. Department of Education has named 279 public schools 2016 National Blue Ribbon Schools, including seven in Ohio. To earn the award, buildings met at least one of two conditions during the 2015-2016 school year — making significant progress in closing achievement gaps or showing the highest student achievement

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Route workshop information to:

- ☐ Administrators
- ☐ Business managers
- ☐ Safety coordinators

levels in their states. Ohio's winners and their school districts are: Grace L. Roxbury Elementary School, **Solon City**; Leighton Elementary School, **Aurora City**; Madeira Middle School, **Madeira City**; Samuel Bissell Elementary School, **Twinsburg City**; Scioto Ridge Elementary School, **Olentangy Local (Delaware)**; Summit Road Elementary School, **Reynoldsburg City**; and William Mason High School, **Mason City**. OSBA congratulates these schools and their districts for earning this prestigious national honor.

Capital Conference App puts event info at your fingertips

The OSBA Capital Conference App offers attendees the most up-to-date conference information. The free app features details on conference sessions, exhibitor listings, the Student Achievement Fair, maps, session handouts and notifications of session changes.

Singer John Legend opens theater bearing his name

Singer **John Legend** returned to his alma mater to perform and help dedicate a theater named in his honor.

The 680-seat John Legend Theater is housed at the Springfield Center of Innovation: The Dome. The Oscar- and Grammy-winning artist graduated from **Springfield City's** former Springfield North High School.

"I have so many fond memories of growing up here," Legend said during a ribbon-cutting ceremony attended by an estimated 1,000 people. "I have so many fond memories of what the arts and creativity meant to me."

Legend donated \$500,000 to the project. The Dome, which was once a high school, is now home to several education programs.

Source: Springfield News-Sun

Attendees also can create a customized conference schedule. The app can be downloaded for iPad, iPhone and Android devices from the Apple App Store or Google Play Store. Visit <http://conference.ohioschoolboards.org/app> for details. Bricker & Eckler LLP is sponsoring the app.

State psychologists group hosting fall conference

The Ohio School Psychologists Association fall conference is scheduled for Nov. 9-11 at the Hilton Columbus/Polaris. The conference theme is "Building Systems to Support Tiered Interventions in Reading and Mathematics." Registration information and details about conference topics and keynote speakers can be found on the association's website at <http://links.ohioschoolboards.org/58477>.

OSBA online

● www.ohioschoolboards.org

OSBA Capital Conference and Trade Show attendees can share their experiences in Columbus on social media. On Twitter, use the hashtag #OSBACC in your tweets to share your observations. Attendees also can post and view conference updates on OSBA's Facebook page, www.facebook.com/OHSchoolBoards.



Briefcase

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OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.



BULLETIN BOARD

compiled by Melanie Price, administrative assistant of communication services

Ohio searches

Position	District	Deadline	Contact
Superintendent	Buckeye Local (Jefferson)	Dec. 1	Merri Matthews, treasurer, Buckeye Local, merri.matthews@omeresanet

Board changes

Austintown Local (Mahoning) Board of Education member **Louis Chine** announced his resignation effective immediately due to health reasons. ●●● **Centerburg Local (Knox)** appointed **Kris Weldy** to the board effective Sept. 28. She replaced **Jason Rogers**, who resigned. ●●● **Clearview Local (Lorain)** appointed **Michael Post** to the board effective Sept. 26. He replaced **Michelle Pullin**, who resigned. ●●● **Marietta City** Board of Education member **Don Atkins** announced his resignation effective Oct. 1 due to health problems. ●●● **Parma City** Board of Education member **Kathleen A. Petro** announced her resignation effective Oct. 3. ●●● **Wellington EV** appointed **Brett Murner** to the board effective Sept. 27. He replaced **Lois Anne Wulphoop**, who resigned.

Administrative changes

Treasurers

Holgate Local (Henry) hired **Kent Seemann** as assistant treasurer effective Oct. 17. He replaced former Treasurer **Lisa Shanks**, who took the treasurer position at **Sylvania City**.

Sympathies

Former **Findlay City** Board of Education member **Gerald Kramer** died Sept. 24. He was 82. ●●● Former **Girard City, Liberty Local (Trumbull)** and **Lowellville Local (Mahoning)** Treasurer **Anthony N. Mediate** died Oct. 3. He was 72. ●●● Former **Hamilton Local (Franklin)** Board of Education member **Catherine Kay Jordan** died Oct. 4. She was 60. ●●● Former **Howland Local (Trumbull)** Board of Education member **Sally Wehmer** died Sept. 22. She was 82. ●●● Former **Oakwood City** Board of Education member **Eleanor V. Talbot** died Oct. 2. She was 104. ●●● **Richard Krauss**, former superintendent at **Patrick Henry Local (Henry)** and the former **Deshler School District** in Henry County, died Oct. 2. He was 90. ●●● **Gary A. Harbison**, assistant superintendent of the former **Shelby County School District**, died Oct. 7. He was 69. ●●● Former **Southern Local (Meigs)** Board of Education member **Janet S. Grueser** died Sept. 28. She was 78. ●●● Former **Swanton Local (Fulton)** Board of Education member **Robert J. Adams** died Oct. 6. He was 88.

Editor's note

Job postings must be received six weeks before the application deadline to ensure timely publication.
Thank you for your cooperation.



COMMUNICATIONS

contributed by Jackie Smith, communications consultant

Partnering with your business community is an A+ activity

How many times have budget constraints sent your district or one of its schools to the business community seeking donations? While that source of funds might provide a good safety net, the business community shouldn't be called on only when schools are in a pinch. They should be year-round partners in education.

If you haven't begun that partnership, now's the time to start. You may need to begin by reaching out to your business

community to educate them about your work and involve them in it. Most importantly, keep in mind that developing a partnership is a two-way street.

To get started, convene a group of business leaders to brainstorm how such a partnership might work. Once you've developed a selection of workable ideas, be prepared to implement at least a few of the suggestions as soon as you can. Those who spent time brainstorming will expect to see

outcomes resulting from their input.

Use the following ideas to start the conversation and then tailor your plan to your community.

Reach out

Host a chamber of commerce breakfast or after-hours gathering at a school. If the community has recently approved funding for a new school, host the event there. If you have an old building in need of replacement or one that houses a particular program you want to showcase, make it the site. Whatever school you use, conduct building tours as part of the event. It may be the first time many have been back in a school; show them what's new. If possible, showcase your food services department by having it cater the event and use honor society or student council officers as hosts and hostesses.

Conduct a bus tour of the district for your business community. Use a school bus, making sure to point out its safety features and the training required to be a bus driver. As you travel around the district, remember to name the buildings you are viewing and tell a bit about them. During travel time, focus your dialog on the business side of the

Continued on page 5

Professional Conduct for OCSBA Attorneys



Wednesday, Dec. 7
Cost is \$35

noon to 1 p.m.
webinar

The OSBA Division of Legal Services will provide an overview of legal ethics, professionalism and the Ohio Code of Professional Responsibilities, with a focus on those provisions that have the greatest influence and impact on school law practitioners. This program has been submitted to the Supreme Court of Ohio Commission on Continuing Legal Education for 1.0 CLE credit hours of Professional Conduct instruction.

Register online at www.ohioschoolboards.org/workshops or contact Laurie Miller, senior events manager, at (614) 540-4000, (800) 589-OSBA or Lmiller@ohioschoolboards.org.

School Law for Treasurers Workshop



Thursday, Oct. 27
OSBA office, Columbus
Cost: \$150

Join OSBA for the annual School Law for Treasurers Workshop. Tailored exclusively for treasurers, this workshop will give you the tools you need to stay current.

Treasurers, assistant treasurers, business managers, board members and administrative teams are encouraged to attend.

8:30 a.m.
9 a.m.

**Registration and continental breakfast
Updates for treasurers**

- **Case law update** – Learn everything you need to know about the changing legal landscape for Ohio schools. Hear updates about the latest decisions on Title IX, public records, the Individuals with Disabilities Education Act, accommodations and more. *Sara C. Clark, director of legal services; Jennifer A. Hardin, deputy director of legal services; and Megan E. Greulich, staff attorney, OSBA*

- **Legislative update** – The leaves are changing and so are the laws. Participate in a discussion of the highlights of this legislative year and how the changes will affect your job duties and districts. *Jay Smith, deputy director of legislative services, OSBA; and Barbara Shaner, associate executive director, Ohio Association of School Business Officials*

10:30 a.m. Break

10:45 a.m. Booster groups — benefit, burden or both?

Your teams, bands, clubs and district all can benefit from the efforts of hardworking and effective booster groups. But if the lines between schools and booster groups are blurred, confusion, conflict or worse can ensue. Learn best practices to help treasurers manage district relationships with booster groups. *Pamela A. Leist, Esq., Ennis Britton Co. LPA*

11:45 a.m. Lunch (provided)

12:45 p.m. Making sense of employee investigations and discipline

Most, but not all, school district employees are hardworking and well-intentioned. Handling employee misconduct without creating more harm to the district or students can be a challenge. An education lawyer will provide practical ideas for surviving these difficult situations.

Donna M. Andrew, Esq., Pepple & Waggoner Ltd.

1:45 p.m. Protecting the district's revenue: TIFs, tax abatements and negotiated agreements

Discuss one of the most frequently asked questions: How can a school district respond to tax abatements, TIFs and other development measures that drain district resources?

Gregory R. Daniels, Esq., Squire, Patton and Boggs (US) LLP

2:30 p.m. Break

2:45 p.m. An ounce of prevention — protecting your purchasing processes from unscrupulous vendors

Bid rigging and other collusive vendor schemes can be costly to districts and taxpayers.

The best course of action is to insulate the purchasing process from these types of schemes. Join an assistant attorney general to walk through ideas and proactive approaches to deter collusion.

Jennifer L. Pratt, chief, Antitrust Section, and Anthony Dillard, investigator, Antitrust Section, office of Attorney General Mike DeWine

3:45 p.m. Adjourn

Unauthorized audio recording or videotaping of any session is strictly prohibited.

Register online at www.ohioschoolboards.org/workshops or contact **Laurie Miller**, senior events manager, at (614) 540-4000, (800) 589-OSBA or Lmiller@ohioschoolboards.org.

OSBA MASTER OF TRANSPORTATION ADMINISTRATION (MTA) PROGRAM

Don't miss the kickoff of the 2016-17 MTA program. This series of workshops will help those involved in student transportation better understand and perform day-to-day operations.

These half-day workshops — offered from 10 a.m. to 2 p.m. — include a working lunch and time for questions. Each class is scheduled twice; participants may sign up for either session. Each class is \$90 or you can purchase an MTA subscription for the workshop series. All workshops will be at the OSBA office, 8050 N. High St., Columbus, 43235. Visit www.ohioschoolboards.org/transportation-training-programs to learn about the MTA certification program.



Workshop dates and descriptions

Nov. 23 or 29 — Rules and laws governing Ohio pupil transportation

Pupil transportation is highly regulated. Explore the regulations that transportation administrators need to be familiar with to ensure transportation is safe, dependable and compliant with laws and best practices.

Dec. 7 or 14 — Student management and training

Review student discipline plans, actions within a driver's authority and effective strategies for working with parents and administrators, as well as required safety training and how to expand training beyond students that ride the buses.

Feb. 1 or 7 — Driver records/background check/compliance needs

Ohio's regulations governing school bus driver requirements are among the most detailed in the nation. Learn strategies to maintain compliance, and review driver audit forms and hiring checklists.

April 5 or 11 — Emergency transportation planning

Transportation departments are required to have a viable emergency plan in place. Review what an emergency plan should include, how to develop action plans and how to write a plan that anyone can follow, even in your absence.

May 3 or 9 — Fleet compliance

Learn about bus maintenance and safety checks, Ohio State Highway Patrol motor vehicle inspections and how to make the best use of the driver pre-trip inspection. Review preventive maintenance plans, bus purchasing and using data to determine an effective vehicle replacement plan.

Register online at www.ohioschoolboards.org/workshops. You also can purchase a subscription plan for all the workshops in this series. For questions about the program or to register, contact **Diana Paulins**, OSBA senior administrative assistant of policy services, at (614) 540-4000, (800) 589-OSBA or mta@ohioschoolboards.org.

Management Development Series #5: Negotiations and finances

Thursday, Dec. 1
OSBA office, Columbus

10 a.m. to 2 p.m.
Cost is \$90

Bargaining over finances has always been a challenge for school districts: what is "fair" is not always affordable, and costing out proposals can be confusing and time-consuming. OSBA and Public Finance Resources Inc. will take a detailed look at the processes involved in identifying proposals that have a financial impact on a school district's budget, developing and supporting district financial proposals and costing out union proposals. We'll also talk about strategies that you can use when presenting and discussing financial proposals and counter proposals, as well as looking at current settlement trends.

Registration will begin at 9:30 a.m. Register online at www.ohioschoolboards.org/workshops or contact **Laurie Miller**, senior events manager, at (614) 540-4000, (800) 589-OSBA or Lmiller@ohioschoolboards.org.



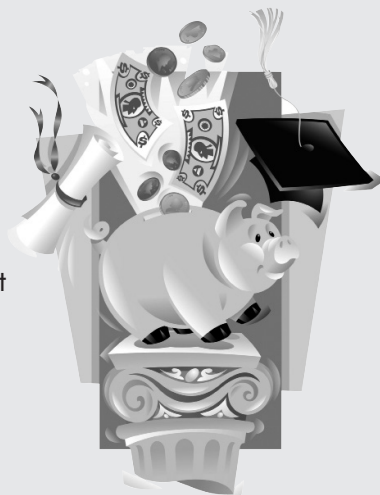
Winter School Finance Workshop

Friday, Dec. 9, 9:15 a.m. to 3:30 p.m.
OSBA office, Columbus

School funding, charter schools and other education-related issues continue to be contentious topics at the Statehouse. This workshop is your opportunity to get answers and information from the experts.

What happened in the November elections and how will it impact the next General Assembly? What will the current General Assembly be doing during the lame-duck session? You will get information about these questions and more at the Winter School Finance Workshop. Find out what's at stake for Ohio's schools – we are talking politics, legislation and much more.

Cost is \$160, which includes materials, lunch and refreshments. You can register on the Ohio Association of School Business Officials website at www.oasbo-ohio.org or by calling (614) 431-9116.





WORKSHOP REGISTRATION

School Law for Treasurers

☐ Oct. 27, Columbus, \$150

OSBA MTA Program

- ☐ Nov. 23, Columbus, \$90
- ☐ Nov. 29, Columbus, \$90
- ☐ Dec. 7, Columbus, \$90
- ☐ Dec. 14, Columbus, \$90
- ☐ Feb. 1, Columbus, \$90
- ☐ Feb. 7, Columbus, \$90
- ☐ April 5, Columbus, \$90
- ☐ April 11, Columbus, \$90
- ☐ May 3, Columbus, \$90
- ☐ May 9, Columbus, \$90

Management Development Series #5

☐ Dec. 1, Columbus, \$90

Professional Conduct for OCSBA Attorneys

☐ Dec. 7, Columbus, \$35

OSBA Workshop Registration Form

Workshop name _____ Workshop date _____
Attendee name _____ Title _____
Daytime phone _____ Email _____
District/firm _____ County _____

Enclosed is a check for \$ _____ or P.O.# _____ to cover _____ registration(s). Make checks payable to OSBA and mail to 8050 N. High St., Suite 100, Columbus, OH 43235-6481, fax to (614) 540-4100 or email **Laurie Miller**, senior events manager, at Lmiller@ohioschoolboards.org. Include a purchase order number with fax or email.



_____ Please check here if you require special accommodations. Contact us or attach a written description of needs.

Please photocopy this form for each person

OSBA workshop registration procedures

OSBA sends email confirmation of registration if an email address is provided. Registration is open to all boards and staff of OSBA members. "Walk-in" registrations are welcome on a space-available basis only. Please call OSBA to check the status of registration before you arrive at the workshop. To register, you must have a purchase order number or a check payable to OSBA and a completed registration form. You may register with a purchase order number by phone, fax, email or online 24 hours a day.

Award of Achievement/LPDC

Most workshops entitle members to Award of Achievement credits. Local Professional Development Committee certificates of attendance will be issued to all workshop attendees.

You may register on our website at www.ohioschoolboards.org/workshops. You will need a username and password.



Mail

OSBA
8050 N. High St.,
Suite 100, Columbus, OH
43235-6481



Phone
or fax

OSBA Registration Hotline,
(614) 540-4000, ext. 300;
toll free (800) 589-OSBA,
ext. 300; or fax us at
(614) 540-4100.



Email registrations can be sent to Laurie Miller at Lmiller@ohioschoolboards.org. Please include a purchase order number.

Cancellation and refund policy

- Cancellations received by OSBA at least five workdays before the date of the workshop will receive a full refund or no charge to the district.
- Cancellations received less than five workdays before the date of the workshop will be charged half of the registration fee.
- No-shows and cancellations the day of the workshop will be charged the full registration amount.

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district's operation: number of employees or community members employed; the amount paid in salaries and benefits; how many supplies are purchased locally or via local vendors; how much heating fuel or vehicle fuel is purchased; and any energy / cost-saving programs you have implemented. If you have a food program involving locally sourced items, include them as part of the tour.

Honor business owners and their employees who've provided support by inviting them to be guests at assemblies, school performances or athletic events. You also can recognize them annually in the Ohio School Boards Association's Business Honor Roll; visit www.ohioschoolboards.org/osba-business-honor-roll to learn more.

Create a booster wall and

display photos of the business leaders who've made a significant contribution to the schools. Involve business representatives in setting the criteria for significant contribution to eliminate any potential hard feelings.

Build business relationships

Showcase the community's future business leaders. Instead of the superintendent providing a state of the schools update at civic organization meetings like Rotary and Kiwanis groups, have high school student council officers or other student leaders serve as speakers.

Encourage principals — as CEOs of their buildings — to get out and visit nearby CEOs and business owners. Make sure principals have business cards and encourage them to leave one with each owner so that he or she has

their name and number. Remind them of the importance of returning calls to business owners and making follow-up calls.

It may be necessary to remind staff — especially those who live in other communities — of the importance of supporting local businesses. Support is a two-way street, and it will be much easier to seek donations of time, products or money from a business if the owner knows staff members are supporting the business with their patronage.

In the event of a labor dispute with one of your district's employee groups, meet with business leaders via the chamber or other organization and brief them on the issues and the state of the contract negotiations to the extent you are legally able. As a leader of the school district, you

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Learn how you can save time and money with BoardDocs



As the pioneer of eGovernance, BoardDocs has helped over 1,800 organizations dramatically lower costs, increase transparency and reduce the time spent producing board packets by up to 75%.

Going beyond simply distributing PDF files, BoardDocs cloud-based solutions are so easy to use your organization will operate more effectively from day one. BoardDocs' next-generation, paperless services allow organizations to significantly improve the way they create and manage board packets, access information and conduct meetings.

Join us Friday, Dec. 2, from 1 p.m. to 2 p.m. and see how nearly 100 governing bodies in Ohio are saving money and time with BoardDocs.

Click here to register: <http://links.ohioschoolboards.org/14165>. For questions about these webinars, contact **Laura Vautour**, BoardDocs e-governance specialist, at (800) 407-0141, ext. 3521, or Lvautour@boarddocs.com.

Communications, continued from page 5

are likely head of one of the community's largest employers. It is important that fellow CEOs get the district's side of the story from you and not the media's interpretation of it.

Visit your community's large manufacturers, research labs, technology campuses and health providers. Such a visit might spark an idea for partnerships.

Partnerships are mutual support systems for the entire community

Business support could help district families in need. Consider food and clothing donation programs that could be implemented with volunteer labor and coordinated by parent organizations. Could a few grocery stores provide weekend care packages for students who qualify for free and reduced-price lunch

programs? Could clothing, drug and office stores join together to provide backpacks filled with undergarments, toiletries and school supplies?

Does your business community support efforts like bring a daughter or son to work days? If not, could a program be developed? Could a bring a business person to school day program — with students as hosts — be implemented as a reciprocal experience?

Is there an opportunity for internships for high school students at local hospitals, research labs, technology headquarters or other career fields represented in your community? How about summer internships for teachers?

Do the district and business community have a joint plan to work together in the event of a weather-related emergency or

other disaster? If not, offer to convene or participate in a committee that will work to develop such a plan.

If your schools have a network of safe walking routes or other student safety programs, get the business community on board. Could there be signs in windows alerting students to seek help at that business if they feel threatened?

Students often need to earn community service hours. Could they be earned at a local business? One idea is to have students meet the buses from retirement centers that drop shoppers off at retail stores. They could help seniors navigate the aisles, then take groceries or other retail items to the bus. It would give students needed hours, free up employee time and lead to some meaningful

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SchoolComp Safety Seminar



Friday, Dec. 2

Cost: \$160

OSBA office, Columbus

9 a.m. to 2:30 p.m.

This workshop will cover medical marijuana and school employees.

This workshop qualifies as four hours of Ohio Bureau of Workers' Compensation safety training for districts that are required to meet the yearly safety training requirement.

You do not have to be a participant in the SchoolComp Group Rating or Retro Rating programs to attend this seminar. You can register on the Ohio Association of School Business Officials website at www.oasbo-ohio.org or by calling (614) 431-9116.



PUBLIC SCHOOLS WORK!

compiled by Scott Gerfen, assistant editor

Program ensures students' basic needs are met

At **Bowling Green City's** Bowling Green High School, there is a pantry that students hope to fill with supplies such as shampoo, deodorant and other hygiene products.

Bobcat Basics is just beginning, but organizers hope to stock up with the help of local businesses.

Students in need of basic supplies will soon be able to anonymously get them at school.

"It's a great feeling," student **Maddy Dunn** told a local

newspaper. "It's a great cause."

Students who are eligible for free and reduced-price lunches will be able to take advantage of the hygiene pantry. Information, including a checklist of needed items, will be available through the high school guidance counselor. Letters have been sent home alerting parents about the program.

More than 30% of the school's population is served by free and reduced-price lunches, according

to principal **Jeff Dever**.

"Why wouldn't we want to support our kids that way?" he asked.

English teacher **Erika Slough**, who has taught for 16 years in the district, got the idea after seeing a similar program at a North Carolina school on Facebook.

Slough was overwhelmed by the positive response from students and others because "the need has gotten greater," she said.

Source: Sentinel-Tribune

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relationships among the youth and seniors.

Offer to contribute a regular report that recognizes business and individual contributions to schools in chamber of commerce membership communications.

Could businesses allow employees an hour a week — not their lunch hour — from work to participate in the district's lunch or reading buddy or mentor programs?

Are there ways businesses and schools could create an after-school program and learning activities for students? Shared space or shared staff would reduce the costs for all involved. This could be a win-win for both your students and their

parents who are likely working in the local business community.

Business reader boards are still a means of informing the community of important events happening in the school district. Ask if businesses would be willing to include important school dates or events in their social media messages to customers.

If involving the business community is too overwhelming a task to tackle, start with a few key businesses. Get a few partnerships working and then consider expanding into the larger business world.

Source: Washington State School Directors' Association



OSBA Contract Analysis Service

OSBA provides a cost-effective professional analysis of both certified and classified collective bargaining agreements. These written reviews serve as a critique of current contract provisions, suggest potential pitfalls regarding legal compliance and provide specific recommendations as you go into your next round of collective bargaining.

Contact **Van D. Keating**, director of management services, at (614) 540-4000 or (800) 589-OSBA for more information.

October

- 24 Management Development Series #4..... Columbus
- 25 "Most Likely to Succeed" movie event Columbus
- 27 School Law for Treasurers Workshop..... Columbus
- 27 Northwest Region Fall Conference..... Milan
- 31 OSBA Book Club webinar #2
- 31 End of first ADM reporting period — RC 3317.03(A).

November

- 1 Last day for classroom teachers to develop online classroom lessons ("blizzard bags") in order to make up hours for which it is necessary to close schools — RC 3313.482.
- 8 General Election Day — RC 3501.01 (first Tuesday after the first Monday).
- 13-16 OSBA Capital Conference and Trade Show Columbus
- 22 OSBA Book Club webinar #3
- 23 OSBA Master of Transportation Administration Program: Rules and laws governing Ohio pupil transportation..... Columbus
- 29 OSBA Master of Transportation Administration Program: Rules and laws governing Ohio pupil transportation..... Columbus

December

- 1 Management Development Series #5..... Columbus
- 2 SchoolComp Safety Seminar Columbus
- 2 BoardDocs webinar
- 7 OSBA Master of Transportation Administration Program: Student management and training..... Columbus
- 7 Professional Conduct for OCSBA Attorneys webinar
- 9 Winter School Finance Workshop..... Columbus
- 14 OSBA Master of Transportation Administration Program: Student management and training..... Columbus
- 31 Last day for treasurer to canvass the board to establish a date of the organizational meeting — RC 3313.14.

2017 January

- 15 Deadline for boards of education of city, exempted village, vocational and local school districts to meet and organize — RC 3313.14; last day for boards of education of city, exempted village, vocational and local school districts to adopt tax budgets for the coming school fiscal year — RC 5705.28(A) (1).
- 17 Last day to submit certification for May

- 20 conversion levy to tax commissioner — RC 5705.219(B) (105 days prior to election). Last day for boards of education to submit fiscal tax-year budget to county auditor — RC 5705.30.
- 23 Last day to submit certification for May income tax levy to Ohio Department of Taxation — RC 5748.02(A) (100 days prior to election).
- 27 Last day to submit May emergency, current operating expenses or conversion levy to county auditor for May election — RC 5705.194, 5705.195, 5705.213, 5705.219 (95 days prior to election).
- 31 Deadline for educational service center (ESC) governing boards to meet and organize — RC 3313.14; annual campaign finance reports must be filed by certain candidates, political action committees, caucus committees (legislative campaign funds) and political parties (by 4 p.m.) detailing contributions and expenditures from the last day reflected in the previous report through Dec. 31, 2016 — RC 3517.10(A)(3).

February

- 1 OSBA Master of Transportation Administration Program: Driver records, background check and compliance needs Columbus