

# BRIEF CASE

THE OHIO SCHOOL BOARDS ASSOCIATION

Serving the public school leadership team



## State issues health guidelines for high school graduation ceremonies

The Ohio Department of Education (ODE) and Ohio Department of Health have released guidelines on how school districts can safely celebrate graduations and other milestones during the pandemic crisis. The first option listed in the guidelines is virtual graduation ceremonies, which are the safest and most strongly recommended. Another option is structured and controlled in-person graduation ceremonies, which require more care and complex planning. Examples of these include drive-through graduations and single-family in-person graduations. For more detailed information on the graduation guidelines, visit <http://links.ohioschoolboards.org/24311>.

## ODE releases guidance for K-12 telehealth services

With distance learning set to continue statewide at least through the end of the school year, ODE has released guidelines for K-12 telehealth service providers. The document contains an FAQ for providers that, in part, addresses services for students with disabilities. The guidelines urge schools to “consult with parents and caregivers to determine the needs of each individual student and identify the most appropriate means for meeting those needs during the closure period while continuing to maintain the health and safety of the student and service provider.” They also address using telehealth to provide services, privacy issues and Medicaid reimbursement. For more information, visit <http://links.ohioschoolboards.org/66172>.

## It’s time to apply for positions on OSBA regional, state committees

OSBA is accepting applications for 2021 regional and state committee seats. Serving on a committee provides an opportunity to increase interaction with board members from other districts and represent your fellow board members and district at regional and state events. Any school board member interested in serving on a committee is encouraged to submit an application for various elected offices and appointed committees within the association. If you serve on a 2020 committee and would like to continue serving in 2021, you also must submit an application form. For instructions on how to apply, visit <http://links.ohioschoolboards.org/42939>. That webpage also has information on available committee positions, descriptions of each committee’s function and the time commitment for each. The deadline to apply is June 30.

## Remember to check OSBA, ODE for updated coronavirus information

OSBA and the Ohio Department of Education (ODE) are continually updating information and resources for school districts during the COVID-19 crisis. For OSBA updates, visit [www.ohioschoolboards.org/coronavirus](http://www.ohioschoolboards.org/coronavirus). ODE’s resources are posted at

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### Contents

More news.....	2
<i>Achievement</i>	
<i>fair performing</i>	
<i>groups deadline</i>	
<i>approaching; Student</i>	
<i>Capital Conference</i>	
<i>documentary video</i>	
<i>released; NSBA</i>	
<i>announces new</i>	
<i>executive director/</i>	
<i>CEO; OSBA online</i>	
Bulletin Board.....	3
News .....	4
Public Schools	
Work!.....	5

### Route workshop information to:

- Administrators
- Counselors
- Student services directors
- Technology directors
- Transportation supervisors

<http://links.ohioschoolboards.org/91989>. OSBA staff members continue to work remotely as they serve members. For assistance, call (614) 540-4000; staff email addresses are posted at [www.ohioschoolboards.org/osba/staff](http://www.ohioschoolboards.org/osba/staff).

### Achievement fair performing groups deadline approaching

The deadline to nominate a student group to perform at the OSBA Capital Conference Student Achievement Fair is coming up soon. One performing group from each of the association's five regions will perform during the fair. Previous groups have included choirs, cheerleaders, bands, orchestras and percussion ensembles. Each group will perform for 20 minutes. A nomination form is posted at <http://conference.ohioschoolboards.org/saf-nominations>. For additional information, contact OSBA's Heather Lantz at [hLantz@ohioschoolboards.org](mailto:hLantz@ohioschoolboards.org).

### Toronto City pays tribute to senior performers

Seniors at Toronto City's Toronto Jr./Sr. High School who would've performed in their final musical production got a surprise tribute.

The school's production of Disney's "High School Musical" didn't happen because of the statewide building closures, but teacher and musical director Rich Coburn and his staff paraded around town playing music from the show. They also delivered small gifts to the 10 seniors who were part of the 65-person cast.

The gift, left on the seniors' porches, included a DVD slideshow of memories from all the shows they have been in since they started performing in high school musicals, Coburn told a local newspaper. "The reactions from the kids were priceless," he said.

Source: Herald-Star

### Student Capital Conference documentary video released

Each year, OSBA selects a student video team to produce a documentary of the Capital Conference. The 2019 video was created by students from North Canton City's Hoover High School and Plain Local's (Stark) GlenOak

High School. It features interviews with Capital Conference keynote speakers, attendees, Student Achievement Fair participants and others. View the video at <https://youtu.be/grKqKlwcFio>.

### NSBA announces new executive director/CEO

The National School Boards Association (NSBA) has named Anna Maria Chávez as its new executive director and chief executive officer. Chávez brings to the position 25 years of extensive experience in government and nonprofit leadership. She replaces Thomas J. Gentzel, who retired after serving in the role since 2012.

### OSBA online

● [www.ohioschoolboards.org](http://www.ohioschoolboards.org)  
OSBA offers comprehensive strategic planning and goal-setting services for school districts. Learn how these services can benefit your district by visiting <http://links.ohioschoolboards.org/13911>.



## Briefcase

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OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.



# BULLETIN BOARD

compiled by Melanie Price, senior administrative assistant of communication services

## OSBA executive searches

### Superintendent

District

① Milford EV

Deadline

May 15

Contact

OSBA Search Services, (614) 540-4000



### Other searches

Position

Intervention specialist

Location

Bexley City

Deadline

May 15

Contact

[www.bexleyschools.org/  
EmploymentOpportunities.aspx](http://www.bexleyschools.org/EmploymentOpportunities.aspx)

French teacher

Bexley City

May 15

[www.bexleyschools.org/  
EmploymentOpportunities.aspx](http://www.bexleyschools.org/EmploymentOpportunities.aspx)

### National searches

Position

Director of schools

Location

Bledsoe County, Tenn.

Deadline

May 15

Contact

[https://a2-6.applitrack.com/  
tsbastandalone/](https://a2-6.applitrack.com/tsbastandalone/)

### Board changes

Lake Local (Wood) appointed Nick Baer to the board effective March 30. He replaced Monica Leppenmeier, who resigned effective March 1.

#### Editor's note

Job postings must be received six weeks before the application deadline to ensure timely publication. Thank you for your cooperation.

### Administrative changes

Superintendents

Benjamin Logan Local (Logan) hired high school principal Mark Butler as interim superintendent effective immediately. He replaced David L. Harmon. ●●● Eastland-Fairfield Career & Technical Schools Superintendent Bonnie J. Hopkins announced her retirement effective Dec. 31. ●●● Findlay City hired Assistant Superintendent Troy Roth as superintendent effective Aug. 1. He will replace Edward P. Kurt, who took the superintendent position at Margaretta Local (Erie). The district hired middle school principal Krista Crates-Miller as assistant superintendent, also effective Aug. 1. ●●● Galion City hired Jennifer Lynn Allerding as superintendent effective Aug. 1. She will replace James Grubbs, who is retiring. Allerding currently is the district's director

of instruction and learning. ●●● **Lexington Local (Richland)** hired Assistant Superintendent **Jeremy Secrist** as superintendent effective Aug. 1. He will replace **J. Michael Ziegelhofer**, who is retiring effective Aug. 1. ●●● **Madison Local (Richland)** hired **Robert S. Peterson** as superintendent effective Aug. 1. He will replace **John E. Thomas**. Peterson currently is a high school principal in the district.

### Treasurers

**Franklin City** hired **Robert Guiffre** as interim treasurer effective March 30. He replaced **Jana Bellamy**. ●●● **New Richmond EV** hired **James Corbeil** as interim treasurer effective May 1. He replaced **Julia J. Toth**, who retired effective April 30. Corbeil previously was grant coordinator and financial accountant at **Trotwood-Madison City**. ●●● **Sandusky City** hired **Jeff M. Hall** as treasurer effective June 1. He will replace **Gina R. Deppert**, who took the treasurer position at **Northmor Local (Morrow)**.

### Sympathies

Former **Clearview Local (Lorain)** Board of Education member **Mitchell Zunich** died April 19. He was 93. ●●● Former **East Muskingum Local (Muskingum)** Board of Education member **Emilie Geyer** died April 20. She was 89. ●●● Former **Northmont City** Board of Education member **Ross S. Bryan Jr.** died April 7. He was 96. ●●● Former **Pleasant Local (Marion)** and **Tri-Rivers Career Center** Board of Education member **Donald W. Seiter** died April 13. He was 92. ●●● Former **Steubenville City** Board of Education member **William Joseph (Bill) Kerr** died March 24. He was 94. ●●● **Talawanda City** Treasurer **Michael Davis** died April 10. He was 65. ●●● Former **Troy City** Treasurer **Mary Margaret Gladman** died Feb. 28. She was 95. ●●● Former **Youngstown City** Board of Education member **Ronald Paul Skowron** died April 16. He was 73.



## NEWS

by Scott Gerfen, assistant editor

### OSBA announces new receptionists, other staff changes

OSBA's newest staff members have an important role in helping shape visitors' first impressions of the association.

Part-time receptionists **Diane Bowsher** and **Abbey Grove**, who joined OSBA on Feb. 26, coordinate all incoming association calls to staff, welcome visitors and assist with daily administrative tasks.

More recently, the two receptionists have been fielding association calls from their homes, since OSBA began conducting

mandatory remote operations due to Gov. **Mike DeWine's** stay-at-home orders.

"I've had people ask me if I'm working from home, and they're surprised I can get them connected with the right person," Bowsher said. "I think members know when they call, they're going to get the answers they need. And, that's been the case, even though we're working remotely."

Bowsher has strong ties to public education, having taught

for 35 years in elementary grades and special education in Huntington, W.Va. She also served as a math interventionist and data coach.

After retiring, Bowsher and her husband, **Donald**, a nurse practitioner at Grant Medical Center in Columbus, moved to the Central Ohio area to be closer to their two sons.

Grove, who also owns an event-planning company, previously

*Continued on page 5*

# UPCOMING WORKSHOPS:



## Reasonable Suspicion Training

Tuesday, June 9 • 10 a.m. –noon • Livestreaming • Cost: \$50

OSBA is offering a reasonable suspicion drug and alcohol training program for supervisors. Completion of this course is required for all supervisors of safety-sensitive (commercial driver's license) drivers, including school bus drivers. Best practice is that each district have at least two administrators trained in this requirement.

The course meets the Federal Motor Carrier Safety Administration U.S. Department of Transportation requirements. Attendees will receive a certificate of completion.

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## Transportation State Reports and Cost Analysis

Wednesday, June 17 • 10 a.m.–2 p.m. • Livestreaming • Cost: \$100

Join us for a session that will delve into appropriate data collection, what you need to track and why, and how to collate that data into an accurate state report. Whether you are new to transportation or a veteran, or if you work in the transportation office or treasurer's office, this workshop will provide the tools you need to file reports correctly and get all the funding your district is entitled to.

### Key takeaways from this workshop will include:

- The data required for T1 and T2 reports.
- Instructions on reviewing the different portions of T1 and T2 reports and submitting data to the Ohio Department of Education.
- How to evaluate the funding impact of these state reports and use the data to calculate your own operating costs.

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## Sports Law Workshop

Friday, June 26 • 9 a.m.–3:15 p.m. • Livestreaming • Cost: \$170

Join us to learn about the hottest legal topics impacting school district athletic programs.

### Key takeaways from this workshop will include:

- Find out how the COVID-19 pandemic has impacted high school sports and the work of the Ohio High School Athletic Association.
- Hear best practices for successfully collaborating with booster groups to obtain much needed support and fundraising for student activity programs.
- Learn how recent legal cases may impact your district's athletic program and leave with practical tips for compliance.

## TO REGISTER

Visit [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops) or email Laurie Miller at [Lmiller@ohioschoolboards.org](mailto:Lmiller@ohioschoolboards.org).



# WORKSHOP REGISTRATION

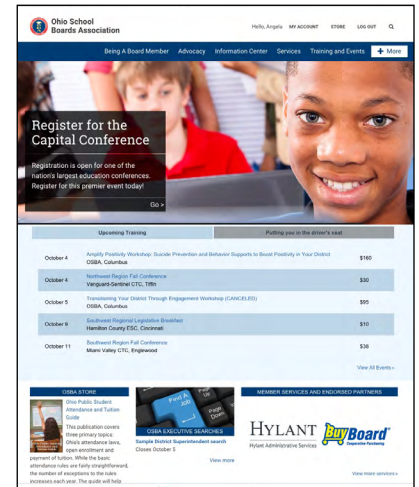
Register at [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops)

OSBA members can access member-only information, including workshop registration, by logging in to the OSBA website.

## How to log in

Click on “Log in to your account” on top right of the website. Log in using your email address on file and your password. Click “Reset your password” if needed.

If it says “We could not find your email address,” or if this is your first time logging in to the site, click “Create new account.” At the username prompt, enter your email address, select your affiliation and school district, and click “Submit.” Create a password and add your job title on the next screen. An email with a link to activate your account will be sent to you. Click on the link to activate your account, and you will be directed to a home screen.



# OSBA Master of Transportation Administration (MTA) Program



## Fleet management and bus purchasing

**Tuesday, June 2 • 10 a.m.-2 p.m. • Livestreaming • Cost: \$100**

The MTA program helps those involved in student transportation better understand and perform day-to-day operations.

The fleet management and bus purchasing course will review the Ohio school bus construction standards, approved options for school buses, Federal Motor Vehicle Safety Standards requirements and the need to keep your fleet compliant. Delve into the value of a preventive maintenance plan, bus purchasing and using data to determine an effective vehicle replacement plan. Finally, we will focus on how to make the best use of the driver pretrip inspection to meet the need for safety checks and state patrol motor vehicle inspections.

Due to the current pandemic, this workshop is only being offered via livestreaming. Visit [www.ohioschoolboards.org/transportation-training-programs](http://www.ohioschoolboards.org/transportation-training-programs) to learn about the MTA certification program.

## To register

Visit [www.ohioschoolboards.org/workshops](http://www.ohioschoolboards.org/workshops) or contact Diana Paulins at (614) 540-4000, (800) 589-OSBA or [mta@ohioschoolboards.org](mailto:mta@ohioschoolboards.org). To purchase a subscription plan for all the workshops, contact Paulins for more information.



# PUBLIC SCHOOLS WORK!

compiled by Scott Gerfen, assistant editor

## Union Local teams with area businesses to feed students

A southeast Ohio school district is giving back to the community during the statewide school building closures.

**Union Local (Belmont)** is working with area restaurants to help feed students free of charge while supporting small businesses.

“One of our mission statements is ‘Jets Care,’ and we try to embody that in everything we do,” Union Local High School Principal **Zac Shutler** told a local TV station.

The district has partnered with

three local eateries: Schlepp’s Family Restaurant and Pike 40 in Morristown and Carpenter’s Pizzeria in Flushing. Quiznos also has provided sandwiches, fruit and cookies.

So far, more than 100 Union Local students have participated.

According to the district’s website, meals are preordered by calling, texting or emailing Superintendent **Ben Porter**. Families pick up the meals between 11 a.m. and 1 p.m. on

Wednesdays and Thursdays at the elementary school.

Distribution will continue through the dismissal date for summer break, which had yet to be finalized.

“With the restaurants hurting so much and not offering sit-down meals, our hope is the families might order a meal to help support the local businesses that have been so great at supporting our school for so many years,” Shutler said.

Source: WTOV-TV

*News, continued from page 4*

worked as a receptionist at the Ohio Society of Certified Public Accountants.

“I’ve always liked receptionist work,” she said. “I like talking to new people and learning new things. I feel like I learn something new with every call.”

Grove grew up in Parkersburg, W.Va., where she attended high school, and went to West Virginia Wesleyan College.

In addition to Bowsher and Grove’s arrival, a one-time association receptionist has transitioned to a new role.

**Roni Dalchuk**, who has been with the association since 2013, is now an administrative associate

for OSBA’s Division of Board and Management Services.

Her primary duty is updating district policy manuals through OSBA’s policy services, which offer various types of expert guidance. Association policies are reviewed and supported by legal, legislative, labor relations and board and management services staff.

Dalchuk also is helping school districts transition their policy manuals to BoardDocs, one of OSBA’s service provider partners. BoardDocs hosts an electronic governance platform that reduces costs, saves staff members time and increases transparency.



## OSBA Contract Analysis Service

OSBA provides a cost-effective professional analysis of both certified and classified collective bargaining agreements. These written reviews serve as a critique of current contract provisions, suggest potential pitfalls regarding legal compliance and provide specific recommendations as you go into your next round of collective bargaining.

Contact **Van D. Keating** at (614) 540-4000 or (800) 589-OSBA for more information.



**May 2020**

15 Last day for certain board members and all administrators to file financial disclosure forms with the Ohio Ethics Commission — RC 102.02(A)(4)(a).

**June 2020**

1 Last day to take action to nonrenew contracts of administrators other than superintendent and treasurer — RC 3319.02(C); last day to take action on and give written notice of intent not to re-employ teachers — RC 3319.11(D); last day to take action on and give written notice of intent not to re-employ nonteaching employees (Note: this requirement does not apply to municipal school district employees as defined in RC 3311.71) — RC 4141.29(I)(1)(f).

2 OSBA Master of Transportation Administration Program: Fleet management and bus purchasing ..... Livestreaming

9 Reasonable Suspicion Training ..... Livestreaming

17 Transportation State Report and Cost Analysis workshop ..... Livestreaming

26 Sports Law Workshop ..... Livestreaming

28 Northwest Region Executive Committee Meeting ..... TBD

30 2019-20 school year ends — RC 3313.62; end of third ADM reporting period — RC 3317.03(A).

**July 2020**

1 2020-21 school year begins — RC 3313.62; last day for board to notify teaching and nonteaching employees of succeeding year salaries — RC 3319.12, 3319.082; board may begin to adopt appropriation measure, which may be temporary — RC 5705.38(A) and (B); treasurer must certify available revenue in funds to county auditor — RC 5705.36(A)(1).

6 Last day for voter registration for August election — RC 3503.01, 3503.19 (30 days prior to the election).

10 Last day for termination of teaching contract by a teacher without consent of the board of education — RC 3319.15.

11 Board Member 101: Summer Edition ..... Columbus

15 Last day to adopt school library district tax budget on behalf of a library district — RC 5705.28(B)(1).

17 OCSBA School Attorney Workshop ..... Westerville

27 Last day to submit certification for November income tax levy to Ohio Department of Taxation — RC 5748.02(A) (100 days prior to election).

31 Last day for board of education to adopt a plan to require students to access and complete online classroom lessons (“blizzard bags”) in order to make up hours for which it is necessary to close schools — RC 3313.482(A)(1); semiannual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures made through June 30, 2020 — RC 3517.10(A)(4).

**August 2020**

4 Reasonable Suspicion and Clearinghouse Training.....Columbus

4 Walk-outs, Protests and Other Acts of Civil Disobedience ..... Webinar

**September 2020**

1 Ripped From the Headlines: Diversity and Inclusion Lessons From Around the Country ..... Webinar

**October 2020**

6 Accommodating Transgender Staff and Students in 2020 ..... Webinar

**November 2020**

8-10 Capital Conference.....Columbus