

# Application for Superintendent

## Ripley-Union-Lewis-Huntington

### School District

### Brown County, Ohio

**Personal Information:** *(please type or print in black ink)*

|                |       |          |   |
|----------------|-------|----------|---|
| Last Name      | First | Middle   | Date of Application                     |
| Street Address |       |          | Social Security No.                     |
| City           | State | Zip Code | Telephone No.<br>Home: ( )<br>Work: ( ) |

Are you presently under contract to another district:  Yes  
 No

If yes, when does the contract expire?

Date available for employment?

|   |  |
|---|--|
| Current base salary?<br>(Not including fringe benefits) | Base salary expectations?<br>(Not including fringe benefits) |
|---|--|

Do you hold a valid Ohio Superintendent's Certificate?  Yes  
 No

Type of certificate?

|      |       |                  |
|------|-------|------------------|
| City | Local | Other (Indicate) |
|------|-------|------------------|

Certificate Number?

**Military Experience:**

|                   |       |      |    |
|-------------------|-------|------|----|
| Branch of Service | Years | From | To |
|-------------------|-------|------|----|

Present Military affiliation?  Reserve/NGUS (active)  Reserve (inactive)  
 None

**Current School District Information:**

|                   |             |
|-------------------|-------------|
| Name of District? | Your title? |
|-------------------|-------------|

|                   |                           |                            |
|-------------------|---------------------------|----------------------------|
| Enrollment (ADM)? | School District Building? | Total Number of Employees? |
|-------------------|---------------------------|----------------------------|

**Educational History:**

| School Name                 | Location<br>(city, state) | Major course<br>or subject | Dates attended |    | Graduated                |                          | Degree |
|-----------------------------|---------------------------|----------------------------|----------------|----|--------------------------|--------------------------|--------|
|                             |                           |                            | From           | To | Yes                      | No                       |        |
| High School                 |                           |                            |                |    | <input type="checkbox"/> | <input type="checkbox"/> |        |
| College (list all attended) |                           |                            |                |    | <input type="checkbox"/> | <input type="checkbox"/> |        |
|                             |                           |                            |                |    | <input type="checkbox"/> | <input type="checkbox"/> |        |
|                             |                           |                            |                |    | <input type="checkbox"/> | <input type="checkbox"/> |        |
|                             |                           |                            |                |    | <input type="checkbox"/> | <input type="checkbox"/> |        |
|                             |                           |                            |                |    | <input type="checkbox"/> | <input type="checkbox"/> |        |
|                             |                           |                            |                |    | <input type="checkbox"/> | <input type="checkbox"/> |        |

**Professional Experience:**

Starting with present or most recent, list all previous employers. If more space is required, please continue on a separate sheet. You may attach resume, but complete application as well.

| No. of<br>Years | Dates |    | Position Title | School District<br>Organization, Address | Reason for Leaving |
|-----------------|-------|----|----------------|--|--------------------|
|                 | From  | To |                |  |                    |
|                 |       |    |                |  |                    |
|                 |       |    |                |  |                    |
|                 |       |    |                |  |                    |
|                 |       |    |                |  |                    |
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|                 |       |    |                |  |                    |
|                 |       |    |                |  |                    |
|                 |       |    |                |  |                    |

**Other Work Experience and Achievements Valuable to Your Career:**

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**Outside Activities:**

(Exclude those indicating race, color, religion, sex, national origin, age, handicap, or Vietnam-era veteran status)

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Please list below the names and addresses of five persons who can speak of your professional competency and character. Include at least three names of professional colleagues.

|                                       |   |
|---------------------------------------|---|
| Name                                  | Type of Acquaintance  |
| Street Address, City, State, Zip Code | Phone<br>Home: (    )                      Business: (    ) |
| Name                                  | Type of Acquaintance  |
| Street Address, City, State, Zip Code | Phone<br>Home: (    )                      Business: (    ) |
| Name                                  | Type of Acquaintance  |
| Street Address, City, State, Zip Code | Phone<br>Home: (    )                      Business: (    ) |
| Name                                  | Type of Acquaintance  |
| Street Address, City, State, Zip Code | Phone<br>Home: (    )                      Business: (    ) |
| Name                                  | Type of Acquaintance  |
| Street Address, City, State, Zip Code | Phone<br>Home: (    )                      Business: (    ) |

*Does the board of education or its agents have your permission to contact the above named persons?*       Yes  
 No

*Does the board of education or its agents have your permission to contact your current employer?*       Yes  
 No

**Please describe at least three (3) significant issues facing public education today.** (You may use a separate sheet of paper)

**Why you are interested in the Superintendence of the Ripley-Union-Lewis-Huntington Local School District and what unique qualities can you bring to this position?** (You may use a separate sheet of paper.)

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**Identify two areas of major impact you have had on education** (You may use a separate sheet of paper.):

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**Suggest innovative approaches to carrying out the mission of the Ripley-Union-Lewis-Huntington Local School District.** (You may use a separate sheet of paper.)

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I certify that the information in this application is true and accurate to the best of my knowledge and belief.

I hereby authorize the Board of Education or its agents to conduct such investigation and to obtain such records (including criminal and credit reports) as the Board of Education deems necessary. I understand that giving false or misleading information, either oral or written, may result in denial or termination of my employment.

**Applicant's Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Note: If any of your educational or employment records are under a name other than the above name, please provide other names.**

I authorize the Ripley-Union-Lewis-Huntington Local School Board to investigate all statements contained in this application.

The Ripley-Union-Lewis-Huntington Local School Board have my permission to contact my present/previous employers, references, or other agencies when necessary.

I understand that misrepresentation or omission of facts called for constitutes sufficient cause for rejection of this application, and for termination at any time during employment.

**Signature:** \_\_\_\_\_

READ  
CAREFULLY

Pursuant to Sections 3319.30 and 109.57 of the Revised Code, the Board of Education of the School District does initiate an investigation by the Superintendent of the Bureau of Criminal Identification and Investigation of the State of Ohio (hereafter B.C.I.&I.) for all new employees to verify that no person has been convicted of or pleaded guilty to certain criminal offenses.

Due to the length of time required for completion of the records check, it may occasionally be necessary for the Board of Education to employ a person prior to the Board of Education having received the results of the criminal records investigation. In these cases, the Board of Education shall rely on the applicant information provided in the employment application. However, by signing this document I specifically agree that if I am employed by the Board of Education prior to its receipt of a response from B.C.I.&I., my employment shall be contingent upon subsequent receipt by the Board of Education of a report from B.C.I.&I. which is consistent with my answer to the above question. In the event I have been employed prior to the Board of Education having received a report from B.C.I.&I., and a subsequent report from B.C.I.&I. is received which is not consistent with my answer to the above question, I specifically agree that the action of the Board of

Education employing me shall void without any further act by either party, and that my employment will terminate without the necessity of proceedings to formally terminate my contract of employment.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

A complete application includes receipt of the following:

- A letter of application emphasizing qualifications and recent achievements, reasons for interest.
- Completed and signed application form.
- An up-to-date resume.
- At least three written letters of reference.
- A copy of current Ohio School Superintendent's Certificate or evidence one is obtainable.
- Official transcripts of all post-secondary course work (photocopies accepted).

Send all application materials to:

Jeffrey A. Rowley, Treasurer  
Ripley-Union-Lewis-Huntington  
Local School District  
P.O. Box 85  
Ripley, OH 45167

**Application Deadline: April 28, 2017**

The Ripley-Union-Lewis-Huntington Local School District is an equal opportunity employer and prohibits discrimination because of age, race, color, religion, sex, handicap, or national origin in all employment practices.

*An Equal Opportunity Employee*