

Order form (duplicate form as needed)

Item	Deep or reverse etched*	Quantity	Price each	Total
A. Horizontal plaque	<input type="checkbox"/> deep etched <input type="checkbox"/> reverse etched	_____	\$70	_____
B. Shadowbox plaque	<input type="checkbox"/> deep etched <input type="checkbox"/> reverse etched	_____	\$85	_____
C. Curved glass plaque	inscribed only	_____	\$45	_____
D. Gavel and block	inscribed only	_____	\$50	_____
E. Desk nameplate	<input type="checkbox"/> deep etched <input type="checkbox"/> reverse etched	_____	\$60	_____
F. Walnut box	<input type="checkbox"/> deep etched <input type="checkbox"/> reverse etched	_____	\$80	_____
G. Black glass plaque	inscribed only	_____	\$50	_____
H. Glass plaque	inscribed only	_____	\$50	_____
I. Glass pen set	inscribed only	_____	\$50	_____
J. Round-top desk clock	inscribed only	_____	\$65	_____
K. Rectangle desk clock	inscribed only	_____	\$70	_____
L. State of Ohio plaque	inscribed only	_____	\$45	_____
M. Apple plaque	inscribed only	_____	\$50	_____

* deep etched means the letters will stand out while reverse etched means letters will be cut into plate.

Total _____
 Sales tax _____
 Total _____

Individuals and businesses must add 6.75% on orders. No tax will be imposed if ordered through a school using a district check, credit card or purchase order.

Rush charge: orders with a 48 hour turnaround will be charged a \$15 fee.

Please check one:

Payment enclosed (sales tax applies to orders paid by personal check, personal credit card, money order or non-sales tax exempt organizations) Make check payable to: Ohio School Boards Association

Purchase order # _____

Credit card information:

MasterCard Visa American Express Discover

Account #: _____ expires (Mo./Yr.): _____

Signature: _____ CVV code _____

3- or 4-digit code on back of card

Personalize as follows (type or print):

1. School district _____ Year(s) of service _____

Name of recipient _____

Recipient's title (desk nameplate only) _____

2. School district _____ Year(s) of service _____

Name of recipient _____

Recipient's title (desk nameplate only) _____

Ship awards to:

Name _____ Title _____

District name _____ County _____

Street address _____ Phone _____

City/state/ZIP _____ home business address

Please check if you need by a certain date. Need by when? _____

Mail this form to: Ohio School Boards Association, 8050 N. High St., Ste. 100, Columbus OH 43235-6481 or fax form and PO to (614) 540-3299. Please allow two to four weeks for delivery, except for item L, which can be delivered in 10 days or less.

revised 8/09