

## Ohio Revised Code dates and deadlines

*Ohio Revised Code dates as of May 1, 2022. For current dates, check [www.ohioschoolboards.org](http://www.ohioschoolboards.org).*

\* In some instances, the statutory deadline falls on a day when a governmental office, such as the board of elections, is closed. In those instances, the deadlines are extended pursuant to Ohio Revised Code Section (RC) 1.14, to the next succeeding day when the appropriate office is open for regular business hours. The dates reflect the extended deadlines. Note: please consult with your district's legal counsel to guarantee accuracy and compliance with all deadlines and filing dates.

### 2022

#### June 2022

- 1 Last day to take action to nonrenew contracts of administrators other than superintendent and treasurer — RC 3319.02(C); last day to take action on and give written notice of intent not to reemploy teachers — RC 3319.11(D); last day to take action on and give written notice of intent not to reemploy nonteaching employees (Note: this requirement does not apply to municipal school district employees as defined in RC 3311.71) — RC 4141.29(I)(1)(f).
- 30 2021-22 school year ends — RC 3313.62; end of third ADM reporting period — RC 3317.03(A).

#### July 2022

- 1 2022-23 school year begins — RC 3313.62; last day for board to notify teaching and nonteaching employees of succeeding year salaries — RC 3319.082, 3319.12; board may begin to adopt appropriation measure, which may be temporary — RC 5705.38(B); treasurer must certify available revenue in funds to county auditor — RC 5705.36(A)(1).
- 5\* Last day for voter registration for August election — RC 3503.01, 3503.19(A) (30 days prior to election).
- 10 Last day for termination of teaching contract by a teacher without consent of the board of education — RC 3319.15.
- 15 Last day to adopt school library district tax budget on behalf of a library district — RC 5705.28(B)(1).
- 29 Semiannual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures made through June 30, 2022 — RC 3517.10(A)(4).
- 31 Last day for board of education to adopt a plan to require students to access and complete online classroom lessons ("blizzard bags") in order to make up hours for which it is necessary to close schools — RC 3313.482(A)(1).

#### August 2022

- 1\* Last day to submit certification for November income tax levy to Ohio Department of Taxation — RC 5748.02(A) (100 days prior to election); last day to file statistical report with Ohio Department of Education — RC 3319.33.
- 2 Special Election Day — RC 3501.01 (first Tuesday after the first Monday).
- 5 Last day to submit emergency, current operating expenses or conversion levy to county auditor for November general election — RC 5705.194, 5705.195, 5705.213, 5705.219(C) (95 days prior to election).
- 10 Last day for school district to file resolution of necessity, resolution to proceed and auditor's certification for bond levy with board of elections for November election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for November election — RC 133.18(C); last day to submit continuing replacement, permanent improvement or operating levy for November election to board of

elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy or renewal of conversion levy for November election to board of elections — RC 5748.02(C), 5705.219(G); last day to submit emergency levy for November election to board of elections — RC 5705.195; last day to submit phased-in levy or current operating expenses levy for November election to board of elections — RC 5705.251(A) (90 days prior to election).

### **September 2022**

30 Last day to file business advisory council plan with the Ohio Department of Education — RC 3313.821.

### **October 2022**

- 1 Last day for board to adopt annual appropriation measure — RC 5705.38(B).
- 11\* Last day for voter registration for November election — RC 3503.01, 3503.19(A) (30 days prior to election).
- 15 Last day for certification of licensed employees to State Board of Education — RC 3317.061.
- 31 End of first ADM reporting period — RC 3317.03(A).

### **November 2022**

- 1 Last day for classroom teachers to develop online classroom lessons (“blizzard bags”) in order to make up hours for which it is necessary to close schools — RC 3313.482(A)(3)(a).
- 8 General Election Day; Special Election Day — RC 3501.01 (first Tuesday after the first Monday).
- 30 Deadline to file consolidated school mandate report — RC 3301.68.

### **December 2022**

- 31 Last day for treasurer to canvass the board to establish a date for the organizational meeting — RC 3313.14.

## **2023**

### **January 2023**

- 15 Deadline for boards of education of city, exempted village and local school districts to meet and organize — RC 3313.14; last day for boards of education of city, exempted village, vocational and local school districts to adopt tax budgets for the coming school fiscal year — RC 5705.28(A)(1).
- 20 Last day for boards of education to submit fiscal tax-year budget to county auditor — RC 5705.30.
- 23\* Last day to submit certification for income tax levy to Ohio Department of Taxation for May election — RC 5748.02(A) (100 days prior to election).
- 27 Last day to submit emergency, current operating expenses or conversion levy to county auditor for May election — RC 5705.194, 5705.195, 5705.213, 5705.219(C) (95 days prior to election).
- 31 Deadline for joint vocational school districts and educational service center (ESC) governing boards to meet and organize — RC 3313.14; deadline for secondary schools to provide information about College Credit Plus to all students enrolled in grades six through 11 — RC 3365.04(A); annual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures from the last day reflected in the previous report through Dec. 31, 2022 — RC 3517.10(A)(3).

### **February 2023**

- 1 Last day for school district to file resolution of necessity, resolution to proceed and auditor’s certification for bond levy with board of elections for May election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for May election — RC 133.18(C); last day to submit continuing replacement, permanent improvement or operating levy for May election to board of elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy or renewal of conversion levy for May election to board of elections — RC 5748.02(C), 5705.219(G); last day to submit emergency levy for May election to board of elections — RC 5705.195; last day to submit phased-in levy or

current operating expenses levy for May election to board of elections — RC 5705.251(A) (90 days prior to election).

### **March 2023**

- 1 Last day to take action and deliver written notice of nonrenewal of superintendent's contract — RC 3319.01; last day to take action on and deliver written notice of nonrenewal of treasurer's contract — RC 3313.22; last day to publish joint statement describing how district's business advisory council has fulfilled its responsibilities — RC 3313.821.
- 31 End of second ADM reporting period — RC 3317.03(A).

### **April 2023**

- 3\* Last day for voter registration for May election — RC 3503.01, 3503.19(A) (30 days prior to election).

### **May 2023**

- 1\* Last day to submit certification for income tax levy to Ohio Department of Taxation for August election — RC 5748.02(A) (100 days prior to the election).
- 2 Special Election Day; Primary Election Day — RC 3501.01 (first Tuesday after first Monday).
- 5 Last day to submit emergency or current operating expenses levy to county auditor for August election — RC 5705.194, 5705.195, 5705.213 (95 days prior to the election).
- 10 Last day for school district to file resolution of necessity, resolution to proceed and auditor's certification for bond levy with board of elections for August election — RC 133.18(D); last day for county auditor to certify school district bond levy terms for August election — RC 133.18(C); last day to submit continuing replacement, permanent improvement or operating levy for August election to board of elections — RC 5705.192, 5705.21, 5705.25; last day to certify resolution for school district income tax levy for August election to board of elections — RC 5748.02(C); last day to submit emergency levy for August election to board of elections — RC 5705.195; last day to submit phased-in levy or current operating expenses levy for August election to board of elections — RC 5705.251(A) (90 days prior to the election).
- 15 Last day for certain board members and all administrators to file 2022 financial disclosure statements with the Ohio Ethics Commission — RC 102.02(A)(4)(a).

### **June 2023**

- 1 Last day to take action to nonrenew contracts of administrators other than superintendent and treasurer — RC 3319.02(C); last day to take action on and give written notice of intent not to reemploy teachers — RC 3319.11(D); last day to take action on and give written notice of intent not to reemploy nonteaching employees (Note: this requirement does not apply to municipal school district employees as defined in RC 3311.71) — RC 4141.29(I)(1)(f).
- 30 2022-23 school year ends — RC 3313.62; end of third ADM reporting period — RC 3317.03(A).

### **July 2023**

- 1 2023-24 school year begins — RC 3313.62; last day for board to notify teaching and nonteaching employees of succeeding year salaries — RC 3319.12, 3319.082; board may begin to adopt appropriation measure, which may be temporary — RC 5705.38(B); treasurer must certify available revenue in funds to county auditor — RC 5705.36(A)(1).
- 10\* Last day for voter registration for August election — RC 3503.01, 3503.19 (30 days prior to the election); last day for termination of teaching contract by a teacher without consent of the board of education — RC 3319.15.
- 15 Last day to adopt school library district tax budget on behalf of a library district — RC 5705.28(B)(1).
- 31\* Last day to submit certification for November income tax levy to Ohio Department of Taxation — RC 5748.02(A) (100 days prior to election); last day for board of education to adopt a plan to require students to access and complete online classroom lessons ("blizzard bags") in order to make up hours for which it is

necessary to close schools — RC 3313.482(A)(1); semiannual campaign finance reports must be filed by certain candidates (by 4 p.m.) detailing contributions and expenditures made through June 30, 2023 — RC 3517.10(A)(4).