

Ohio Revised Code dates and deadlines

As of April 8, 2024.

Disclaimer: This listing is for informational purposes only. Nothing in this listing constitutes legal advice, and no attorney-client relationship exists between OSBA and readers of this listing. Any action item requiring legal advice should be taken on advice of legal counsel, and questions about the specific application of legal provisions to your district should be directed to legal counsel. OSBA strives to achieve accuracy in this and all its publications but does not provide any guarantee as to its accuracy, particularly as provisions of the law are subject to change.

*In some instances, the statutory deadline falls on a day when a governmental office is closed. In those instances, the deadlines are extended pursuant to Ohio Revised Code Section (RC) 1.14, to the next succeeding day when the appropriate office is open for regular business hours. The dates reflect the extended deadlines, which in some cases are noted on materials published by the relevant office. Please consult with your district's legal counsel to guarantee accuracy and compliance with all deadlines and filing dates.

**These dates likewise fall on days when the relevant government office may be closed, and RC 1.14 may apply and extend the deadline. However, OSBA recommends taking the relevant action in advance of the statutory deadlines to avoid any potential questions, challenges or compliance issues, so we have not reflected any extended deadlines, which may apply, in these instances. Please consult with your district's legal counsel to guarantee accuracy and compliance with all deadlines and filing dates.

May 2024

15 Last day for certain board members and all administrators to file 2023 financial disclosure statements with the Ohio Ethics Commission — RC 102.02(A)(4)(a).

31 Last day for the board of education to submit an update of its five-year projection of operational revenues and expenditures for the current fiscal year and the ensuing four fiscal years to the Ohio Department of Education and Workforce — RC 5705.391; Ohio Administrative Code (OAC) 3301-92-04; last day for the board of trustees of a school library district that is entitled to participate in any appropriate or revenue of a school district or have a tax proposed by a school district board of education to file a tax budget for the ensuing fiscal year with the board of education — RC 5705.28(B)(1).

June 2024

1 Last day to take action to nonrenew contracts of administrators other than superintendent and treasurer — RC 3319.02(C); last day to take action on and give written notice of intent not to reemploy teachers — RC 3319.11(D); last day to take action on and give written notice of intent not to reemploy nonteaching employees (Note: This requirement does not apply to municipal school district employees as defined in RC 3311.71) — RC 4141.29(I)(1)(f).

10 Day on which districts that conduct an enrollment lottery for students through an intradistrict open enrollment policy must conduct the lottery — RC 3313.984 (second Monday in June).

30 2023-24 school year ends — RC 3313.62; end of third ADM reporting period — RC 3317.03(A).

July 2024

1 2024-25 school year begins — RC 3313.62; last day for board to notify teaching and nonteaching employees of succeeding year salaries — RC 3319.12, 3319.082; treasurer must certify available revenue in funds to county auditor — RC 5705.36(A)(1); deadline for superintendent to notify the Ohio Department of Education and Workforce about the implementation or cessation of a blended learning or online learning model in the district — RC 3302.41; 3302.42.

10 Last day for a teacher to terminate their teaching contract without consent of the board of education — RC 3319.15.

15 Last day to adopt school library district tax budget, filed with the board pursuant to RC 5705.28(B)(1), on behalf of a library district — RC 5705.28(B)(1).

28** Last day to submit certification for November income tax levy to the Ohio Department of Taxation — RC 5748.02(A) (100 days prior to election).

31 Semiannual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures made through June 30, 2024 — RC 3517.10(A)(4).

August 2024

1 Last day for board of education to adopt a plan to provide instruction via online delivery in order to make up hours in that school year for which it is necessary to close schools for disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment necessary to the school's operation, damage to a school building or other temporary circumstances due to utility failure rendering the school building unfit for use — RC 3313.482(B)(1); last day to file statistical report with the Ohio Department of Education and Workforce — RC 3319.33.

2 Last day to submit emergency, current operating expenses or conversion levy to county auditor for November general election — RC 5705.194, 5705.195, 5705.213, 5705.219 (95 days prior to election).

7 Last day for school district to file resolution of necessity, resolution to proceed and auditor's certification for bond levy with board of elections for November election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for November election — RC 133.18(C); last day to submit continuing replacement, permanent improvement or operating levy for November election to board of elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy or renewal of conversion levy for November election to board of elections — RC 5748.02(C), 5705.219(G); last day to submit emergency levy for November election to board of elections — RC 5705.195; last day to submit phased-in levy or current operating expenses levy for November election to board of elections — RC 5705.251(A) (90 days prior to election).

September 2024

15 Last day for teachers who provide instruction to second- and third-grade students, including those providing special education instruction, to complete required professional development hours prescribed by Ohio dyslexia committee — RC 3319.077.

30 Last day to file business advisory council plan with the Ohio Department of Education and Workforce — RC 3313.821.

October 2024

1 Last day for the board to adopt annual appropriation measure — RC 5705.38(B).

7* Last day for voter registration for November election — RC 3503.01 (30 days prior to election).

15 Last day for certification of licensed employees to the Ohio Department of Education and Workforce and State Board of Education — RC 3317.061; last day to provide immunization status reports to the Ohio Department of Health — RC 3313.67(D).

31 End of first ADM reporting period — RC 3317.03(A).

November 2024

5 General Election Day; Special Election Day — RC 3501.01 (first Tuesday after the first Monday).

30** Deadline to file consolidated school mandate report — RC 3301.68; last day for the board of education to submit its five-year projection of operational revenues and expenditures for the current fiscal year and the ensuing four fiscal years to the Ohio Department of Education and Workforce — RC 5705.391.

December 2024

31 Last day for the treasurer to canvass the board to establish a date for the organizational meeting — RC 3313.14; deadline for districts to administer tier one dyslexia screening measure to kindergarten students enrolled in 2024 – RC 3323.251.

2025

January 2025

15 Deadline for boards of education of city, exempted village and local school districts to hold organizational meeting — RC 3313.14; last day for boards of education of city, exempted village, vocational and local school districts to adopt tax budgets for the coming school fiscal year — RC 5705.28(A)(1).

20** Last day for boards of education to submit fiscal tax-year budget to county auditor — RC 5705.30.

26** Last day to submit certification for income tax levy to the Ohio Department of Taxation for May election — RC 5748.02(A) (100 days prior to election).

31 Last day to submit emergency or current operating expenses levy to county auditor for May election — RC 5705.194, 5705.195, 5705.213, 5705.219 (95 days prior to the election); deadline for joint vocational school districts and educational service center (ESC) governing boards to hold organizational meeting — RC 3313.14; deadline for secondary schools to provide information about College Credit Plus to all students enrolled in grades six through 11 — RC 3365.04(A); annual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures from the last day reflected in the previous report through Dec. 31, 2024 — RC 3517.10(A)(3).

February 2025

5 Last day for school district to file resolution of necessity, resolution to proceed and auditor's certification for bond levy with board of elections for May election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for May election — RC 133.18(C); last day to submit continuing replacement, permanent improvement or operating levy for May election to board of elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy or renewal of conversion levy for May election to board of elections — RC 5748.02(C), 5705.219(G); last day to submit emergency levy for May election to board of elections — RC 5705.195; last day to submit phased-in levy or current operating expenses levy for May election to board of elections — RC 5705.251(A) (90 days prior to primary election).

March 2025

1 Last day to take action and deliver written notice of nonrenewal of superintendent's contract — RC 3319.01; last day to take action on and deliver written notice of nonrenewal of treasurer's contract — RC 3313.22; last day to publish joint statement describing how district's business advisory council has fulfilled its responsibilities — RC 3313.821(D).

31 End of second ADM reporting period — RC 3317.03(A).

April 2025

7* Last day for voter registration for May election — RC 3503.01 (30 days prior to election).

May 2025

6 Primary Election Day; Special Election Day — RC 3501.01 (first Tuesday after first Monday)

15 Last day for certain board members and all administrators to file 2024 financial disclosure statements with the Ohio Ethics Commission — RC 102.02(A)(4)(a).

31** Last day for the board of education to submit update of its five-year projection of operational revenues and expenditures for the current fiscal year and the ensuing four fiscal years to the Ohio Department of Education and Workforce — RC 5705.391; OAC 3301-92-04; last day for the board of trustees of a school library district that is entitled to participate in any appropriate or revenue of a school district or have a tax proposed by a school district board of education to file a tax budget for the ensuing fiscal year with the board of education — RC 5705.29(B)(1).

June 2025

1 Last day to take action to nonrenew contracts of administrators other than superintendent and treasurer — RC 3319.02(C); last day to take action on and give written notice of intent not to reemploy teachers — RC 3319.11(D); last day to take action on and give written notice of intent not to reemploy nonteaching employees (Note: This requirement does not apply to municipal school district employees as defined in RC 3311.71) — RC 4141.29(I)(1)(f).

9 Day on which districts that conduct an enrollment lottery for students through an intradistrict open enrollment policy must conduct the lottery — RC 3313.984 (second Monday in June).

30 2024-25 school year ends — RC 3313.62; end of third ADM reporting period — RC 3317.03(A); deadline for districts to expend student wellness and success funds received in fiscal years 2020, 2021, 2022, 2023 and 2024 — RC 3317.26(G)(1) and (2).

July 2025

1 2025-26 school year begins — RC 3313.62; last day for board to notify teaching and nonteaching employees of succeeding year salaries — RC 3319.12, 3319.082; treasurer must certify available revenue in funds to county auditor — RC 5705.36(A)(1); deadline for superintendent to notify the Ohio Department of Education and Workforce about the implementation or cessation of a blended learning or online learning model in the district — RC 3302.41; 3302.42.

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27** Last day to submit certification for November income tax levy to the Ohio Department of Taxation — RC 5748.02(A) (100 days prior to election).

31 Semiannual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures made through June 30, 2025 — RC 3517.10(A)(4).

School districts are only able to hold August special elections for levies and bond issues if they are under a fiscal emergency. This document no longer includes the applicable dates and deadlines for August elections. Eligible districts seeking to hold an August election should work with legal counsel to ensure compliance with the applicable dates and deadlines.