

Frequently Asked Questions

What is a procurement card?

Procurement cards are similar to credit cards used by businesses, school districts and other institutions to streamline the traditional purchase order and payment processes for lower-dollar transactions. Procurement cards are designed to help you maintain control of purchases while reducing the administrative costs associated with authorizing, tracking, paying, and reconciling those purchases. The EasyProcure program enables you to utilize a Visa® branded procurement card issued by PNC Bank to benefit your districts.

Who is EasyProcure?

EasyProcure is a joint venture of the Pennsylvania Association of School Business Officials (PASBO), the Pennsylvania Association of School Administrators (PASA), the Pennsylvania School Boards Association (PSBA) and the Pennsylvania School District Liquid Asset Fund (PSDLAF), Buckeye Association of School Administrators (BASA), Ohio Association of School Business Officials (OASBO) and the Ohio School Boards Association (OSBA). These organizations have come together to provide a procurement card program that will benefit schools, large and small.

Why choose the EasyProcure program?

The EasyProcure card is a no fee PNC Bank Visa® card. It offers special customizable features to complement your school's existing purchasing processes. It also enables you to benefit from the combined spending of all participants in the program. Beginning with your first dollar of spend volume, your school district is eligible to receive a portion of the revenue generated by the **total program** spend volume in the form of a rebate.

How are rebates calculated?

Rebates are based on the combined purchases of all participants in the program. This total amount determines what tier on the Rebate Schedule the program's participants earn on their particular districts' spend. The formula is simple – the more schools participating, the more purchases; the more purchases, the higher the rebate.

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